



Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City



DIVISION MEMORANDUM

No. 147 s. 2017

**FIVE-DAY LIVE-IN DIVISION TRAINING/WORKSHOP
FOR MULTI-GRADE TEACHERS AND SCHOOL HEADS ON THE
UTILIZATION OF TEACHLEARN PACKAGES**

To : Chief Education Supervisor
Education Program Supervisors
Public Schools District Supervisors
School Heads of Multi-Grade Schools

1. In support to DepEd's thrust to effectively implement the multigrade program through teacher training and development, the **Schools Division of Capiz** will conduct a **Five-Day Live-in Division Training/Workshop for Multi-Grade Teachers and School Heads on the Utilization MG TeachLearn Packages on October 24-28, 2017**. The venue will be announced later.
2. The Training/Workshop aims to:
 - a. capacitate MG teachers on the utilization of MG TeachLearn Packages, Daily Lesson Plans and Integrated MG Plans;
 - b. contextualize MG curriculum and learning resources;
 - c. provide printed copies of TeachLearn Packages, (DLP) Daily Lesson Plan and Integrated MG Plan downloaded from the central office; and
 - d. enhance the skills of MG teachers in making additional support instructional materials in teaching.
3. Participants are advised to bring curriculum guides, sample MG lesson plans and sample contextualized and localized materials/resources.
4. The list of participants, resource persons, demonstration teachers, facilitators and training matrix are found in Enclosures No. 1 and No. 2, respectively.
5. Expenses incurred relative to the conduct of this activity shall be charged against the downloaded Multi-Grade Financial Support Fund subject to the usual accounting and auditing rules and regulations.
6. Wide and immediate dissemination of this memorandum is hereby enjoined.


MIGUEL MAC D. APOSIN, Ed.D. CESO V
Schools Division Superintendent 

Workshop Martrix

Time	Day 1	Day 2
8:00- 8:30	Registration Facilitators)	Unfreezing Activity
8:30-9:00	(Opening Program Facilitators)	New Contextualization Localization and Indigenization Matrix <i>By: Concepcion Dela Cruz</i> <i>Dr. Merlie J. Rubio</i>
9:00 – 10:00	Legal Bases of Multigrade Education in the Philippines and Updates <i>By: Dr. Heidelyn Geromiano</i>	
10:00 – 11:00	Daily Lesson Plans (DLP) and and Daily Schedule of MG Class <i>By: Dr. Ronilo Berondo</i>	Workshop on the Contextualization of Learning Materials/Resources <i>By: Concepcion Dela Cruz</i> <i>Dr. Merlie J. Rubio</i>
11:00 – 12:00		
12:00 – 1:00	Lunch Break	
1:00 – 3:00	Walk-Through on the TeachLearn Packages in Multigrade Classes <i>By: Sheilamay Arevalo</i>	LRMDS Updates <i>By: Mrs. Shirley A. De Juan</i>
3:00-5:00	Workshop on the Utilization of TeachLearn Packages <i>Dr. Ronilo Berondo/</i> <i>Sheilamay Arevalo</i>	Making of Patterns for Puzzles, Drill/Bingo Cards, Dominoes etc. <i>Dr. Heidelyn P. Geromiano and</i> <i>Sheilamay Arevalo</i>

Time	Day 3	Day 4	Day 5
8:00-8:30	Unfreezing Activity	Unfreezing Activity	Unfreezing Activity
8:30-10:00	Peer Tutoring in Multigrade Classroom <i>Xyric Jan Andrade</i> <i>MG Scholar</i>	Lesson Planning using 5 Es and 4 As Approach <i>Xyric Jan Andrade</i> <i>MG Scholar</i>	Demonstration Teaching in English and Filipino <i>(Observers: Concepcion Dela</i> <i>Cruz and Dr. Merlie J. Rubio)</i> Critiquing and Feedbacking
10:00-12:00	Classroom Management and Discipline <i>Rowena Agupitan</i> <i>MG Scholar</i>	Motivational Activities in MG Classes <i>Rowena Agupitan</i> <i>MG Scholar</i>	Demonstration Teaching in Mathematics and Science <i>(Observers: Elenia P. Baranda</i> <i>and Mr. Andres Quiachon)</i> Critiquing and Feedbacking
1:00-4:30	Organizing Pupils' Portfolio <i>Leo Fabrigar</i> <i>MG Scholar</i>	Multigrade Teaching Portfolio <i>Leo Fabrigar</i> <i>MG Scholar</i>	Demonstration Teaching in AP, MTB-MLE <i>(Observers: Sephora Roldan</i> <i>Shirley A. De Juan</i> Critiquing and Feedbacking
4:30-5:00	Clearing House	Exhibit and Displays	Closing Activity

Participants per District:

District	Number of Participants (Teachers/SH)
Cuartero	6
Dao	8
Dumarao	17
Ivisan	2
Jamindan	10
Maayon	8
Mambusao East	8
Mambusao West	8
Panay	12
Panitan	5
Pilar	7
Pontevedra	7
Pres. Roxas	2
Sapian	8
Sigma	2
Tapaz East	26
Tapaz West	4
TOTAL	140

Training Managers: Miguel Mac D. Aposin, Ed.D. CESO V- SDS
 Nicasio S. Frio, ASDS
 Segundina F. Dollete, Ed.D. –CID Chief

Resource Speakers:

Concepcion Dela Cruz, EPS I- English	Heidelyn P. Geromiano, Ed.D, MG Coord.
Shirley A. De Juan, EPS I-LRMDS	Merlie Rubio, Ed.D. , EPS I- Filipino
Alan Vincent B. Altamia, EPS I- EsP	Leo P. Fabrigar – T-I, Tapaz East Dist.
Sephora Roldan, EPS I-AP	Dr. Ronilo Berondo – MT-I, Tapaz West
Andres Quaichon, EPS I-Science	Xyric Jan G. Andrade – T-III, Tapaz East
Ruth C. Gervero, Ph.D., EPS-ALS/SPED	Rowena B. Agupitan – T-II, Dumarao
Ronnie C. Reteracion, EPS-I- MAPEH	Sheilamay Arevalo – HT-I, Dumarao Dist
Elenia P. Baranda, EPS I-Mathematics	

Facilitators:

Milagros Derayo, P I-Dao Dist.	Amel Abelarde, HT III, Mambusao West
Mylene Caminoy, MTI-Sigma Dist.	Jonalyn Tubola, HT III, Tapaz East
Ma. Jane Gardose, HT III, Tapaz East	Marjolly Alayon, HT III, Panitan

Demo Teachers:

Charlyn Geromiano–Science (Tapaz East)	Frances Noel Aranda-Mathematics (Dumarao)
Fatima Mae Faraon – English (Tapaz East)	Dr. Ronilo Berondo- Aral. Pan (Tapaz W)
Ricardo Garcia Jr. – MTB-MLE (Dumarao)	Ervin Garbo- Filipino (Tapaz West)