



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF CAPIZ
Banica, Roxas City



DIVISION MEMORANDUM

No. 261, s. 2019

**DIVISION TRAINING WORKSHOP ON SCALING UP ON SBM WinS IMPLEMENTATION AND
SBM LEVEL OF PRACTICE**

To: Acting Assistant Schools Division Superintendent
Chief, Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools

1. The Division of Capiz through its School Governance and Operations Division (SGOD) will conduct the Division Training Workshop on Scaling up on SBM WinS Implementation and SBM Level of Practice on November 28-29, 2019. Venue will be announced later.
2. The Objectives of this activity are the following:
 - a. Equip participants with the skills on various technical options necessary to enhance implementation and sustain the WaSH in Schools (WinS) Program; and
 - b. Advance technical knowledge of participants in addressing critical issues on WinS and SBM Level of Practice.
3. Participants to this activity are the **18 District SBM Coordinator, 18 Central School Principal** (If Central School Principal happened to be the District SBM Coor. 1 non central school principal can attend, provided 2 pax per district including District SBM Coordinator) , **54 Secondary School Coordinators and 12 Training Staff.**
4. Travel Expenses of school participants shall be chargeable against school MOOE while food and accommodation of participants, training staff, training materials in the conduct of this activity shall be chargeable against Division HRTD Fund and NEAP Fund, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum to all concerned is desired.


SALVADOR O. OCHAVO, JR., EdD. CESO V
Schools Division Superintendent

