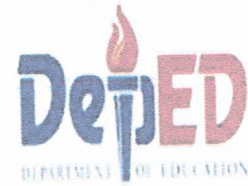




Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF CAPIZ



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January 8, 2018

DIVISION MEMORANDUM
No. 09,s. 2018

CONDUCT OF RESEARCH FOR BASIC EDUCATION RESEARCH FUND

To: Acting Assistant Schools Division Superintendent
Chiefs Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors/Officers-In Charge of the District
Master Teachers

1. DepEd Order No. 16, s. 2017 entitled " Research Management Guidelines" provides guidance in managing research initiatives inn the national, regional, school division, and school levels. This policy is built on the gains in evidence-based decisions-making from various education reforms or initiatives to strengthen the culture of research in the Department.
2. In response to this policy, the following DepEd Personnel are required to conduct at least one (1) basic or action research for Basic Education Research Fund (BERF) every school year in compliance with their Key Result Areas (KRA) as reflected in their Position & Competency Profile:
 - A. **Education Program Supervisors** - conduct action research on curriculum implementation, needs and issues, appropriate interventions on assigned learning area, as well as best practices in content delivery and submit findings and recommendations for management action and policy formulation.
 - B. **Public Schools District Supervisors** - conduct action research on curriculum implementation, needs and issues, appropriate interventions for assigned district, as well as best practices and submit findings and recommendations for management action and policy formulation.
 - C. **Master Teachers** – conducts at least one action research every year or in depth studies or instructional problems.

3. Likewise, school heads and other non-teaching personnel are encouraged to

4. In addition to the above policy, attached id DepEd Order No. 43, s. 2015 entitled, "Revised Guidelines for the Basic Education research Fund" to guide the proponents in writing basic/action research for the Basic Education research Fund.
5. Proponents may submit their proposals to the Senior Education Program Specialist in the Research and Planning for review and editing of the School Division Research Committee (SDRC).
6. For your information and guidance.


MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent 