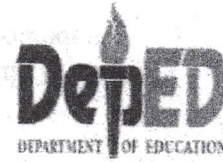


Department of Education
Region VI – Western Visayas
DIVISION OF CAPIZ
Roxas City
Banica, Roxas City



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DIVISION MEMORANDUM

No. 148 s. 2017

**SEMINAR-WORKSHOP ON FINANCIAL MANAGEMENT OPERATION MANUAL
(FMOM) FOR PUBLIC SECONDARY SCHOOLS and PUBLIC ELEMENTARY
SCHOOLS (NON-IMPLEMENTING UNITS)**

TO : Heads of Public Secondary Schools and Elementary Schools (Non-Implementing Units)

1. The School Division of Capiz will conduct a three day Seminar Workshop on Financial Management Operation Manual (FMOM) on November 10-12, 17-19, & 24-26, 2017. The venue will be announced later.
2. Participants of this activity are the eleven (11) secondary school heads of Non-Implementing Units (Non-IUs), 418 Public Elementary School Heads and their designated Property Custodians, and Planning Officers.
3. All expenses to be incurred relative to this activity shall be charged against the downloaded funds from the Central Office intended for the purpose subject to the usual accounting and auditing rules and regulation.
4. For your information and guidance.


MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division Superintendent