



May 26, 2017

DIVISION MEMORANDUM

No. 80, s. 2017

CONDUCT OF DIVISION PERFORMANCE REVIEW AND TARGET SETTING

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior Education Program Specialists
Planning Officer III
Unit & Section Heads

1. In order to set directions toward the attainment of the division's goals for quality delivery of basic education services, there will be a **Division Performance Review and Target Setting on June 6 - 7, 2017** in a venue to be announced later.
2. This activity aims to:
 - a. assess the performance of the division for the S.Y. 2016-2017;
 - b. set division targets for S.Y. 2017-2018; and
 - c. develop a plan for programs, activities, and projects (PAPs) to achieve the targets set.
3. Participants are advised to bring the following:
 - a. Report on accomplishments (Target Vs. Actual) S. Y. 2016-2017
 - b. Targets for S.Y. 2017-2018
 - c. Laptop and extension cord
4. Reports on Accomplishments (Target Vs. Actual) S. Y. 2016-2017 and the Targets for S. Y. 2017-2018 must already be accomplished prior to the presentation of the said outputs on **June 6-7, 2017**.
5. Attached are the following enclosures:
 - Enclosure 1. Template for Reports on Accomplishments S. Y. 2016-2017
 - Enclosure 2. Template for Targets S.Y. 2017-2018
 - Enclosure 3. List of Participants
 - Enclosure 4. List of Working Committees
6. Order of presentations are as follows:
 - a. CID/PSDS/OIC of the District
 - b. Administrative Section
 - c. Accounting Section
 - d. Budget Section
 - e. Supply Section
 - f. SGOD
7. Expenses relative to the conduct of this activity are chargeable against the Division INSET fund subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent



Department of Education
Region VI – Western Visayas
DIVISION OF CAPIZ
Banica, Roxas City



REPORT ON ACCOMPLISHMENTS VIS-À-VIS TARGETS
S. Y. 2016-2017

PLANNED ACTIVITIES/ TARGETS	ACCOMPLISHMENTS	GAPS	HINDERING FACTORS	FACILITATING FACTORS

Prepared by: _____

Noted: _____

MIGUEL MAC D. APOSIN, Ed., CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF CAPIZ
Banica, Roxas City



PROPOSED PROGRAMS, PROJECTS, AND ACTIVITIES (PAPs)
S.Y. 2017-2018

Division/Unit: _____

KRA	OBJECTIVES	PROPOSED PAPs	TIME FRAME	PERSONS INVOLVED	BUDGET	SUCCESS INDICATOR

Prepared by: _____

Noted: _____

MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent

LIST OF PARTICIPANTS

- | | |
|---------------------------------|---|
| 1. Dr. Miguel Mac D. Aposin | Schools Division Superintendent |
| 2. Nicasio S, Frio | Acting asst. Schools Division Superintendent |
| 3. Dr. Marlon P. Destreza | Chief, SGOD |
| 4. Dr. Segundina F. Dollete | Chief, CID |
| 5. Concepcion A. Dela Cruz | EPS (English) |
| 6. Shirley A. DeJuan | Chief (LDRMS) |
| 7. Sephora M. Roldan | EPS (AP) |
| 8. Elenia P. Baranda | EPS (Math) |
| 9. Andres Quiachon | EPS (Science) |
| 10. Ronie Reteracion | EPS (MAPEH) |
| 11. Dr. Merlie Rubio | EPS (Filipino) |
| 12. Dr. Ruth Gervero | EPS (ALS) |
| 13. Alan Vincent Altamia | EPS (Values Education) |
| 14. Dr. Edna B. Zacarraga | EPS (SGOD) |
| 15. Dr. Linda Villasis | PSDS |
| 16. Dr. Ma. Theresa Villagracia | PSDS |
| 17. Rosemarie Basas | PSDS |
| 18. Lalaine Fundal | PSDS |
| 19. Celso Flamiano | PSDS |
| 20. Dr. Angel Payo | PSDS |
| 21. Jonifer Alejandra | PSDS |
| 22. Warlito Potato | PSDS |
| 23. Zaldy Caalam | PSDS |
| 24. Wilhelmina Ucag | PSDS |
| 25. Vicente Lumaque | PSDS |
| 26. Dr. Rey Azcarraga | Principal-In-Charge of the District (Pontevedra) |
| 27. Judith Tu | Principal-In-Charge of the District (Dao) |
| 28. Eddie Arcenas | Principal-In-Charge of the District (Pres. Roxas) |
| 29. Dr. Eva Fabraquel | Principal-In-Charge of the District (Sigma) |
| 30. Dr. Martin Fabraquel | Principal-In-Charge of the District (Mambusao West) |
| 31. Dr. Marggie A. Obligacion | SEPS (Research and Planning) |
| 32. Dr. Teresita A. Barrio | SEPS (School Mgt. M & E) |
| 33. Nannette G. Calixterio | SEPS (Soc. Mobilization) |
| 34. Dr. Immaculada J. Amores | SEPS (HRD) |
| 35. Nenita Y. Fabiaña | Administrative Officer V |
| 36. Atty. Benjie Doce | Accountant |
| 37. Nenito Dacles | Budget Officer |
| 38. Rhodela U. Martinez | Administrative Officer IV |
| 39. Engr. Marlon Clarito | Engineer III |
| 40. Dr. Heidelyn Geromiano | Kindergarten/Multi-Grade Coordinator |
| 41. Eduardo Villafuerte | Planning Officer III |
| 42. Dr, Juan Belo | Medical Officer IV |
| 43. Sheralyn Baticados | Nurse/Health and Nutrition Coordinator |
| 44. Dr. Lourdelyn Fuentes | Dentist |
| 45. Glenda Botin | PDO II/DRRM |
| 46. Mary Grace Atinon | EPS II |
| 47. Ma. Sharon Barrientos | EPS II |
| 48. Jasmine Olivare | Administrative Aide VI |

Working Committees

Transportation

Dr. Marlon Destreza

Registration

**Mary Grace Atinon
Ma. Sharon Barrientos**

Attendance

Jasmine Olivare

Programs/Certificates

**Dr. Teresita Barrio
Dr. Marggie Obligacion**

Logistics

**Dr. Immaculada Amores
Jerry Mosquite**

QAME

Dr. Teresita Barrio

Working Committees

Transportation	Dr. Marlon Destreza
Registration	Mary Grace Atinon Ma. Sharon Barrientos
Attendance	Jasmine Olivare
Programs/Certificates	Dr. Teresita Barrio Dr. Marggie Obligacion
Logistics	Dr. Immaculada Amores Jerry Mosquite
QAME	Dr. Teresita Barrio