



Republic of the Philippines  
Department of Education  
Region VI- Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**  
Banica, Roxas City



Telefax No. (036) 6210-974/ Tel No. (036) 6216- 118

November 10, 2017

**DIVISION MEMORANDUM**  
No. 301 s. 2017

**RE-ORIENTATION AND MID-YEAR PROGRAM IMPLEMENTATION REVIEW  
ON SCHOOL-BASED FEEDING PROGRAM (SBFP)**

**To: Acting Asst. Schools Division Superintendent  
Chief Education Supervisor -SGOD  
Education Program Supervisor-SGOD  
Division Accountant  
School Health Section Personnel  
Senior Education Program Specialist (M&E)  
Public Schools District Supervisors/Officers In-Charge of the District  
Heads of Public Elementary and Integrated Schools  
Administrative Assistants III In-Charge of the District**

1. Please be informed that the Schools Division of Capiz will conduct a One-Day Re-Orientation and Mid Year Program Implementation Review on School-Based Feeding Program (SBFP) on December 11-12, 2017. The venue will be announced later.

2. The objectives of this activity are:

- a. re-visit Deped Order no. 39 s. 2017;
- b. present the results & findings of the monitoring activities by the SBFP monitoring teams;
- c. discuss issues and concerns in terms of program implementation of SBFP; and
- d. report status of liquidation of the 1<sup>st</sup> tranche.

3. The list of participants and matrix of activities are found in Enclosure No. 1 and 2 respectively.

4. Travel expenses of the participants shall be charged against MOOE funds while expenses relative to the conduct of this activity shall be charged against the School-Based Feeding Program Orientation Fund subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of this memorandum is desired.

  
**MIGUEL MAC D. APOSIN, Ed. D., CESO V**  
Schools Division Superintendent

**December 11, 2017 – 1<sup>st</sup> Batch**

Monitoring Personnel	No. of Participants	Total
SDS	1	39
ASDS	1	
Division Accountant	1	
Budget Officer	1	
Team A	5	
Team B	4	
Team C	5	
Team D	5	
Team E	5	
Team F	4	
Facilitators	7	

District	No. of Participants	Total
Cuartero	16	179
Dao	15	
Dumalag	20	
Dumarao	28	
Ivisan	14	
Mambusao East	14	
<del>Mambusao West</del>	14	
Sigma	22	
Tapaz East	15	
Tapaz West	21	

**Total Participants for 1<sup>st</sup> Batch ----- 218**

**December 12, 2017 – 2<sup>nd</sup> Batch**

Monitoring Personnel	No. of Participants	Total
SDS	1	39
ASDS	1	
Division Accountant	1	
Budget Officer	1	
Team A	5	
Team B	4	
Team C	5	
Team D	5	
Team E	5	
Team F	4	
Facilitators	7	

District	No. of Participants	Total
Panay	27	182
Pontevedra	20	
Pilar	22	
Panitan	23	
Pres. Roxas	19	
Maayon	31	
Jamindan	20	
Sapian	20	

**Total Participants for 2<sup>nd</sup> Batch ----- 221**

**Over-all total participants -----439**

**RE-ORIENTATION AND MID-YEAR PROGRAM IMPLEMENTATION REVIEW  
ON SCHOOL-BASED FEEDING PROGRAM**

**TRAINING MATRIX**

**December 11, 2017, 2017- 1<sup>st</sup> Batch**

<b>Time</b>	<b>Activities</b>	<b>Persons Involved</b>
7:30 -8:00	Registration	Registration Committee & Participants
8:00- 8:30	Opening Program	
8:30-9:00	Re-visit Deped Order No. 30 s. 2017-22	Division SBFP Coordinator
9:00-10:00	Presentation of Results & Findings	Monitoring Team Leaders
10:00-11:00		
12:00-12.00		
12:00-1:00	Lunch Break	
1:00-3:00	Reporting of Status of Liquidation	Administrative Asst. III In-Charge of the District
3:00-5:00	Discuss Issues & Concerns in terms of Program implementation	

**December 12, 2017- 2<sup>nd</sup> Batch**

<b>Time</b>	<b>Activities</b>	<b>Persons Involved</b>
7:30 -8:00	Registration	Registration Committee & Participants
8:00- 8:30	Opening Program	
8:30-9:00	Re-visit Deped Order No. 30 s. 2017-22	Division SBFP Coordinator
9:00-10:00	Presentation of Results & Findings	Monitoring Team Leaders
10:00-11:00		
12:00-12.00		
12:00-1:00	Lunch Break	
1:00-3:00	Reporting of Status of Liquidation	Administrative Asst. III In-Charge of the District
3:00-5:00	Discuss Issues & Concerns in terms of Program implementation	