Department of Education
Region VI- Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica,Roxas City

August 13, 2018

**DIVISION MEMORANDUM**
No. 200, s. 2018

## 2nd DIVISION K to 12 COLLOQUIUM

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Heads of Public and Private Elementary/Secondary/Integrated Schools

1. The Schools Division of Capiz, through the Curriculum Implementation Division, will conduct the 2nd Division K to 12 Colloquium on Sept.13,2018. Venue will be announced later.
2. The 2nd K to 12 Colloquium aims to:
   a. provide a venue for sharing best practices and necessary propositions in the implementation of the K to 12 program;
   b. ensure that the K to 12 implementers adhere to the policies set by the Department of Education; and
   c. celebrate turning points in the implementation of the K to 12 Basic Education Program.
3. The participants to this activity are the Schools Division Superintendent, Assistant Schools Division Superintendent, Chief Education Supervisors, Public Schools District Supervisors, Heads of Public Elementary Secondary and Integrated Schools Assistant School Principals, selected elementary and secondary school teachers.

   Enclosed are the following:

   Enclosure No.1 – Number of participants
   Enclosure No.2 – Matrix of Activities

4. A registration fee of Five hundred Pesos (Php 500.00) shall be charged each public and private elementary and secondary school head and teacher participant to defray food and other incidental expenses relative to the conduct of the activity chargeable against school MOOE while that of the Education Program Supervisors ,Public Schools District Supervisors ,Elementary School participants and facilitators shall be charged against the division INSET/MOOE fund both subject to the usual accounting and auditing rules and procedures.
5. A planning activity involving all Education Program Supervisors, presenters, reactors, and facilitators will be held on August 29,2018 at 9:00 A.M. at the Division Multi- Purpose Hall. Expenses for this activity shall be charged against the Division INSET/MOOE funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is desired.

**ROEL F. BERMEJO, CESO V**
Schools Division Superintendent

Reference : Regional Memo No.18,s. 2017
Division Memo No.119, s.2017