



Republic of the Philippines
Department of Education
Region VI-Western Visayas
Schools Division of Capiz

SCHOOLS DIVISION MEMORANDUM
NO. 054 s. 2020

DIVISION OPLAN BALIK ESKWELA 2020 RE: COVID-19 SITUATION

TO: Asst. Schools Division Superintendent
CID & SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors/Officers In-Charge of the Districts
Public Elementary/Secondary & Integrated School Heads
Division Personnel
All others concerned

1. In compliance with DepEd Memorandum No. 53 S. 2020 entitled “*Joint Implementing Guidelines on the 2020 Brigada Eskwela and Oplan Balik Eskwela Relative to the Covid-19 Situation*” more specifically, Section B of Enclosure No. 1 to the aforementioned memorandum hereby organizes its Division Oplan Balik Eskwela Committee, to wit:

Chair: **Salvador O. Ochavo, Jr., EdD, CESO V**
Schools Division Superintendent

Vice-Chair: **Nicasio S. Frio**
Asst. Schools Division Superintendent

Members: **Atty. Joseph A. Iturralde**
Legal Unit
Marilou B. Lozada, EdD
Officer In-Charge
Office of the Administrative Officer V
Glenda Marie Botin
Information or Public Affairs Office



Address: Banca, Roxas City
Telephone No. : (036) 6210- 974

Segundina F. Dollete, EdD

Curriculum Implementation Division

Marlon P. Destreza, EdD

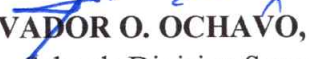
School Governance and Operations Division

2. Division OBE Committee will render service from June 1 to August 29, 2020. Schedule of duty is herein attached as *Annex A*.
3. The Division OBE Committee aims to:
 - a. Address enrolment-related problems, queries and other concerns commonly encountered by the public;
 - b. Receive, process and respond to simple queries, information requests, and grievance from the general public. Complex issues and complaints shall be referred to Legal Unit;
 - c. Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to enrolment issues;
 - d. Monitor, document, and submit daily reports on all issues and concerns received daily including the action taken to the OBE-PACC Central Office at 3:00 p.m.
4. Division OBE PACC contact information:

Website:	depedcapiz.ph
Email Address:	capiz@deped.gov.ph
Landline Numbers:	(036) 6210-974 (036) 6202371
Mobile Numbers:	0917-71447249 09985470704
Facebook Account:	https://www.facebook.com/DepEdTayoCapiz
Messenger Account:	DepEdTayoCapiz
5. All schools are advised to create its respective School OBE Committee which shall be composed of School Head and members.



6. Expenses incurred during this activity shall be charged against Division mOOE funds subject to the usual accounting and auditing rules and regulations.
7. Wide and immediate dissemination of this memorandum is desired.


SALVADOR O. OCHAVO, JR., EdD, CESO V
Schools Division Superintendent





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Annex "A"

Schedule of Duty	Office/Unit/Section/Personnel In-Charge
June 1-6, 2020	SGOD
June 8-13, 2020	CID
June 15-20, 2020	OSDS Administrative Section
June 22-27, 2020	OSDS Proper, IT and Legal Unit
June 29-30 to July 1-4, 2020	OSDS Accounting Section
July 6-11, 2020	SGOD
July 13-18, 2020	CID
July 20-25, 2020	OSDS Administrative Section
July 27-30 and August 1, 2020	OSDS Proper, IT and Legal Unit
August 3-8, 2020	OSDS Accounting Section
August 10-15, 2020	SGOD
August 17-22, 2020	CID
August 24-29, 2020	OSDS Administrative Section



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