



July 11, 2017

DIVISION MEMORANDUM

No. 105, s. 2017

ADMINISTRATION OF DIVISION MATHEMATICS ASSESSMENT (DMA)

To: Public Schools District Supervisors/Officers-In-charge of the Districts
Heads of Public Elementary, Secondary and Integrated Schools

1. One of the main thrusts of the Basic Education Curriculum is to ensure that every child is as successful reader and a numerate in his/her own grade level.
2. In relation to this, the Division of Capiz will conduct the start of the year assessment on the numeracy level of Grade 1 to 7 learners.
3. As per schedule for this school year, the administration of the Division Mathematics Assessment (DMA) pretest for Grades 1 to 7 will be on July 24-28, 2017 while the posttest will be administered between December to January, 2018 to Grades 1 to 7 learners.
4. To facilitate the smooth conduct of the Division Mathematics Assessment (DMA), all District Mathematics Coordinators and five (5) other school heads identified by the District Supervisor will administer the assessment in the district for the elementary level and the School Mathematics Coordinator / Head Teacher in Mathematics or somebody designated by the school head will administer the assessment for Grade 7.
5. Prior to the administration of the Division Mathematics Assessment (DMA), all District Mathematics Coordinators (elementary level) and School Mathematics Coordinator (secondary level) are requested to attend the orientation on July 20, 2017, 8:30 AM at the Division Conference Room.
6. Expenses relative to the conduct of this activity may be charged against local funds subject to the usual accounting and auditing procedures.
7. Immediate and wide dissemination of the content of this Memorandum is desired.



MIGUEL MAC D. APOSIN, Ed.D., CESO V
Schools Division superintendent

DIVISION MATHEMATICS ASSESSMENT

Mechanics in the Administration and Scoring

1. The numeracy assessment will be administered to all Grade 1 to 7 pupils of the Division of Capiz.
2. Each pupil/ student will be given test papers prepared by the Division Office.
3. Test papers will be checked using the checking and scoring guide below:
 - a. Grade 1 - 3
 - There will be 20 items to be answered in 15 minutes.
 - Out of the 20 items, a learner has to get a score of at least 15 to be a numerate.
 - Pupils with scores of below 15 are considered non numerate.
 - b. Grade 4 - 6
 - There will be 20 items to be answered in 12 minutes.
 - Out of the 20 items, a learner has to get a score of at least 15 to be a numerate.
 - Pupils with scores of below 15 are non numerate.
 - c. Grade 7
 - There will be 20 items to be answered in 10 minutes.
 - Out of the 20 items, a learner has to get a score of at least 15 to be a numerate.
 - Pupils with scores of below 15 are non numerate.
 - d. Results will be consolidated and submitted to the Division Office on August 18, 2017.