



February 07, 2018

DIVISION MEMORANDUM

No. 37, s. 2018

**ADMINISTRATION OF THE ENGLISH PROFICIENCY TEST (EPT) FOR TEACHER APPLICANTS
IN SENIOR HIGH SCHOOL (SHS), JUNIOR HIGH SCHOOL, AND ELEMENTARY**

To : Acting Assistant Schools Division Superintendent
Education Program Supervisors
Public Schools District Supervisors/ Officers In-charge of the District
Heads, Public Elementary, Secondary Schools and Integrated Schools
All others Concerned

1. The Department of Education (DepEd) through the Bureau of Education Assessment (BEA) will administer another EPT to all teacher applicants in this division on **February 11, 2018**. The test will start at **7:30 a.m., Capiz National High School, Roxas City**.
2. The testing staff shall be composed of the Division Testing Coordinator as Chief Examine and identified Division Office Personnel, and Public Secondary and Elementary School Heads who will serve as room supervisor and as room examiners.
3. The composition of the Division Testing Staff is found in Enclosure No. I of this Memorandum.
4. Testing staff and examinees are advised to be at the testing center before 7:30 a.m. for the pre-examination activities. Examinees are further advised to bring with them pencil no. 1 or 2, ballpen and valid identification (ID) card with picture.
5. All personnel involved during the conduct of the test shall be granted one (1) day Compensatory Time-off (CTO) per Civil Service Commission (CSC) and Department of Budget Management (DBM) Joint Circular No. 2, s. 20014 on **Non-Monetary Remuneration for Overtime Service Rendered**.
6. Immediate dissemination of this memorandum is desired.

MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent

Enclosures : As stated
References : DepED Order No. 3, s, 2016
DepED Memorandum No. 75, s. 2015
To be indicated in the Perpetual Index
under the following subjects:

**COMPOSITION OF THE DIVISION TESTING STAFF, ROOM SUPERVISOR, AND ROOM EXAMINERS
FOR THE ADMINISTRATION OF THE ENGLISH PROFICIENCY TEST (EPT) FOR TEACHER APPLICANTS
IN SENIOR HIGH SCHOOL (SHS), JUNIOR HIGH SCHOOL, AND ELEMENTARY**

Chief Examiner : Teresita Barrio
Examination Center Head : Mrs. Ma. Rita F. Villareal

Room Examiners

Room Number	Examiner
1	Dr. Martin Fabraquel
2	Dr. Eva Fabraquel
3	Mrs. Leah Dais
4	Mrs. Lorna Bonilla
5	Mrs. Jelyn Facto
6	Mrs. Julie Finlac
7	Nr. Nilo Domingo
8	Miss Glenda Botin
9	Mr. Zander Frofunga
10	Mr. Kenneth Anoché

Other Testing Personnel:

1. Mrs. Sephora Roldan – Room Supervisor
2. Mrs. Mary Grace Atinon
3. Ma. Sharon Barrientos
4. Mr. Joren Teves
5. Mr. Rey Bernaldez