



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ



Banica, Roxas City
Telefax No. (036) 6210-974/Tel No. (036) 6202-373

DIVISION MEMORANDUM

No. 314, S. 2017

DIVISION CONTINGENCY PLANNING

TO: Public Schools District Supervisors/
Officers In-Charge of the District
Elementary, Secondary & Integrated School Heads
District DRRM Coordinators/
Secondary School DRRM Focal Persons

1. In order to promote resilience education, there will be a Contingency Planning overview on **December 8, 2017** at the Division Multi-purpose Hall, Banica, Roxas City from 8:00 a.m. to 4:00 p.m..
2. Participants to the aforementioned orientation are the following, to wit:
 - i. Eighteen (18) Elementary DRRM District Coordinator,
 - ii. Fifty-four (54) Secondary DRRM Focal Persons and
 - iii. Five (5) Integrated School DRRM Focal Persons.
3. Travel expenses of the participants are chargeable against school MOOE fund while expenses for food shall be chargeable against the downloaded funds for the purpose subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent 