



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF CAPIZ**



Banica, Roxas City  
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July 17, 2017

DIVISION MEMORANDUM  
No. 106, s. 2017

**LEADERSHIP TRAINING FOR SUPREME PUPIL GOVERNMENT (SPG) ADVISERS  
AND COORDINATORS**

To: Heads of Public Elementary Schools

1. The Schools Division of Capiz, through the Youth Formation Section under the School Governance and Operations Division, will conduct a **Leadership Training for Supreme Pupil Government (SPG) Advisers and Coordinators at Capiz Division Multi-Purpose Hall on August 10-11, 2017.**
2. The activity aims to:
  - a. provide the participants a refresher on the operations within the SPG among other student organizations pursuant to DepEd Order No. 47 s. of 2014 (Constitution and By-Laws of the Supreme Pupil Government and Supreme Student Government in Elementary and Secondary Schools);
  - b. capacitate the participants for effective implementation of different programs, projects and activities of the Supreme Pupil Government;
  - c. provide them a venue for collaborative and integrative project formulation, and critique of the dynamic, feasible, doable, and concrete plan of activities and social innovations for implementation in the schools;
  - d. establish a pool and a bonded community of public school advisers and coordinators that continuously performs the duty to excel and to lead; and
  - e. increase engagement of public school advisers, coordinators and other stakeholders for school governance and community development.
3. Participants to this live-out activity are the **District SPG Coordinators, central school SPG Advisers and one non-central school SPG Adviser per district.** Pre-Registration and submission of list of participants will be on **August 7-8, 2017** at the Schools Division Office – **SGOD c/o Mr. Kenneth D. Anocha, Youth Formation Coordinator.**
4. The Activity Matrix and the Action Plan format are found in Enclosures No. 1 and 2 respectively.
5. Participants to this training should echo the information to their respective districts and schools.

6. Travel and other expenses relative to the holding of this activity shall be charged to school MOOE while food for participants and division facilitators shall be charged against the division INSET fund subject to the usual accounting and auditing rules and regulations.
7. For more information, please contact the following Youth Formation Coordinators:
  - A. MR. KENNETH D. ANOCHE- 1<sup>ST</sup> DISTRICT SECONDARY SCHOOLS  
PDO – I (YOUTH FORMATION)- (CP NO. 09393133966)
  - B. MR. ZANDER F. FROFUNGA- 2<sup>ND</sup> DISTRICT SECONDARY SCHOOLS  
PDO – I (YOUTH FORMATION)- (CP NO. 09494315576)
8. Immediate dissemination of this memorandum is desired.

  
**MIGUEL MAC D. APOSIN, Ed.D., CESO V**  
Schools Division Superintendent

Encl: As stated

Reference:

DepEd Memorandum No. 2, s. 2017  
To be indicated in the Perpetual Index  
Under the following subjects:

TRAINING      PROGRAMS      SEMINARS      WORKSHOPS



Student Government Program  
**Leadership Training for Supreme Pupil Government (SPG) Advisers and Coordinators**  
 August 10-11, 2017 | Capiz Division Multi-Purpose Hall



<b>DAY 1 – August 10, 2017</b>			
<b>Start</b>	<b>End</b>	<b>Activity</b>	<b>Activity Facilitator/Owner</b>
7:30AM	8:00AM	Attendance	Secretariat
8:00AM	9:00AM	<i>Opening Program</i> Philippine National Anthem Ecumenical Prayer Capiz Hymn Welcome Remarks  Roll-call of Participating Districts and Presentation of Speakers/Facilitators	On-air  <b>Dr. Miguel Mac D. Aposin, CESO V</b> Schools Division Superintendent
9:00AM	9:30AM	Introduction on Youth Formation Division and the Student Government Program	<b>Kenneth D. Anoché</b> Youth Formation Coordinator
9:30AM	10:20AM	Getting To Know You Better	<b>Jaylin Anne C. Atiga</b> CDFSPG President – Pontevedra ES
10:20AM	11:00AM	<ul style="list-style-type: none"> <li>•Orientation on House Rules</li> <li>•Reminder on Administrative Concerns</li> </ul>	<b>Zander F. Frofunga</b> Youth Formation Coordinator
11:00AM	12:00NN	<b>Talk 1: A Mission with a Vision: Leaving an Impact in the Organization /Leadership in the Organization</b>	<b>Annabelle M. Baltazar</b> Principal II – Mambusao NHS
<i>LUNCH</i>			
1:00PM	3:00PM	<b>Talk 2: Millennial Trends, Behaviors, Attitudes, and Interests of the Youth</b>	<b>Raydelyn P. Laquiña</b> Guidance Counselor – Mambusao NHS
3:00PM	3:05PM	Energizer	
3:05PM	4:00PM	<b>Talk 3: Leadership Styles</b>	<b>Stewart C. Laging</b> CDSSGF President – Mambusao NHS
4:00pm	---	<b>End of Day 1</b>	

<b>DAY 2 – August 11, 2017</b>			
<b>Start</b>	<b>End</b>	<b>Activity</b>	<b>Activity Facilitator/Owner</b>
8:00AM	8:15AM	<b>MANAGEMENT OF LEARNING</b>	
8:15AM	9:15AM	<b>Talk 4: Constitution and By-Laws of the Supreme Pupil Government</b>	<b>Atty. Joseph A. Iturralde</b> Attorney III – Schools Division Office
9:15AM	9:20AM	Energizer	
9:20AM	10:40AM	<b>Talk 5: The Supreme Pupil Election Code and Resolution Preparation</b>	<b>Leman B. Dadivas</b> SSG Adviser – Dulangan NHS
10:40AM	10:45AM	Energizer	
10:45AM	12:00AM	<b>Talk 6: The DepEd Vision and Directions The Secretary's 10 Point Agenda</b>	<b>Dr. Fe D. Bañez</b> Principal III – Maayon ES
<i>LUNCH</i>			
1:00PM	1:30PM	<b>Talk 7: Leadership in the Organization</b>	<b>Annabelle M. Baltazar</b> Principal II – Mambusao NHS
1:30PM	3:00PM	Presentation of Best Practices	1 <sup>st</sup> and 2 <sup>nd</sup> Districts (2 presenters only)
3:00PM	3:30PM	Giving of Impression	1 <sup>st</sup> and 2 <sup>nd</sup> Districts
3:30pm	4:00PM	Closing Remarks	<b>Dr. Marlon P. Destreza</b> Chief Education Supervisor – SGOD
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Name of School

**ACTION PLAN FOR SUPREME PUPIL GOVERNMENT (SPG)  
S. Y. 2017-2018**

<b>Objective</b>	<b>Activity/Strategies</b>	<b>Expected Output</b>	<b>Timeframe</b>	<b>Resources Needed</b>	<b>Persons/Office Responsible</b>

Prepared by: \_\_\_\_\_

\_\_\_\_\_  
SPG President

\_\_\_\_\_  
SPG Adviser

Recommending Approval: \_\_\_\_\_  
Principal/School Head

Approved: MARLON P. DESTREZA, Ed.D.  
Chief Education Supervisor – SGOD