



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
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January 24, 2020

DIVISION MEMORANDUM

No. 06, s. 2020

CONFERENCE OF SECONDARY SCHOOL ADMINISTRATORS

To: Secondary School Administrators

1. There will be a conference of all Secondary School Administrators on January 28, 2020, 8:00 in the morning at Lolits Echo Park.
2. The conference aims to:
 - a. Finalize the plan of attending the opening program of the 2020 WVRAA at Kalibo, Aklan.
 - b. Get body measurement at Dao Garments for the jacket to use during the 2020 WVRAA parade.
3. A registration of PhP 250.00 will be required from each participant to cover expenses for 2 snacks and lunch chargeable against local fund (MOOE) subject to usual accounting auditing procedures.
4. Immediate dissemination of this memorandum is desired.

SALVADOR O. OCHAVO, JR. Ed.D, CESO V
Schools Division Superintendent


NICASIO S. FRIO
Assistant Schools Division Superintendent