Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

Division Advisory No. 052, s. 2026
09 September 2026
In compliance with DepEd Order (DO) No. 8, s. 2013
This advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd Capiz officials, personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

Attached is the Boy Scouts of the Philippines Capiz Council Memorandum No. 14, s. 2026 titled **Basic Training Course for Unit Leaders**.

Participation to this activity is voluntary and subject to compliance with DepEd Order No. 009, s. 2026 titled **Implementation of the Three-Term School Calendar in Basic Education**, DepEd Order 09, s. 2005 titled **Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith**, DepEd Order No. 008, s. 2023 titled **Participation of Teachers in Volunteer Work and Extra Curricular Activities**. The details and overview of this program are attached for reference.

Charging of registration expenses against school MOOE/local funds shall be subject to the approval of the participants' respective authorities, availability of funds, and to the usual accounting and auditing procedures.

For more information and verification, contact:

WARREN L. PAREDES
Officer-In-Charge
Office of the Council Scout Executive

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Boy Scouts of the Philippines
CAPIZ COUNCIL
Roxas City

Department of Education
SCHOOLS DIVISION OFFICE CAPIZ
Banica, Roxas City, Capiz
RECORDS SECTION
RECEIVED
By:
Date: 08 SEP 2026
Control No.

September 9, 2026

COUNCIL MEMORANDUM
No. 14 Series 2026

TO: DISTRICT SCOUTING COMMISSIONERS
INSTITUTIONAL HEADS, OIC'S & TIC'S
(High School) (Public & Private)
DISTRICT FIELD SCOUT COMMISSIONERS and
INSTITUTIONAL REPRESENTATIVES for
OUTFIT ADVISORS (Coordinators)

SUBJECT: **BASIC TRAINING COURSE FOR UNIT LEADERS**

1. This is to announce the conduct of the Basic Training Course for Unit Leaders as part of strengthening the Adult in Scouting of BSP, Capiz. The details are as follows:
   BASIC TRAINING COURSE FOR OUTFIT ADVISORS (MALE/FEMALE Teachers of Grade 7 to Grade 12)

Date:	September 25—27, 2026
Venue:	Mambusao National High School, Mambusao, Capiz
Opening:	6:00 PM on September 25, 2026
Closing:	3:00 PM on September 27, 2026

2. This training course aims to;
   a. To train the Unit Leaders in their responsibilities and to equip them with necessary scouting skills and techniques as Scout Leaders in Scouting;
   b. Demonstrate the skills involved in program activities through the use of prescribed methods and techniques in Scouting with emphasis on outdoor life;
   c. Display further enthusiasm and commitment to the aims and purpose of Scouting;
   d. Identify and avail of the opportunities for self-improvement.

3. **Qualifications:**
   a. Must be a registered Scout Leader of the BSP
   b. Should be physically, mentally, and medically fit (medical certificate is required)

4. **A Registration Fee of Two Thousand Five Hundred Pesos Only (P2,500.00)** shall be charged to each participant to defray the cost of meals and snacks, training supplies/materials, Adult Necker, carabao slide and other related administrative and program expenses. Registration fee, transportation, incidental and other miscellaneous expenses related hereto are chargeable against local funds or MOOE, subject to its availability and the prescribed accounting and auditing rules and regulations.

5. **Participation is strictly voluntary.**

6. **Things to Bring**
   Preferably Type A or Type B uniform (white T-Shirt), long pants, rubber shoes, Personal Medicines, toiletries, insect repellent, sleeping gear, dome tent, etc.

7. DepEd personnel, teaching and non-teaching/Scout Leaders who will participate in this scouting event will be granted service credit or Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on Non-Teaching Monetary Remuneration for Overtime Service Rendered and DECS Order Memorandum 142, Series of 1997, and enclosed in DO No. 13, 2024-Section V A.1.b, 8. c.) DepEd Order No. 13, 2024.

8. Participants are requested to pre-register using this link:

9. For any queries and concerns, you may contact us at 09919648794.

10. For information, guidance, compliance, and widest dissemination.

WARREN L. PAREDES
Officer-In-Charge
Office of the Council Scout Executive