



August 18, 2017

DIVISION MEMORANDUM


No. 124, s. 2017

**BENCHMARKING ON 2017 BRIGADA ESKWELA DIVISION
BEST IMPLEMENTING SCHOOLS**

TO : Acting Assistant Schools Division Superintendents
CID and SGOD Chiefs
Education Program Supervisors
SGOD SEPS
Heads of Public Elementary, Secondary and Integrated Schools
Schools Division Office Personnel

1. The Schools Division of Capiz will conduct Benchmarking on 2017 Brigada Eskwela Best Implementing Schools on August 23, 2017 for Heads of Secondary/Integrated Schools and on August 29, 2017 for Heads of Elementary Schools.
2. The objectives of this activity are:
 - 2.1.1 benchmark on the best practices of the 2017 Division Brigada Eskwela Best Implementing Schools; and
 - 2.2 replicate the accomplishments that can be used as a tool for improving the school facilities/learning environment towards achieving higher learner performance.
3. The participants to this activity are the Acting Schools Division Superintendent, CID and SGOD Chiefs, Education Program Supervisors, SGOD SEPS, Heads of Elementary, Secondary/Integrated Schools and identified Division Office Personnel.
4. A registration fee of Five Hundred Fifty Pesos (₱ 550.00) shall be charged to each Elementary School Head participant and Five Hundred Seventy Pesos (₱ 570.00) for Heads of Secondary/Integrated Schools to defray expenses for food and transportation, which is chargeable against school MOOE funds while that of the Division Office Personnel participants shall be charged from the Division INSET funds both subject to the usual accounting and auditing rules and regulations.
5. The itinerary of this activity for Heads of Secondary/Integrated Schools is found in Enclosure No. 1 while that for Heads of Elementary Schools is found in Enclosure No. 2.
6. Immediate dissemination of this memorandum is desired.

For the Schools Division Superintendent:


CONCEPCION A. DELA CRUZ

EPS – I

Enclosure No. 1

**ITINERARY OF BENCHMARKING ACTIVITY FOR HEADS OF
SECONDARY/INTEGRATED SCHOOLS
August 23, 2017**

Assembly Time : 6:00 in the morning

Assembly Place : Division Office, Banica, Roxas City

Jump Off Time: 6:30 in the morning

Schools to be visited:

- 1. Candelaria NHS –Roxas Extension
(snacks)**
- 2. Lucero National High School**
- 3. Sapian National High School
(lunch)**
- 4. Capiz National High School**

Enclosure No. 2

**ITINERARY OF BENCHMARKING ACTIVITY FOR HEADS OF
ELEMENTARY SCHOOLS
August 29, 2017**

Assembly Time : 6:00 in the morning

Assembly Place : Division Office, Banica, Roxas City

Jump Off Time: 6:30 in the morning

Schools to be visited:

1. Maninang ES, Sapian
(snacks)
2. Sapian National High School
3. Sigma ES
(lunch)
4. Ivisan ES