Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

Division Advisory No. 055, s. 2026
15 September 2026
In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd Capiz officials, personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

Attached is the Girl Scouts of the Philippines Capiz Council Local Circular No. 29, s. 2026 titled **District Field Advisors and Secondary Coordinators Meeting and Training and GSP Update**.

Participation to this activity is voluntary and subject to compliance with DepEd Order No. 009, s. 2026 titled **Implementation of the Three-Term School Calendar in Basic Education**, DepEd Order 09, s. 2005 titled **Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith**, DepEd Order No. 008, s. 2023 titled **Participation of Teachers in Volunteer Work and Extra Curricular Activities**. The details and overview of this program are attached for reference.

For more information and verification, contact:

SHERRY ROVELL C. VILLAR
Council Executive
Girl Scouts of the Philippines
Capiz Council

GIRL SCOUTS OF THE PHILIPPINES
Visayas Region
Capiz Council
Roxas City

Department of Education
SCHOOLS DIVISION OFFICE
Banica Roxas City
14 SEP 2026
By:

Local Circular No. 29
Series 2026

TO : DISTRICT FIELD ADVISORS/ GIRL SCOUT COORDINATORS/ DISTRICT COMMITTEE MEMBERS/ ASSOCIATE MEMBERS AND OF SDO CAPIZ & SDO ROXAS CITY

RE : DISTRICT FIELD ADVISORS AND SECONDARY COORDINATORS MEETING & TRAINING & GSP UPDATE

DATE : SEPTEMBER 11, 2026

Scouting Greetings!

All District Field Advisers (DFAs) and Secondary Girl Scout Coordinators are officially invited to our monthly meeting and required to attend the upcoming **District Field Advisors and District Committee Members & Secondary Coordinators Training and GSP Update**.

As key leaders, your presence is crucial. This training will equip you with the essential skills to manage school-based troops effectively, implement updated GSP program guidelines, and master the new GSP National Safeguarding Policy to ensure a safe environment for our girls.

Event Details:

Date	**: September 19, 2026**
Venue	**: GSP Hall, Tiza, Roxas City**
Registration Fee	**: ₱500.00** (covers 2 snacks and lunch, other miscellaneous expenses)
Attire	**: Official GSP Business Uniform / Alternative Uniform**

The programmed of the Day is attached in this circular.

Please confirm your attendance through the Capiz Girl Scout Council Facebook Page or call **(036) 620 0025**.

SHERRY ROVELL C. VILLAR
Council Executive
GSP Capiz Council

PROGRAMME OF THE DAY

SEPTEMBER 19, 2026- SATURDAY

I. **DISTRICT FIELD ADVISORS/ SECONDARY COORDINATORS MEETING**
Time: 8:00 AM – 10:00AM
Venue: GSP Hall- Capiz Girl Scout Council HQ, Tiza, Roxas City
Participants: CAGSCLA OFFICERS (Capiz Girl Scout Coordinators/ Leaders Association), DFA (District Field Advisors), Secondary Coordinators
Attire: Official GSP Business Uniform/ GSP Black Polo & Green Pants with vest/ and closed black shoes, any GSP Fun T-shirts/ Events T-shirts and GSP Joggings Pants or any pants and shoe wear (strictly no short skirts and shorts)

II. **ESCODA MEMORIAL CEREMONY**
Time: 10:30-11:00AM
Attire: Official GSP Business Uniform

III. **DISTRICT FIELD ADVISORS/ SECONDARY COORDINATORS/ DISTRICT COMMITTEE MEMBERS TRAINING & GSP UPDATE**
Time: 11:00- 5:00PM
Participants: District Field Advisors, District Committee Members, Secondary Coordinators
Attire: Official GSP Business Uniform/ GSP Black Polo & Green Pants with vest/ and closed black shoes, any GSP Fun T-shirts/ Events T-shirts and GSP Joggings Pants or any pants and shoe wear (strictly no short skirts and shorts)

TRAINING MATRIX			
TIME	**TOPIC/SESSION**	**IN- CHARGE**	**DURATION**
11:00AM- 12:00PM	OPENING PROGRAM/ ORIENTATION	DR. JOSIE S. DELOS SANTOS Assisting Trainer	1 hour
12:00- 1:00PM	LUCH BREAK		1 hour
1:00- 2:30PM	HISTORY OF GSP/ WAGGGS	MS. MENIA S. ALVIDERA Chief Trainer	1 hour and 30 minutes
2:30- 3:00PM	SNACKS		
3:00 – 4:30 PM	GSP PROGRAM & UNIFORM UPDATE	DR. JOSIE S. DELOS SANTOS Assisting Trainer	1 hour and 30 minutes
4:30- 5:00 PM	CLOSING PROGRAM & AWARDING OF CERTIFICATES	DR. JOSIE S. DELOS SANTOS Assisting Trainer	30 minutes