



August 11, 2017

**DIVISION MEMORANDUM**

No. 128 , s. 2017

**THREE-DAY LIVE-OUT TRAINING OF PUBLIC AND PRIVATE ELEMENTARY SCHOOL HEADS AND PUBLIC SCHOOLS DISTRICT SUPERVISORS ON THE IMPLEMENTATION OF THE ENHANCED K to 12 BASIC EDUCATION CURRICULUM**

**TO:** Acting Assistant Schools Division Superintendent  
CID & SGOD Chiefs  
Education Program Supervisors/Division Coordinators  
Public Schools District Supervisors/ Officers - In Charge of the District  
Public and Private Elementary School Heads

1. There will be a **Three-Day Live-Out Training** of public and private elementary school heads and public schools district supervisors on the implementation of the enhanced K to 12 Basic Education Curriculum to be conducted on **September 11-13, 2017**. Venue will be announced later.
2. The training program aims to:
  - a. equip the participants with a heightened understanding of the subject area content, assessment and instructional strategies;
  - b. enhance their skills on the utilization of Curriculum Guides, Teachers Guides, Textbooks, Daily Lesson Logs and other Learning Resources found in the LR Portal; and
  - c. provide a venue for the sharing of effective pedagogical practices through professional learning communities.
3. The training of all school heads and public schools district supervisors shall be handled by the Division Education Program Supervisors with the identified trainers per learning area.
4. Enclosed are the following:

Enclosure No. 1 – Number of Participants per District  
Enclosure No. 2 - List of the Division Training Program Management Team  
Enclosure No. 3 - List of Materials to be brought by the Participants
5. A registration fee of One Thousand Seven Hundred Fifty pesos (Php1,750.00) shall be charged from each participant to defray expenses for food, supplies, materials, and other incidental expenses relative to the conduct of the training program chargeable against school MOOE while that of the Education Program Supervisors, Public Schools District Supervisors, trainers and facilitators shall be charged against the division INSET fund both subject to the usual accounting and auditing rules and regulations. Participants from private schools shall make the necessary arrangement with their respective school administrators.
6. A dry-run or pre-training activity of all Education Program Supervisors, trainers, division personnel and facilitators to do a walkthrough, finalization of the training resource package and sorting of training materials will be conducted on **September 5, 2017, 8:00 A.M.**, at the Division Multi-Purpose Hall. Expenses for this meeting shall be charged against the Division INSET funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this memorandum is desired.

  
**MIGUEL MAC D. APOSIN, Ed.D., CESO V**  
Schools Division Superintendent 

Reference: **Division Memo No. 65 s. 2017**

To be indicated in the Perpetual Index  
under the following subjects:

K to 12 CURRICULUM

PROGRAMS

SCHOOL HEADS

TRAINING PROGRAMS

**NUMBER OF PARTICIPANTS PER DISTRICT**

<b>District</b>	<b>Number of School Heads</b>	<b>Public Schools District Supervisors</b>	<b>Total</b>
<b>Cuartero</b>	<b>17</b>	<b>1</b>	<b>18</b>
<b>Dao</b>	<b>12</b>		<b>12</b>
<b>Dumalag</b>	<b>18</b>	<b>1</b>	<b>19</b>
<b>Dumarao</b>	<b>28</b>	<b>1</b>	<b>29</b>
<b>Ivisan</b>	<b>13</b>	<b>1</b>	<b>14</b>
<b>Jamindan</b>	<b>19</b>	<b>1</b>	<b>20</b>
<b>Maayon</b>	<b>28</b>	<b>1</b>	<b>29</b>
<b>Mam. East</b>	<b>17</b>	<b>1</b>	<b>18</b>
<b>Mam. West</b>	<b>12</b>		<b>12</b>
<b>Panay</b>	<b>24</b>	<b>1</b>	<b>25</b>
<b>Panitan</b>	<b>20</b>	<b>1</b>	<b>21</b>
<b>Pilar</b>	<b>21</b>		<b>21</b>
<b>Pontevedra</b>	<b>17</b>		<b>17</b>
<b>Pres. Roxas</b>	<b>18</b>		<b>18</b>
<b>Sapian</b>	<b>16</b>	<b>1</b>	<b>17</b>
<b>Sigma</b>	<b>20</b>		<b>21</b>
<b>Tapaz East</b>	<b>21</b>		<b>21</b>
<b>Tapaz West</b>	<b>20</b>	<b>1</b>	<b>21</b>
<b>TOTAL</b>	<b>341</b>	<b>11</b>	<b>352</b>
<b>Private Schools</b>	<b>16</b>		<b>16</b>
<b>GRAND TOTAL</b>	<b>357</b>	<b>11</b>	<b>368</b>

**DIVISION TRAINING PROGRAM MANAGEMENT TEAM  
(Training of Elementary School Heads)**

<b>Roles</b>	<b>Persons Involved</b>
Overall Program Lead	<b>Miguel Mac D. Aposin, Ed.D., CESO V</b> Schools Division Superintendent <b>Nicasio S. Frio</b> <b>OIC- Assistant Schools Div. Supt.</b>
Program Focal Person	<b>Segundina F. Dollete, Ed.D.- Chief- CID</b>
Welfare Officer	<b>Marlon P. Destreza, Ed.D. – Chief - SGOD</b> <b>Edna B. Azcarraga, Ph.D. - EPS - SGOD</b>
Staff	Identified Medical/Dental Personnel
Training Manager	<b>Shirley A. De Juan – EPS –LRMDS/K to 12 Coord.</b>
<b>Trainers/Learning Facilitators</b>	
Filipino	MERLIE RUBIO, Ed.D. - EPS - Filipino BENNY BLANCAVER - Principal 2 ABADESSA SABORDO - Principal 3
Mathematics	ELENIA BARANDA - EPS - Math EDDIE ARCENAS - Principal 3 RANDOLF REYES - Principal 2
English	CONCEPCION DE LA CRUZ - EPS - English MAE FRAC - Principal 1 MARICRIS VENUS - Teacher 3
EPP	REYNALDO NAM-AY - Principal 2 LITO CABRERA - MT-1/TIC MARITES AGANA - Teacher 3
Science	ANDRES QUIACHON - EPS - Science JULY FALAGNE, Ed.D. - MT 2/ TIC GENELUZ BERMEJO - MT-2/TIC
EsP	ALAN VINCENT ALTAMIA - EPS - EsP CECIL ORTENCIO, Ph.D. - Head Teacher 1 ALDA MALIBONG - Head Teacher 1
MAPEH	RONIE RETERACION - EPS - MAPEH DORISLYN BELLOSILLO - MT 1/Div. Coord. PIO MORANO - MT 2
Araling Panlipunan	SEPHORA ROLDAN - EPS - AP VINCENT FRANCISQUITE - Teacher 3 ARNEL DUMALAG - Teacher 2/TIC
Technical Staff	Mr. Jeffry Buhat - Ivisan Dist Mr. Alfredo Patrimonio – Dao Dist. Mr. Randy Delao – Pontevedra Dist. Mr. Noel Luna – Mam. West Dist.
Logistics Officers	<b>Immaculada J. Amores, Ph.D.</b> <b>Dr. Ruth Gervero</b>
Staff	Ronald Dile Jepnie Jan Barrido
Secretariat/Documenters	<b>Jerry V. Mosquite - EPS- II</b> <b>Heidelyn Geromiano – Div. Kindergarten Coord.</b> Glenn Dollete - PDO-CID Luisa Bebita - Pontevedra Dist.

Enclosure No. 3\_ to Div. Memo. 128, 2017

**LIST OF MATERIALS TO BE BROUGHT BY THE PARTICIPANTS**

- \* Curriculum Guides in Grade 6**
- \* Exemplars / Sample DLLs**
- \* Teachers' Guides**
- \* Textbooks or any reference materials**