



March 29, 2017

DIVISION MEMORANDUM

No. 36 s. 2017

2017 BRIGADA ESKWELA IMPLEMENTING GUIDELINES


To: Acting Asst. Schools Division Superintendent
 CID & SGOD Chiefs
 Education Program Supervisors
 Public Schools District Supervisors/Officers-In Charge of the District
 Public Elementary and Secondary & Integrated School Heads
 Division Personnel
 All Others Concerned

- Relative to DepEd Memorandum No. 43, s. 2017, (*2017 Brigada Eskwela Implementing Guidelines*), the Division of Capiz will conduct the **2017 Brigada Eskwela** with the theme **Isang DepEd, Isang Pamayanan, Isang Bayanihan Para sa Handa at Ligtas na Paaralan** from May 15 to 20, 2017. The Brigada Eskwela is the National School's Maintenance Week that aims to bring together all education stakeholders to participate and contribute their time, effort and resources to prepare public school facilities ready for the opening of the School Year in June.
- On May 15, every school will hold a program to launch the first day of Brigada Eskwela. This year's division kick-off ceremony will be held at **Jagnaya National High School**.
- All Adopt-A-School Program (ASP) partners and other organizations who are interested to join this schools maintenance activity are requested to coordinate with the school/district/division level management for guidance.
- School Heads (SHs) shall take the lead role in planning the activities geared toward making schools ecologically conscious, resilient, clean and conducive to learning. For guidance and proper implementation of the program, refer to Brigada Eskwela Manual for School Heads.
- Key officials from the central, regional and division offices will be monitoring the implementation of Brigada Eskwela in schools. Adoptive Education Program Supervisors assigned to the district and Public Schools District Supervisors will take the lead in monitoring their respective districts using the Monitoring and Evaluation Tool found in Enclosure No. 1.
- The schedule of activities for the 2017 Brigada Eskwela implementation are as follows:

ACTIVITY	SCHEDULE	PERSONS INVOLVED
A. Pre-Implementation stage of Brigada Eskwela (Assessment of Physical Facilities, Resource Mobilization, Organization of Brigada Eskwela Committees and their Orientation on Specific Rules & Tasks.	March 1- May 13, 2017	Soc Mob Section, Physical Facilities Section, School Heads, ASP/BE Coordinators, SPG/SSG Officers, Teachers, Internal & External Stakeholders.

I. Capiz Division Selection, Deliberation & On-site Validation	June 12-23, 2017	Capiz Division BE Selection Committee
J. Submission of Brigada Eskwela Division entries and documents to the Regional Office.	June 30, 2017	Capiz Division BE Selection Committee
K. Regional Selection, On-site Validation of Brigada Eskwela Awards Candidates	July 1- August 8, 2017	Regional BE Selection Committee
L. Conduct of Division Brigada Eskwela Best School Implementers Awarding Ceremony	Within September 2017	SDS, ASDS, SGOD Chiefs, EPS, PSDS, BE Coordinators, Awardees, Division Personnel & Stakeholders.
M. Conduct of Regional Brigada Eskwela Best School Implementers Awarding Ceremony	Within October 2017	Capiz Division – The Host division for the said activity.

7. To implement effectively the selection process in the Search for Brigada Eskwela Best School Implementers, a set of criteria can be downloaded from the DepEd website particularly DepEd Memorandum No. 43, s. 2017.
8. All DepEd Employees are encouraged to join the Brigada Eskwela Activities by offering their skills, sharing their time or providing their assistance in kind and by supporting to public schools near their residence. Interested employees are given two (2) days to volunteer work on official time provided such work is approved by the respective heads of offices.
9. The SHs shall make the Brigada Eskwela Program not just a tool for improving the school facilities, but also a catalyst for achieving a higher learning outcome for the school. **Brigada Eskwela Plus** will be the mechanism to elevate the level of participation, the amount of resources generated, the number of volunteer turn-out and the level of awareness. The implementation of **Brigada Eskwela Plus** will focus on the following three main activities:
 - a. School maintenance activities throughout the school year;
 - b. Community-led effort to improve student participation and reduce dropouts or enroll in the Alternative Learning System; and
 - c. Community-led effort to improve student performance.
10. All Brigada Eskwela Hall of Fame Awardees shall serve as pilot schools to implement innovative and community-led effort of the new **Brigada Eskwela Plus 2017**, the details of which shall be contained in a separate issuance.
11. Expenses relative to the conduct of the week long activity shall be charged to local funds, subject to the usual accounting & auditing rules and regulations.
12. Immediate and wide dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN, Ed.D., CESO V
 Schools Division Superintendent

Encls.:

As stated

Reference:

DepED Memorandum No. 43, s. 2017

DepEd Regional Memorandum No. 048, s. 2016

To be indicated in the Perpetual Index

ACTIVITY	SCHEDULE	PERSONS INVOLVED
<p>B. Submission of Work Plan to the division (Soc Mob Section):</p> <p>Elementary- to be collected by districts</p> <p>Secondary- to be submitted to the Div. ASP/BE Coordinator</p>	<p>March 1- April 15, 2017</p>	<p>PSDS/OIC of the District, BE District Coordinator, Elem. & Secondary School Heads, ASP/BE School Coordinators & Division ASP/Brigada Coordinators, Teachers, PTA, SSG, SPG and stakeholders.</p>
<p>C. Brigada Eskwela Caravan and Kick-Off Program :</p> <ul style="list-style-type: none"> • Division • District 	<p>May 15, 2017</p>	<p>SDS, ASDS, SGOD & CID Chiefs, EPS, PSDS/OIC of the District, Soc Mob Section, SGOD Personnel, School Heads, ASP/BE Coordinators, SPG/SSG Officers, Teachers, Internal & External Stakeholders &, Division Personnel.</p>
<p>D. Brigada Eskwela Implementation and Monitoring of Schools</p>	<p>May 15 – 20, 2017</p>	<p>DepEd Central, Regional, Division & District Monitoring & Evaluation Team.</p>
<p>E. Submission of consolidated Brigada Eskwela accomplishment reports by the district ASP/BE coordinator & secondary school coordinators to the SGOD.</p>	<p>June 15, 2017</p>	<p>PSDS/OIC of the District, District BE Coordinators, School Heads &, Secondary BE Coordinators.</p>
<p>F. Submission of consolidated division accomplishment reports to the regional office.</p>	<p>June 30, 2017</p>	<p>Social Mobilization & Networking Unit (SGOD).</p>
<p>G. District Selection, Deliberation & On-site Validation of;</p> <ul style="list-style-type: none"> • <i>Elementary</i>- to be validated by the District BE Selection Committee. • <i>Secondary</i>-to be validated by Adoptive Education Program Supervisors. <p>Note: <i>All elementary school heads should submit their documents to their respective district supervisor/OIC of the district, whereas, secondary school heads should submit their documents directly to the SGOD. All district documents should be forwarded to the division office including the rank list.</i></p>	<p>May 21-June 5, 2017</p>	<ul style="list-style-type: none"> ▪ Elementary Level- PSDS/OIC of the District & District BE Selection Committee. ▪ Secondary Level-Capiz Division BE Selection Committee.
<p>H. Submission of District Brigada Eskwela documents for Best School Implementers to the Division Office including the rating sheets reflecting the ranks of the candidates.</p> <p><u>Elementary Level Category</u></p> <ul style="list-style-type: none"> • Small School • Medium School • Large School • Mega School <p><u>Secondary Level Category</u></p> <ul style="list-style-type: none"> • Small School • Medium School • Large School • Mega School 	<p>June 9, 2017</p> <p><u>Number of Teachers</u></p> <p>9 & below 10-29 30-50 51 & above</p> <p><u>Number of Teachers</u></p> <p>9 & below 10-25 26-100 101 & above</p>	<p><u>Number of Entries</u></p> <p>2 2 2 2</p> <p>2 2 2 2</p>