

**DIVISION OF CAPIZ**Banica ,Roxas City
Telefax No.(036) 6210-974 / Tel. No. (036) 6216-118

June 29, 2017

DIVISION MEMORANDUM

No. 94, 2017**TRAINING-WORKSHOP ON LEARNER INFORMATION SYSTEM (LIS)**

To : **Public Schools District Supervisors**
Heads of Public Elementary, Secondary & Integrated Schools
The Campus Administrator, Capsu Burias Campus

1. There will be a training-workshop and training of trainers on the LEARNER INFORMATION SYSTEM (LIS) at the Division office Multi-Purpose Hall.
2. The participants to this training-workshop are the District Planning Officers and School Planning Officers and they are required to bring with them enrolment and other pertinent data of learners enrolled in their school, laptop and extension cord.
3. The school planning officers must be designated by the school head and will be in-charge of the School LIS/EBEIS/NSBI and provide technical assistance to the class advisers at the school level.
4. Below is the schedule of the training workshop:

Date	District	Venue	Participants
July 14, 2017 8AM (morning)	Tapaz East and Ivisan	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 14, 2017 1PM (afternoon)	Panay and Panitan	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 15, 2017 8AM (morning)	Tapaz West and Sapián	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 15, 2017 1PM (afternoon)	Mambusao West and Pilar	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 21, 2017 8AM (morning)	Dumarao and Cuartero	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 21, 2017 1PM (afternoon)	Dumalag and Mambusao East	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 22, 2017 8AM (morning)	Jamindan and Dao	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 22, 2017 1PM (afternoon)	Sigma and President Roxas	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 29, 2017 8AM (morning)	Secondary and Integrated Schools and SUC	Multi-purpose Hall, Capiz Division	District and School Planning Officer
July 29, 2017 1PM (afternoon)	Pontevedra and Maayon	Multi-purpose Hall, Capiz Division	District and School Planning Officer

5. For your information and guidance.


MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent