



February 15, 2017

DIVISION MEMORANDUM

No. 33, s. 2017

ORIENTATION OF THE DIVISION SCREENING AND SELECTION COMMITTEE (DSSC) AND SCREENING OF QUALIFICATIONS AND REQUIREMENTS OF APPLICANTS ON THE SELECTION OF POTENTIAL LEARNING RESOURCE EVALUATORS

To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Heads, Public and Private Elementary and Secondary Schools

1. The Division, through the Curriculum Implementation Division (CID) informs the field of the screening and selection of potential Learning Resource Evaluators (LREs).
2. This activity is in preparation for the evaluation of learning resources, such as textbooks, teacher's manuals, and supplementary materials for learning areas in the four key stages of learning, namely: (a) Kindergarten to Grade 3; (b) Grades 4 to 6 (c) Grades 7 to 10; and (d) Grades 11 to 12.
3. The Minimum Qualification Standard (MQS) of potential Learning Resource Evaluators (LRE) and the documents to be submitted to the Division Screening and Selection Committee (DSSC) are found in **Enclosure No. 1**.
4. The activities indicated below are to be observed by the applicants and by the Division Screening and Selection Committee (DSSC):

Activity	Schedule
1. Preparation of required documents	February 13 -20, 2017
2. Orientation of the Division Screening and Selection Committee (DSSC)	February 16, 2017
3. Submission of the required documents to the Division Screening and Selection Committee (DSSC) and orientation	February 21, 2017
4. Screening, rating and ranking of potential LREs based on documents submitted	February 22 - 23, 2017
5. Submission of the documents of top 5 applicants or of applicants with the score of at least 50 points per learning area per key stage (K to 6 and Grade 7 to 12) to the Regional Selection and Screening Committee (RSSC)	February 24, 2017 (before noon time)

5. The Division Screening and Selection Committee (DSSC) shall be guided by the 2016 Implementing Guidelines on Screening, Selection, and Training of potential Learning Resource Evaluators (LREs) per DepEd Memorandum No. 217, s. 2016. The composition of the DSSC is found in **Enclosure No. 2**.
6. Expenses incurred shall be charged against the downloaded special funds for the conduct of orientation of Division Screening and Selection Committee (DSSC) and screening of qualifications and requirements of applicants subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.



MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent

Enclosure: As stated

Reference: DepED Memorandum 217, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION
OFFICIALS
TEXTBOOKS
WORKSHOPS

LEARNING RESOURCES
SELECTION
TRAINING PROGRAMS

COMPOSITION OF THE DIVISION SELECTION AND SCREENING COMMITTEE

Consultants:

MIGUEL MAC D. APOSIN – Schools Division Superintendent
NICASIO S. FRIO – OIC- Office of the Asst. Schools Div. Supt.

Chairperson - **Segundina F. Dollete, Ed.D.**
 Chief, CID

Co-Chairperson - **Shirley A. De Juan**
 EPS – LRMDS

Members:

Ms. Concepcion A. Dela Cruz - **EPS – English**
Dr. Merlie Rubio - **EPS – Filipino**
Mrs. Elenia Barandan - **EPS – Math**
Mr. Andres Quiachon - **EPS – Science**
Mrs. Sephora Roldan - **EPS – AP**
Mr. Alan Vincent Altamia - **EPS – EsP**
Mr. Wilfredo Reoyo - **EPS – TLE/EPP**
Mr. Ronie Reteracion - **EPS – MAPEH**
Dr. Heidelyn Geromiano - **Kindergarten Coordinator**

Encoders:

Dr. Ruth Gervero - **EPS – ALS**
Mr. Ronald Dile - **SEPS (ALS)**
Mr. Glenn Dollete - **PDO -LRMDS**
Mrs. Grace Daradar - **Clerk**

Distribution of DSSC Member Representatives per Learning Area per Key Stage

No.	Learning Area/Discipline	Key Stage Covered	
		K to Grade 6	Grade 7 to 12
1	Languages (Filipino, English, MTB-MLE)	1	1
2	Mathematics	1	1
3	Science	1	1
4	Araling Panlipunan	1	1
5	Edukasyon sa Pagpapakatao	1	1
6	Edukasyong Pantahanan at Pangkabuhayan/TLE	1	2*
7	Music and Arts	1	1
8	Physical Education and Health	1	1
9	Kindergarten	2	
TOTAL		10	9

* TLE members should be from different subcomponents