Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

February 2, 2018

Division Memorandum
No. 31, s. 2018

To: Public Schools District Supervisors/Officers-in charge of the District
Heads of Public Secondary/Integrated and Elementary Schools

DIVISION TRAINING OF TRAINERS ON CURRICULUM CONTENT:LEAST MASTERED COMPETENCIES

1. The Division of Capiz will conduct a three-day division live-out training on curriculum content on February 22-24, 2018. (Venue will be announced later).

2. The activity focuses on least mastered competencies of curriculum content of all learning areas of the K-12 Curriculum. Furthermore, it aims to provide the effective and appropriate intervention strategies on how to attain mastery of the identified least mastered competencies. Participants are expected to craft action and training plan for their respective districts and schools.

3. Participants to this training are district/ secondary school teachers per learning area preferably Master Teachers. The number of participants per district/secondary schools is specified in Enclosures No. 1 & 2 of this memorandum. Further, participants are advised to bring laptop, USB/external memory drive, extension cord, curriculum guides and identified least mastered/difficult to teach competencies per grading period based from summative and periodic tests.

4. Secondary/integrated schools will register in the amount of one thousand three hundred fifty pesos (Php 1,350.00). Expenses for meals and accommodation relative to this training shall be charged against the HRTD fund for the trainers, EPS, facilitators and participants from elementary schools while that of participants from secondary/integrated schools shall be charged against registration fee collected. Registration fee, travel expenses and other incidental expenses shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of this memorandum is desired.

MIGUEL MAC D. APOSIN,Ed.D., CESO V
Schools Division Superintendent

Enclosure No.1

Allocation of Participants per District

District	Number of Teacher/ Learning Area								
	English	Filipino	Math	Aral. Pan.	Science	EPP/TLE	MTB	ESP	MAPEH
1.Cuartero	1							1	1
2. Dao	1	1							1
3. Dumalag	1	1	1						
4. Dumarao		1	1	1					
5. Ivisan			1	1	1				
6. Jamindan				1	1	1			
7. Maayon					1	1	1		
8. Mambusao East						1	1	1	
9. Mambusao West							1	1	1
10. Panay	1							1	1
11. Panitan	1	1							1
12. Pilar	1	1	1						
13. Pontevedra		1	1	1					
14. Pres. Roxas			1	1	1				
15. Sapian				1	1	1			
16. Sigma					1	1	1		
17.Tapaz East						1	1	1	
18. Tapaz West							1	1	1
Total	6	6	6	6	6	6	6	6	6

Allocation of Participants Per Secondary/Integrated School

School	Number of Teacher/ Learning Area							
	English	Filipino	Math	Aral. Pan.	Science	EPP	MAPEH	EsP
1.Arturo Jugo NHS	1	1						
2.Bagong Barrio NHS		1	1					
3.Basiao NHS			1	1				
4.Bungsuan NHS				1	1			
5.Cabugcabug NHS					1	1		
6.Camburanan NHS						1	1	
7.Candelaria NHS							1	1
8.Capiz NHS	1							1
9.Casanayan NHS	1	1						
10.Col. Patrocinio Arturo NHS		1	1					
11.Cmsr. Luis R. Asis NHS			1	1				
12.Concepcion Castro Garcia NHS				1	1			
13.Cuartero NHS					1	1		
14.Dao NHS						1	1	
15.David Moises NHS							1	1
16.Dulangan NHS	1							1
17.Dumalag Central NHS	1	1						
18.Duyoc NHS		1	1					
19.East Villaflores NHS			1	1				
20.Estefania Montemayor NHS				1	1			
21.Felix Balgos NHS					1	1		
22.Florentina Degala MNHS						1	1	
23.Hipona NHS							1	1
24.Ivisan NHS	1							1
25.Jagnaya NHS	1	1						
26.Jamindan NHS		1	1					

School	Number of Teacher/ Learning Area							
	English		Math	Aral. Pan.	Science	EPP	MAPEH	EsP
27.Leodegario D. Deocampo Sr. NHS			1	1				
28.Lonoy NHS				1	1			
29.Lucero NHS					1	1		
30.Maayon NHS						1	1	
31.Macario Delfin NHS							1	1
32.Maindang NHS	1							1
33.Malonoy NHS	1	1						
34.Mambusao East NHS		1	1					
35.Mambusao NHS			1	1				
36.Manuel F. Onato MNHS				1	1			
37.Marciano Patricio NHS					1	1		
38.Mianay NHS						1	1	
39.Panitan NHS							1	1
40.Pawa NHS	1							1
41.Pontevedra NHS	1	1						
42.Presentacion Diez Gregorio NHS		1	1					
43.Putian NHS			1	1				
44.Ramon A. Benjamin Sr. NHS				1	1			
45.Rev. Tomas Conejar NHS					1	1		
46.San Antonio NHS						1	1	
47.San Nicolas NHS (Pilar)							1	1
48.San Nicolas NHS (Tapaz)	1							1
49.Sapian NHS	1	1						
50.Tapaz NHS		1	1					
51.Tuburan NHS			1	1				
52.Vicente Andaya Sr. NHS				1	1			
53.Yating NHS					1	1		
54.Candelaria NHS (Roxas Ext.)						1	1	
55.Aglalana Integrated School							1	1
56.Agkawayan Integrated School	1							1
57.Duluan Integrated School	1					1		
58.Ginbialan Integrated School			1		1			
59.Eleodoro Ponsaran Integrated School			1	1				
TOTAL	15	15	15	15	15	15	14	14
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PROGRAM MATRIX

TIME	DAY 1	DAY 2	DAY 3
7:30-8:00		**MOL**	**MOL**
8:00-10:00	Opening Program	Parallel Session and Workshop 1: Curriculum Content and Strategies of the Learning Areas a. Science e. AP b. MAPEH f. Filipino c. EsP g.English d. TLE h.Math	Plenary Session 3: Demo Activity/LA
10:00-12:00	Plenary Session 1:Skillful Learners: The Why and the How		
12:00-1:00	LUNCH BREAK		
1:00-3:00	*Plenary Session 2: Status of NAT in* the Division for the past years	*DLL/DLP Preparation*	*Plenary Session 4:* Consolidation of Outputs
3:00-5:00	Plenary Session 3: Identification of LMC in all learning areas		Closing Program Home Sweet Home
	Mrs. Sephora Roldan-**OD**	Mr. Andres Quiachon-**OD**	Mrs. Elenia P. Baranda-**OD**

Training Management Team:

Rolando B. Ricardo, Jr.
SP III/Lucero NHS

Charlie V.Dublon
HT I/Pontevedra NHS

Judy B. Dunton
HT V Capiz NHS

Marie Paz A. Almalbis
HT IV/Capiz NHS

Arnel C. Gervero
MT I/Col. Patrocinio Artuz NHS

Leizyl B. Igdanes
T III/Pontevedra NHS

Susan J. Quistadio, Ed.D
MT II/ Vicente Andaya NHS

Janet J. Divinagracia
MT II/Capiz NHS

Ires G. Hachero
MT I/Tapaz NHS

Annie J. Demaala
MT I/Cuartero NHS

Estela V. Fano
SP I/Mambusao East NHS

Teresita Naelgas
MT I /Hipona NHS

Ma. Concepcion B. Poli, Ed. D
HT III/Pontevedra NHS

Ginnud B. Bartolo
T III/ Capiz NHS

Anna Clarissa C. Gonzales
MT II/Capiz NHS

Arlene Vista
HT II/ Mambusao NHS

Supervisors/Consultant:

- Mrs. Sephora M. Roldan
  Education Program Supervisor (Araling Panlipunan)
- Dr.Merlie J. Rubio
  Education Program Supervisor (Filipino)
- Mrs. Elenia P. Baranda
  Education Program Supervisor (Mathematics)
- Mr. Andres D. Quiachon
  Education Program Supervisor (Science)
- Mr. Alan Vincent B. Altamia
  Education Program Supervisor (EsP)
- Mr. Ronie C. Reteracion
  Education Program Supervisor (MAPEH)
- Dr. Ruth G. Gervero
  Education Program Supervisor (ALS)
- Mrs. Shirley A. De Juan
  Education Program Supervisor (LRMDS)
- Dr. Heidelyn P. Geromiano
  Division Kindergarten Coordinator

COMMITTEES

Registration

Dr. Ruth Gervero
Grace Daradar
Glenn Dollete

Program

Dr. Heidelyn Geromiano
Mr. Ronie Reteracion
Mr. Alan Vincent B. Altamia

Certificates

Sephora M. Roldan
Dr. Merlie J. Rubio
Jepnie Jan Barrido
Ronald Dile

Stage/Physical Arrangement

Mr. Andres Quiachon
Dr. Rolando Jamora

Food

Mrs. Shirley De Juan
Mrs. Elenia P. Baranda