



Department of Education  
Region VI-Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**  
Banica, Roxas City



December 27, 2017

**DIVISION MEMORANDUM**

No. 340, s. 2017

**1-Day Post Evaluation Conference on the Implementation of the Enhanced K to 12 Basic Education Program for Secondary School Heads**

To: Acting Assistant Schools Division Superintendent  
CID and SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors/Officer-In-Charge of the District

1. This office will conduct a 1-Day Post Evaluation Conference on the Implementation of the Enhanced K to 12 Basic Education Program on December 29, 2017.
2. The Evaluation – Workshop aims to:
  - a. Assess the conduct of the Training Workshop on the Implementation of the Enhanced K to 12 Basic Education Program
  - b. Recommend interventions and suggestions for the improvement of the training.
3. Participants of this post evaluation conference are PSDS, EPS, facilitators, trainers, Secondary School Heads and Head Teachers.
4. Participants are requested to bring laptop, extension cords, and the soft copy of the curriculum guide and learner's materials that their identified trainers used during the conduct of the activity.
5. Provisions for the activity will be AM and PM snacks, lunch, dinner and the last meal that will be served will be breakfast of December 30, 2017
6. Immediate dissemination of this memorandum is desired.

  
**MIGUEL MAC D. APOSIN, Ed.D., CESO V**  
Schools Division Superintendent

Enclosure: As stated  
To be indicated in Perpetual Index  
Under the ff. subjects:

CURRICULUM

TRAINING

WORKSHOP

## PROGRAM OF ACTIVITES

December 29, 2017

<b>TIME</b>	<b>ACTIVITY</b>
8:00 – 9:00	<b>Registration</b>
9:00 – 10:00	<b>Opening Program</b> Mr. Ronie C. Reteracion
10:00 – 12:00	<b>Assessment of the training based on the online evaluation of the participants</b> Dr. Segundina F. Dollete
12:00 – 1:00	Lunch Break
1:00 – 3:00	<b>Continuation of the Assessment by subject areas</b> EPS of All Subject Areas
3:00 – 4:00	<b>Formulation of suggestions Recommendations and Interventions</b>
4:00 – 6:00	<b>Action Planning and Next Steps</b>
6:00 – 7:00	<b>Dinner</b>
7:00 – 9:00	<b>Presentation of Next Step Plans</b>