



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF CAPIZ**  
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January 9, 2017

Division Memorandum  
No. 12, s. 2017

**CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM No. 195, s. 2016**  
**SEARCH FOR THE 2016 GAWAD PARANGAL AWARDEES**

To: Chiefs, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools

1. Please be informed of the corrections and addendum to Division Memorandum No. 195, s. 2016 titled "**SEARCH FOR 2016 GAWAD PARANGAL AWARDEES**" as follows:

1.1 Part I (Basic Requirements) of Enclosure No. 2 (Rules, Regulation and Criteria for the Awards)

For teacher Nominee

- He/She must have an outstanding performance for three (3) school years (**2013-2014, 2014-2015, 2015-2016**);
- He/She must be teaching the same grade level (for grades 1-3) or subject area (for grades 4-6) in the past three (3) school years;
- For Elementary Level Only
  - **The school, where he/she is teaching, must have an average Mean Percentage Score (MPS) in the National Achievement Test (NAT)/LAPG in Grade 3 (for a nominee handling Grade 1/2/3 class) or NAT in Grade 6 (for a nominee handling Grade 4/5/6 class) which is equal to or higher than the Division MPS in the last three (3) school years.**
- For Secondary Level Only
  - **The school, where he/she is teaching, must have an average Mean Percentage Score (MPS) in the National Achievement Test NAT Y4 which is equal to or higher than the Division MPS in the last three years (2013-2014; 2014-2015; 2015-2016).**

For School Head-Nominee

- He/She must have an outstanding performance for three (3) school years (**2010-2011, 2011-2012, 2012-2013**);
- **The school that he/she is managing must have a National Achievement Test (NAT) Mean Percentage Score (MPS) in both grades 3 and 6 (for a nominee in the elementary level), and in NAT - Yr. 4 (for a nominee in the secondary level) which is equal to higher than the Division MPS in the last three (3) school years.**

**Note:** *No one should be nominated if he/she does not meet the basic requirements.*

1.2 Table 1, Item A, Part V (Criteria) of Enclosure No. 2 (Rules, Regulation and Criteria for the Awards)

A. Criteria for Outstanding Teachers/School Heads (SH)/District Supervisors(DS)

Table 1. Percentage Weight of Items to Be Evaluated

Items to be Evaluated	Category		
	Teacher	SH	DS
<b>Elementary Level</b>			
• Academic Performance of <u>Grade 1/2/3 Nominees Only</u> (Based on NAT-Gr. 3/LAPG Results in the Last 3 Yrs.)	40	40	30
• Academic Performance of <u>Grade 4/5/6 Nominees Only</u> (Based on NAT-Gr. 6 Results in the Last 3 Yrs.)			
• Performance Indicators	10	10	10
• Special Programs & Projects, Training conducted	10	15	15
• Performance Rating in the Last three (3) Years	15	15	15
• Acted as Trainer/Lecturer/Demo Teacher / Resource Speaker	10	5	10
• Recognition & Awards Received in the Implementation of DepED Programs, Projects & Activities	10	10	15
• Attitude Towards Work, Peers, Supervisor & Subordinates	5	5	5
<b>TOTAL</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>Secondary Level</b>			
			-
• Academic Performance (Based on NAT Results for the Last 3 Yrs.)	20	30	-
• School Performance Indicators	15	20	-
• Special Programs & Projects	<b>15</b>	15	-
• Performance Rating in the Last 3 Years	20	15	-
• Acted as Trainer/Lecturer/Demo Teacher / Resource Speaker	15	5	-
• Recognition & Awards Received in the Implementation of DepED Programs, Projects & Activities	10	10	-
• Attitude Towards Work, Peers, Supervisor & Subordinates	5	5	-
<b>TOTAL</b>	<b>100</b>	<b>100</b>	-

1.3 Table 2.A and Table 2.B, Paragraph 1 (Academic Performance), Part VI (Evaluation Process) of Enclosure No. 2 (Rules, Regulation and Criteria for the Awards)

*Table 2.A. Distribution of Equivalent Ratings for the Average NAT MPS (Grade 6) in the Last 3 Years (Elementary Level)*

MPS	Rating	MPS	Rating	MPS	Rating	MPS	Rating
83.50-83.74	79	86.25-86.74	86	88.25-88.49	93	90 -above	100
83.25-83.49	78	86.00-86.24	85	88.00-88.24	92	89.75-94.99	99
83.00-83.24	77	85.75-85.99	84	87.75-87.99	91	89.50-94.74	98
82.75-82.99	76	85.50-85.74	83	87.50-87.74	90	89.25-89.49	97
82.50-82.74	75	85.25-85.49	82	87.25-87.49	89	89.00-89.24	96
		84.00-85.24	81	87.00-87.24	88	88.75-88.99	95
		83.75-83.99	80	86.75-86.99	87	88.50-88.74	94

*Table 2.B. Distribution of Equivalent Ratings for the Average NAT Grade 3)/LAPG MPS in the Last 3 Years (Elementary Level)*

MPS	Rating	MPS	Rating	MPS	Rating	MPS	Rating
80.60-81.04	79	83.75-84.19	86	86.85-87.29	93	90 -above	100
80.15-80.59	78	83.30-83.74	85	86.40-86.84	92	89.55-89.99	99
79.70-80.14	77	82.85-83.29	84	85.95-86.39	91	89.10-89.54	98
78.80-79.69	76	82.40-82.84	83	85.55-85.94	90	88.65-89.09	97
78.35-78.79	75	81.95-81.39	82	85.10-85.54	89	88.20-88.64	96
		81.50-81.94	81	84.65-85.09	88	87.75-88.19	95
		81.05-81.49	80	84.20-84.64	87	87.30-87.74	94

1.4 Table 3 and Table 4, Paragraph 2 (Performance Rating), Part VI (Evaluation Process) of Enclosure No. 2 (Rules, Regulation and Criteria for the Awards)

*Table 3. Performance Indicators (For 2013-2014, 2014-2015, 2015-2016)*

Performance Indicators	Performance	Rating	Performance Indicators	Performance	Rating
Drop-Out Rate	Below the Division Ave.	100	Repetition Rate	Below the Division Ave.	100
	Equal to the Division Ave.	75		Equal to the Division Ave.	75
	Above the Division Ave.	50		Above the Division Ave.	50
Promotion Rate	Above the Division Ave.	100			
	Equal to the Division Ave.	75			
	Below the Division Ave.	50			

Table 4. Special Programs/Projects (Approved by the Division/Region)

Items	Points / Ratings	Items	Points / Ratings
Presence of 6	10 / 100	Presence of 3	7 / 70
Presence of 5	9 / 90	Presence of 2	6 / 60
Presence of 4	8 / 80	Presence of 1	5 / 50

1.5 Part VI (Process Timetable) of Enclosure No. 2 (Rules, Regulation and Criteria for the Awards)

**VIII. PROCESS TIMETABLE**

Process	Schedule
• Identification and Screening of Potential Candidates by the SAC	<b>December 8, 2016 – January 8, 2017</b>
• Nomination of Nominees	<b>Until January 9, 2017</b>
• Preparation of Papers/Documents by the Nominee	<b>Until January 9, 2017</b>
• Submission of Papers to the DISAC/CAC	<b>January 10, 2017</b>
• Screening of District/Cluster Finalists by the DISAC/CAC	<b>January 11-13, 2017</b>
• Submission of Papers of District/Cluster Winners to DIVAC	<b>January 16, 2017</b>
• Screening/Review/Validation by the DIVAC	<b>January 17-30, 2017</b>
• Announcement of the Winners	<b>February 2, 2017</b>
• Holding of Awarding Ceremonies	<b>(to be announced later)</b>

1.6 Item II-B (Special Awards, Kindergarten), Part I (Major Awards) of Enclosure No. 3 (Awards to be conferred)

- *3 Outstanding Kindergarten Teacher*


1.7 Division Screening Committee per Category, Enclosure No. 3

Category	Level	Grade Level Subject Area	Screening Committee
Outstanding ALS Implementers	ALS	-	Chair: Dr. R. Gervero Members: Mr. Ronald D. Dile Mr. Jepnie Jan G. Barrido
Outstanding Guidance Counselor	Elem./Sec.	-	Chair: Mr. A. Altamia Members: Ms. M. Coching Ms. G. Botin

1.8 Additional guidelines/criteria for Outstanding Esp & MAPEH Teachers (Elementary and Secondary), ALS Implementers and SPED Teachers are hereto attached.

2. Immediate dissemination of this memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

  
**NICASIO S. FRIO**  
 Acting Asst. Schools Division Superintendent  
 In-Charge of the Division

Additional Information:

**Criteria for Outstanding EsP and MAPEH Teachers (Elementary & Secondary)**

<b>Items to be Evaluated - Elementary/ Secondary Level (June 1, 2013-May 2016)</b>	<b>Percentage Weight</b>
A. School Performance Indicators in the last three (3) years	15
B. Special Programs and Project	20
C. Performance Rating	25
D. Acted as Trainor/ Lecturer/ Demo-Teacher/ Resource Speaker/ Club Adviser/Writer/ LR Developer	20
E. Recognition and Awards Received in the Implementation of DepED Programs, Projects and Activities.	15
F. Attitude towards Work, Peers, Supervisor & Subordinates	5
<b>TOTAL</b>	<b>100%</b>

**Guidelines for the Search for 2016 Outstanding Special Education (SPED) Teachers**

**I. Basic Requirements**

1. The nominee must be recommended by the school head and noted by the Public Schools District Supervisor.
2. He/she must have served as teacher to children with special needs for at least (3) years (SPET or Regular Teacher).
3. He/she must have an outstanding performance for three (3) years (2013-2014, 2014-2015, 2015-2016).

**II. Criteria**

<b>Indicators</b>	<b>Points</b>
A. Performance Rating in the last 3 years	15
B. Outstanding Delivery and structuring of Resource Room <ul style="list-style-type: none"> <li>▪ well-structured / organized</li> <li>▪ presence of SPED equipment/toys/ learning materials and apparatuses</li> <li>▪ teaching competence and classroom management</li> </ul>	30
C. Pupils Development <ul style="list-style-type: none"> <li>▪ presence of portfolio and IEP</li> <li>▪ attended division/national training</li> </ul>	20
D. Acted as Trainer/Lecturer/Coach	15
E. Recognition and awards received in SPED and Special Events	15
F. Attitude Towards Work, Peers, Supervisor and Subordinates	5
<b>Total</b>	<b>100</b>

**CRITERIA FOR OUTSTANDING ALS IMPLEMENTERS**

**I. Basic Requirements**

1. The nominee must have served as District ALS Coordinator or ALS Mobile Teacher for at least three (3) calendar years.
2. He/she must have an outstanding performance for three (3) calendar years (2014, 2015 & 2016).

## II. Criteria

Indicators (January 1, 2014 – December 31, 2016)		Points
a.	Academic Performance ( Number of ALS A&E Test Passers in the last 3 years)	25
b.	Presence of Established Community Learning Center (CLC) at least Type 2 in the barangay / municipality	20
c.	Performance Rating in the last 3 years	10
d.	Acted as ALS Trainer/Lecturer/Demo Teacher / Resource Speaker	10
e.	Conducted action research on community based programs/projects	10
f.	Recognition & Awards Received in the Implementation of ALS Programs, Projects and Activities	10
g.	Special ALS Programs & Projects / Skills Trainings conducted	10
h.	Developed community based learning materials	5
TOTAL		100

Table 1. Distribution of Equivalent Ratings for the Total Number of ALS A&E Test Passers in the last three (3) calendar years.

Total Number of ALS A&E Test Passers	Rating	Total Number of ALS A&E Test Passers	Rating
41-50	70	100 & above	100
31-40	65	91-100	95
21-30	60	81-90	90
11-20	55	71-80	85
1-10	50	61-70	80
		51-60	75

Table 2. Distribution of Equivalent Ratings for the Presence of Community Learning Center (CLC) in the Barangay / Municipality.

Type of CLC	Rating	Type of CLC	Rating
Type 2	50	Type 4	100
		Type 3	75

Table 3. Distribution of Equivalent Ratings for the Average Performance Rating in the last three (3) calendar years.

Average Performance Rating	Rating	Average Performance Rating	Rating
8.51-8.75	70	10.01 & above	100
8.26-8.50	65	9.76-10.00	95
8.01-8.25	60	9.51-9.75	90
7.76-8.00	55	9.26-9.50	85
7.51-7.75	50	9.01-9.25	80
		8.76-9.00	75

Table 4. Distribution of Equivalent Ratings for the Points Received as ALS Trainer/Lecturer/Demo Teacher / Resource Speaker in the last three (3) calendar years.

Points	Rating	Points	Rating
25	70	55 & above	100
20	65	50	95
15	60	45	90
10	55	40	85
5	50	35	80
		30	75

4.1. Table of Points for ALS Trainer/Lecturer/Demo Teacher / Resource Speaker.

Level	Points	Level	Points	Level	Points
National	10	Provincial	6	District	3
Regional	8	Division	5	School	2

Table 5. Table of Points for the Action Research on Community Based Programs / Projects conducted.

Sample Evidence	Rating
Completed Action Research with Terminal Report	100

Table 6. Table for Points Received by the Candidate for Awards and Recognition in the Implementation of ALS Programs, Projects and Activities.

Level	1st	2nd	3rd
National	10	9	7
Regional	8	7	5
Provincial	6	4	3
Division	5	3	2
District	3	2	1
School	2	1	0.0

Table 6.1. Distribution of Equivalent Ratings for the Points Received for Awards and Recognition in the Implementation of ALS Programs & Projects.

Points	Rating	Points	Rating	Points	Rating	Points	Rating
48.5-50	100	34.5-36	93	20.5-22	86	6.5-8	79
46.5-48	99	32.5-34	92	18.5-20	85	4.5-6	78
44.5-46	98	30.5-32	91	16.5-18	84	2.5-4	77
42.5-44	97	28.5-30	90	14.5-16	83	0.5-2	76
40.5-42	96	26.5-28	89	12.5-14	82		
38.5-40	95	24.5-26	88	10.5-12	81		
36.5-38	94	22.5-24	87	8.5-10	80		

Table 7. Distribution of Equivalent Ratings for the Total Number of Special ALS Programs & Projects / Skills Trainings Conducted in the last 3 calendar years.

Number of Special ALS Programs & Projects / Skills Trainings Conducted	Rating	Number of Special ALS Programs & Projects / Skills Trainings Conducted	Rating
Presence of 5	70	Presence of 11 & above	100
Presence of 4	65	Presence of 10	95
Presence of 3	60	Presence of 9	90
Presence of 2	55	Presence of 8	85
Presence of 1	50	Presence of 7	80
		Presence of 6	75

Table 8. Distribution of Equivalent Ratings for the Total Number of community based learning materials developed in the last 3 calendar years.

Number of community based learning materials developed	Rating	Number of community based learning materials developed	Rating
Presence of 5	70	Presence of 11 & above	100
Presence of 4	65	Presence of 10	95
Presence of 3	60	Presence of 9	90
Presence of 2	55	Presence of 8	85
Presence of 1	50	Presence of 7	80
		Presence of 6	75