



Republic of the Philippines
Department of Education
Schools Division of Capiz
Banica, Roxas City
Tel. No./Fax No. (036) 6210974



Division Memorandum

No. 244, s. 2019

CONDUCT OF THE DIVISION DRRM PROGRAM IMPLEMENTATION REVIEW

TO: Acting Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Public Schools District Supervisors
Secondary and Integrated School Heads
DRRM District Coordinators

1. To assess the implementation of the Disaster Risk Reduction and Management (DRRM) a Conduct of Division Program Implementation Review on **December 9, 2019**. Venue for the said activity will be announced later thru a division advisory subject to the usual bids and awards rules and procedure.
2. Participants to the said workshop are the following to wit:
 - i. Eighteen (18) DRRM District Coordinators of the 18 districts;
 - ii. 54 Secondary DRRM Coordinators;
 - iii. 24 Integrated School DRRM Coordinators; and
 - iv. 4 Division Support Staff who shall act as Facilitators.
3. All participants are required to submit FY 2019 School Accomplishment Report on the aforementioned date.
4. Expenses relative to the conduct of this activity are chargeable against DRRMS downloaded funds while the travel expenses relative thereof will be charged against School MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.


SALVADOR O. OCHAVOG, JR., EdD, CESO V
Schools Division Superintendent

