



Republic of the Philippines
Department of Education
Region VI-Western Visayas
Schools Division of Capiz
Banica, Roxas City



Telefax (036) 6201-974 / Tel. No. (036) 6216 -118

February 23, 2018

Division Memorandum
No. JJ s. 2018

2018 Senior High School (SHS) EXPO

To: Public Schools District Supervisors/Officers-In-Charge of the District
Heads of Public and Private Secondary and Integrated Schools

1. The Division of Capiz will hold the **2018 SHS Expo** with the theme: "SHS: Trabaho, Negosyo, at Kolehiyo – A Celebration of Success" on March 19, 2018, 8:30 AM at Capiz Gym, Villareal Stadium, Roxas City.
2. The **2018 SHS Expo** aims to:
 - a. Showcase the SHS processes, performances, products and services;
 - b. Update the schools' stakeholders of the progress of SHS implementation in DepEd Capiz Division; and
 - c. Recognize the best booth in the following categories:

(1) ACAD – GAS	(6) TVL – HE
(2) ACAD – HUMSS	(7) TVL – IA
(3) ACAD – ABM	(8) TVL – ICT
(4) ACAD – STEM	(9) Overall Booth
(5) TVL – AFA	
3. The Mechanics of the SHS Expo is as follows:
 - a. Each participating SHS is given 8'x 4' floor area for SHS Academic track entry and an additional 8'x 4' floor area for one (1) - two (2)SHS TVL Strands or 8'x 8' floor area for three (3) - four (4)SHS TVL Strands;
 - b. Display will include the school's SHS profile, documents on the implementation processes, products, and outputs of the SHS per strand of track/s being offered;
 - c. Services will include the skills exhibition/demonstration of competencies of each SHS strand;
 - d. The cost of products and services must be based on the current market trend. A record of sales must be evident;
 - e. Judging the best booth will be based on the quantity and quality of products, outputs, display of SHS processes and services, the general appearance of the booth, and the sales (revenues) accumulated in a day as reflected in the ledger/book of sales (for TVL Track only) (see enclosure no.1);

- f. For every SHS strand, two students and one teacher are allowed to stay in the booth as in-charge of display presentation and services per school; and
 - g. Safety, precautionary measures, and cleanliness must be observed before, during, and after the activity.
4. The participants to this activity are the Principals, Asst. Principals, SHS Coordinators, one LGU representative, PTA president, one SHS teacher per strand per school and two SHS learners per strand per school from all public and private secondary schools. All schools are encouraged to send a maximum of ten SHS students and two SHS teachers as observers.
5. All participating SHSs are requested to set up their booth on March 18, 2018 at 9:00 AM.
6. Travel and other expenses incurred during the conduct of the activity are chargeable against school MOOE or other sources of funds subject to the usual accounting and auditing rules and regulations; while the materials, lunch and snacks of the guests and members of the technical working committee will be charged against the Division MOOE subject to the usual accounting and auditing rules and regulations.
7. Wide dissemination of this memorandum is desired.



MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division superintendent

Enclosure: as stated

Reference: none

To be indicated on the perpetual index under the following subjects

SENIOR HIGH SCHOOL

PROGRAMS

STUDENTS

TEACHERS

(Enclosure No. 1 to Division Memorandum No. ___ s. 2018)

Booth (Display of Processes, Products, Outputs and Services)

A. Criteria for Judging the SHS TVL Booth

Criteria	Indicators	Percentage
1. Creativity/originality	<ul style="list-style-type: none">• Kind and number of display and services• Appropriateness of display and services to the SHS Track and Strand offering	20%
2. Quality of Display		15%
3. Quality of Service/s		15%
4. Cohesive Presentation		10%
5. Marketing Strategies for Products and Services		10%
6. Marketing Revenues (P)		10%
7. Cleanliness and Orderliness		10%
8. Fluency of Communication Skills & Flow of Thoughts		10%
Total		100%

B. Criteria for Judging the SHS ACAD Track Booth

Criteria	Indicators	Percentage
1. Creativity/originality	<ul style="list-style-type: none">• Kind and number of display and services• Appropriateness of display and services to SHS Track and Strand offering	30%
2. Quality of Display		25%
3. Quality of Service/s		10%
4. Cohesive Presentation		15%
5. Cleanliness and Orderliness		10%
6. Fluency of Communication Skills & Flow of Thoughts		10%
Total		100%