



Republic of the Philippines
Department of Education
Region VI-Western Visayas
DIVISION OF CAPIZ
Banica, Roxas City



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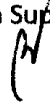
September 13, 2017

Division Memorandum
No. 108 s. 2017

**TRAINING WORKSHOP OF OFFICIATING OFFICIALS AND WINNING COACHES OF DIFFERENT UNITS
IN DIFFERENT SPORTS EVENTS**

TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS
OFFICERS-IN-CHARGE OF THE DISTRICT
HEADS OF PUBLIC SECONDARY AND INTEGRATED SCHOOLS

1. To ensure the successful conduct of the 2017 Capiz Division Meet, there is a need to upgrade the skills of the officiating officials and winning coaches in different sports events except in *Gymnastics Elementary/Secondary Boys & Girls and Wrestling Secondary Boys*. The training will be held at Capiz NHS Covered Court and Villareal Stadium, Roxas City on **September 29-30 and October 1, 2017**.
2. This three-day live out activity aims to:
 - a. enhance the skills of the present technical officials and coaches;
 - b. upgrade the list of technical officials and accommodate new ones in lieu of those who are affected by Regional Memorandum No. 126, s. 2014;
 - c. give opportunities to winning coaches to equip themselves with the knowledge in officiating; and
 - d. improve the participants' awareness in understanding the role of sports in nation building.
3. The participants to this activity are **winning coaches of every unit in every event, officiating officials of Capiz Division and interested teachers**. They must be physically fit to undergo strenuous activities and are required to bring their sports equipment, certificates of previous sports experiences in coaching and officiating. Participants are expected to bring their external storage device/flash disk, and be in their comfortable and appropriate sports attire.
4. Theoretical lectures on officiating, coaching, practical application as well as written and practical examinations will be given to determine the competence of the participants. Resource speakers are the tournament managers/invited experts of the respective sports event.
5. Attached is Enclosure A - Training Matrix and Persons Involved.
6. Registration is free. Participant are advised to bring packed snacks and lunch.
7. Expenses incurred relative to this activity are chargeable against the Division INSET funds while travel and other allowable expenses of participants are chargeable against school MOOE both subject to the usual accounting and auditing rules and regulations.
8. Wide dissemination of this memorandum is enjoined.


MIGUEL MAC D. APOSIN, Ed. D., CESO V
Schools Division Superintendent


Reference: Regional Memo No. 150, s. 2016, DO 43 s. 2016

Enclosures: as stated

To be indicated in the Perpetual Index under the following subjects:
School Sports Training Officials Guidelines Activities

Enclosure A - TRAINING MATRIX and PERSONS INVOLVED:

DATE	TIME	ACTIVITY	TRAINING COORDINATOR(S)	RESOURCE PERSON/TRAINER(S)
DAY I Sept. 29, 2017	7:30 – 8:00 AM	Registration	Mrs. Selfa Mae Toledo SSHT III- MAPEH and Capiz NHS MAPEH Teachers	
	8:00 – 8:30 AM	Opening Program	Capiz NHS MAPEH Department	
	8:30 – 9:00 AM	Eligibility of Athletes, Coaches & Chaperon	Mr. Joel Degoma	Mr. Towa Arroyo
	9:00 – 10:00:	Groupings, Orientation, Expectations and Pre-Test.	Facilitators-In-Charge	Resource persons-In-Charge
	1. Policy & Guidelines for the Conduct of Sports Competition. 2. Coaching history, roles, styles and scientific techniques (specified lecture room)	<i>Archery</i> <i>Arnis</i> <i>Athletics</i> <i>BadmintonElem/Sec</i> <i>Baseball</i> <i>Basketball Elementary</i> <i>Basketball Secondary</i> <i>Billiards</i> <i>Chess</i> <i>Football</i> <i>Futsal</i> <i>Sepak Takraw Jr.</i> <i>Sepak Takraw Secondary</i> <i>Softball</i> <i>Swimming</i> <i>Table Tennis Elementary</i> <i>Table Tennis Secondary</i> <i>Taekwondo</i> <i>Tennis</i> <i>Volleyball Elementary Boys</i> <i>Volleyball Secondary Girls</i> <i>Wushu</i> <i>Paralympics</i> <i>MCEE</i>	<i>Mr. Federico Agregorio</i> <i>Mr. Carlito Alsagon Jr.</i> <i>Mr. Arceno Agana</i> <i>Mr. Anthony Hisanan</i> <i>Mr. Rodel Bueno</i> <i>Mr. Cornelio Lavente</i> <i>Mr. John Arcete</i> <i>Mr. Roger Corros</i> <i>Mrs. Dula Canelaso</i> <i>Mr. John Anthony Arcete</i> <i>Maria Rema Torato</i> <i>Mrs. Chas Magat</i> <i>Mrs. Cristel Base</i> <i>Mrs. Jenny Madlangbayan</i> <i>Mrs.Ma. Amable Estores</i> <i>Mr. Manuel Alisla Jr.</i> <i>Mr. Ginnud Bartolo</i> <i>Mrs. Dana F. David</i> <i>Mr. Jess Nino Bagona</i> <i>Maria Luciene Umiten</i>	<i>Dr. Maricon Poli</i> <i>Mr. Oldie Olano</i> <i>Mr. Ernesto Albason</i> <i>Mr. Felicito Bocala</i> <i>Mr. Cristito Casabuena</i> <i>Mr. Arnel Gervero</i> <i>Mr. Elmo Haudar</i> <i>Mr. Erwin Buni</i> <i>Mr. Jefferson Cabag</i> <i>Mr. Francisco Lumayao</i> <i>Mr. Gilbert Dela Torre</i> <i>Mr. Phincy Rene Obligar</i> <i>Mr. Art Silva</i> <i>Mr. Rey Basa</i> <i>Mr. Rompy Insular</i> <i>Mr. Rydum Legarda</i> <i>Mr. Leony Veedor</i> <i>Mr. Jesse Laurence</i> <i>Ponsaran</i> <i>Mr. Reynaldo Palangre</i> <i>Mr. Arnold Alvarez.</i> <i>Mr. Querico Dangan</i> <i>Mr. Nilo Libiano</i> <i>Dr. Juvy Palangre</i> <i>Mr. Rey Andrada</i> <i>Mr. Rolly Isiderio</i> <i>Dr. Juvy Palangre</i> <i>Mr. Christopher Lensig</i> <i>Mrs. Maricel Macatangay</i> <i>Miss Cheery Medina</i>
	1:00 – 5:00 PM	*Preparation of Performance Appraisal System Form *Sports Equipment & Facilities *Theory and Principles of Officiating/Event.	Coordinators/Event	Resource Persons
DAY 2 Sept. 30, 2017	7:30 – 9:30 AM	*Competition Rules/Event	Coordinators/Event	Resource Persons/Event
	9:30 –11:30 AM	*(cont.) Competition Rules/Event	Coordinators/Event	Resource Persons/Event
	1:00 – 5:00 PM	Theory of Coaching, Role of Coaches and Coaching Styles	Coordinators/Event	Resource Persons/Event
DAY 3 Oct. 1, 2017	7:30 – 11:30	Scientific Coaching & Techniques	Coordinators/Event	Resource Persons
	1:00 – 2:30 PM	Practicum/Application	Coordinators/Event	Resource Person/Event
	2:30 – 4:00PM	*Performance Appraisal *Formulation of Ground Rules/Event	Coordinators/Event	Resource Person/Event
	4:00 – 5:00PM	Open Forum & Closing Ceremonies	Training Management	Resource Person/Event