



Republic of the Philippines  
Department of Education  
Region VI- Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**  
Banica, Roxas City  
Telefax No. (036) 6210-974- (036) 6216-118



October 23, 2019


**DIVISION MEMORANDUM**

No. 240 s. 2019

**REDEVELOPMENT OF LEARNER RESOURCES DUE FOR SUBMISSION**

To: Assistant Schools Division Superintendent  
Chief- Education Supervisor (CID)  
Education Program Supervisors  
Public Schools District Supervisors/OIC of the District  
Heads of Public Elementary, Secondary and Integrated Schools  
Project Development Officer II (CID)

1. The Schools Division of Capiz through the Curriculum Implementation Division (CID) with the Learning Resource Management Section will conduct a **Two- Day Division Workshop on the Redevelopment of Learning Resources** on October 27 (Sunday) and 28, 2019 at the Division Multi-Purpose Hall, Banica, Roxas City.
2. The Redevelopment Workshop aims to achieve the following objectives:
  - a. revisit outputs need to be enhanced;
  - b. enhance resources based on suggestions of the LR team; and
  - c. print and package outputs following specific guidelines required by the Regional Office
3. List of participants to this activity is found in Enclosure No. 1.
4. Participants are required to bring laptop, extension cord, internet connectivity, and PSD file of the resource to be enhanced.
5. The food of participants, materials and other incidental expenses will be charged to the downloaded BLR funds subject to the usual accounting and auditing rules and regulations.
6. Teachers shall be entitled to service credits in accordance with DO No. 53, s. 2003 entitled Updated Guidelines on the Grant of Service Credits to Teachers. Likewise non-teaching personnel shall be provided with Compensatory Time- Off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No.2, s. 20014 on Non-Monetary Remuneration for Overtime Service Rendered.
7. Immediate dissemination of this Memorandum is desired.

  
**SALVADOR O. OCHAVO JR, EdD, CESO V**  
Schools Division Superintendent

Enclosure: As stated

Reference: None

Allotment:

To be indicated in the Perpetual Index  
under the ff. subjects:

REDEVELOPMENTWORKSHOP

LEARNING RESOURCES



## LIST OF PARTICIPANTS TO THE REDEVELOPMENT WORKSHOP

SHIRLEY A. DE JUAN	-	EPS-LRMS - SDO
GLENN DOLLETE	-	PDO-CID - SDO
JUVY D. BARANDA	-	Principal 2- Ivisan District
JESSA INOSANTOS	-	Teacher 1 - Ivisan District
VINCENT LAUSA	-	Teacher 1 - Ivisan NHS
ROLAN BULACLAC	-	Teacher 1 – Panay District
ESMERALDA DAGMIL	-	TIC- QUIAJO IS – Pres. Roxas District

