



DEPARTMENT OF EDUCATION  
REGION VI-WESTERN VISAYAS  
SCHOOLS DIVISION OF CAPIZ

June 22, 2020

DIVISION MEMORANDUM  
NO. 63 s. 2020

**Webinar on the Utilization of Google Sheets in Reporting of the  
Learner Enrollment Survey Form (LESF) for SY 2020-2021**

1. The Schools Division of Capiz through the School Governance and Operations Division will conduct an orientation webinar to update the schools in the division of Capiz on the use of the Regional Excel Format of the Learner Enrollment Survey Form (LESF) for SY 2020-2021, on June 24, 2020 at 1:30 PM.
2. The Participants to the Orientation Webinar will be the All Public and Private Planning Officers in Elementary, Secondary and Integrated Schools in the Division of Capiz.
3. For invited participants the link will be sent through your Deped Email Account.
4. Others participants may watch the live streaming of the webinar through this link:  
<https://bit.ly/SDOCAPIZLESF>
5. Immediate dissemination of this memorandum is desired:

**SALVADOR O. OCHAVO, JR. EdD, CESO V**  
Schools Division Superintendent

**JUN 23 2020**