



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**  
Banica, Roxas City



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June 11, 2019

DIVISION MEMORANDUM  
No. 096 s. 2019

DIVISION RESEARCH CONGRESS

To: Asst. Schools Division Superintendent  
Division Chiefs, SGOD & CID  
Education Program Supervisors  
Senior Education Program Specialists  
Public Schools District Supervisors/Principal In-charge of the District  
Elementary, Secondary & Integrated School Heads

1. The Schools Division of Capiz will hold a Research Congress on July 25, 2019. The venue will be announced later.
2. The activity aims to provide guidance to researches on evidence-based decision-making on various education reforms or initiatives to strengthen the culture of research in the division. Specifically it aims to:
  - a. Update participants on various educational researches; and
  - b. Reinforce the link of research to education processes through research dissemination, utilization and advocacy.
3. The participants to this Congress are:
  - Division Personnel:**
    - Eleven (11) Education Program Supervisors
    - Four (4) Senior Education Program Specialists
    - Ten (10) Public Schools District Supervisors/Principal In-charge of the District
  - Elementary Per District:**
    - One (1) Elementary Central School Principal
    - Two (2) Non Central School Principals/School Heads (to be identified by the PSDS)
    - One (1) District Research Coordinator
    - One (1) Master Teacher (to be identified by the PSDS)
  - Secondary/Integrated Per School:**
    - One (1) School Head
    - One (1) Master Teacher or School Research Coordinator (to be identified by the School Head)
  - Twelve (12) Presenters**
4. A registration of Php 500.00 shall be charged each participants to cover expenses for food (1 lunch & 2 snacks) chargeable against School MOOE while that of the Division Personnel, Division Training Management Team and facilitators are chargeable against INSET Fund subject to usual accounting and auditing rules and regulation.
5. Immediate dissemination of the memorandum is desired.

**ROEL F. BERMEJO, PhD., CESO V**  
Schools Division Superintendent