



Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

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October 7, 2019

Division Memorandum
No. 277, s. 2019

**CORRIGENDUM AND ADDENDUM TO SCHOOLS DIVISION MEMORANDUM
NO. 209, s. 2019 RE INSTALLATION OF DR. SALVADOR O. OCHAVO JR., CESO V,
AS THE NEW SCHOOLS DIVISION SUPERINTENDENT OF THE SCHOOLS
DIVISION OF CAPIZ**

To: Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Officers-In-Charge of the Districts
Heads of Elementary, Secondary and Integrated Schools
CADASSA Officers
Capiz Division PESPA Officers and Board Directors
Capiz Division Office Personnel

1. Relative to Division Memorandum No. 209, s. 2019 titled “Installation **Dr. Salvador O. Ochavo Jr., CESO V as the new Schools Division Superintendent of the Schools Division of Capiz**, the following modifications have been made:
 - a. The venue will be at Capiz National High School covered court on October 11, 2019 @ 10:00 o’clock in the morning; and
 - b. All 471 school heads (Elementary, Secondary and Integrated Schools) are required to attend.
2. Traveling expenses to be incurred by the school heads during this activity are chargeable against the School MOOE, subject to the usual accounting and auditing rules and regulations.
3. Wide and immediate dissemination of this memorandum is desired.


NICASIO S. FRIO
Assistant Schools Division Superintendent