



Republic of the Philippines
Department of Education
Region VI – Western Visayas
Schools Division of Capiz

October 12, 2020

DIVISION MEMORANDUM

No. 109 S. 2020

Recording of Radio Based Instruction (RBI) for Kindergarten

To: Chief, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors
Heads of Concerned Elementary, Primary and Integrated Schools

1. The Schools Division of Capiz, through the Curriculum Implementation Division will conduct the recording for Radio Based Instruction (RBI) for Kindergarten on October 15, 16 and 19, 2020. Venue will be at the Division Recording Room.
2. Specifically, this activity aims to:
 - a. finalize all the script for RBI Learning Episode in Kindergarten Quarter 1;
 - b. record RBI Learning Episode in Kindergarten ; and
 - c. produce RBI Learning Episode to be submitted to the Regional and Central office.
3. Participants must wear face mask and face shield.
4. The conduct of recording will observe health protocols.
5. The list of participants and timeline of activities are found in Enclosure 1 and 2 respectively.
6. Food expenses relative to the conduct of this recording shall be charged against the HRTD Fund subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.

SALVADOR O. OCHAVO, JR. EdD, CESO V
Schools Division Superintendent

OCT 13 2020



Address: Banica, Roxas City
Telephone No. : (036) 6210-974

Enclosure no.1. of Division Memorandum No. 109s, 2020.

LIST OF PARTICIPANTS FOR RECORDING OF RADIO BASED INSTRUCTION (RBI) FOR FILIPINO 6

NAME	SCHOOL/OFFICE	ROLE
1. Jessa Inosantos	Malocloc ES/Ivisan District	Writer/Voice Talent
2. Regie Flotildes	Rizal ES/Pontevedra	Writer/Voice Talent
3. Mary Grace Biboso	Tapaz CES/Tapaz West	Writer/Voice Talent
4. Edel Alejandro	Panay ES/Panay	Writer/Voice Talent
5. Dhajjne Je Celoso	Sapian ES/Sapian	Writer/Voice Talent
6. Geleza Besana, EdD	Catmon ES/Panitan	Writer/Voice Talent
7. Jelivel Condino	Agbay-ang ES/Dumalag	Writer/Voice Talent
8. Mylene Rivas	Mambusao ES/Mambusao	Writer/Voice Talent
9. Marecel Bejo	Victoria Dais MS/Pontevedra	Writer/Voice Talent
10. Roselyn Baldonasa	Malubog-lubog ES/Panitan	Writer/Voice Talent
11. Glenn Dollete	SDO	Technical Committee
12. Frances Therese Zamora	SDO	Technical Committee
13. Vincent Lausa	Ivisan NHS	Technical Committee
14. Erden Gentolea	Pontevedra NHS	Technical Committee
15. Rolando Jamora, PhD	EPS- SDO	Technical Committee- Team Leader
16. Sol Blanco	Cabangahan ES	Technical Committee
16. Ruth Gervero, PhD	EPS-SDO	Quality Assurance
17. Shirley De Juan	EPS- SDO	Consultant
18. Merlie J. Rubio, EdD	EPS- SDO	Quality Assurance/ Consultant
19. Heidelyn P. Geromiano, EdD	Division Kindergarten Coor.	Consultant
20. Segundina F. Dollete, EdD	CID Chief- SDO	Consultant
21. Nicasio S. Frio	ASDS- SDO	Consultant
22. Salvador O. Ochoa, Jr., EdD, CESO V	SDS-SDO	Consultant

Enclosure no.2. of Division Memorandum No. 109s, 2020.

TIMELINE OF ACTIVITIES ON THE RECORDING OF RADIO-BASED INSTRUCTION (RBI) LEARNING EPISODES FOR KINDERGARTEN

ACTIVITIES	TIMELINE	PERSONS INVOLVED
Practice for Recording of RBI Learning Episode	October 15, 2020 8:30 AM -12:00 PM	Voice Talents, Technical Committee and Consultants
Recording of RBI Learning Episode 1-3	October 15, 2020 1:00 – 5:00 PM	Voice Talents, Technical Committee and Consultants
Recording of RBI Learning Episode 4-6	October 16, 2020 8:30 AM -12:00 PM	Voice Talents, Technical Committee and Consultants
Recording of RBI Learning Episode 7-10	October 16, 2020 1:00 – 5:00 PM	Voice Talents, Technical Committee and Consultants
Quality Assurance of Recorded RBI Learning Episode	October 19,2020 8:30 AM -12:00 PM	Technical Committee and Consultants
Field Testing and Validation	October 19, 2020	Heidelyn P. Geromiano Shirley De Juan
Submission of Final Episodes	October 19, 2020	Glenn Dollete Frances Therese Zamora