



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

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Division Advisory No. 026, s. 2023  
March 6, 2023

In compliance with DepEd Order (DO) No. 8, s. 2013  
this advisory is issued not for endorsement per DO 28, s. 2001,  
but only for the information of DepEd SDO Capiz officials,  
personne/staff, as well as the concerned public.

(Visit [www.depedcapiz.ph](http://www.depedcapiz.ph))

Attached is the letter from **Borres Youth Leadership Institute, Inc.** for the **11<sup>th</sup> Batang Capiznon Awards – Search for the Ten Outstanding Students of Capiz (TOSOC) 2023**. Participation to the activity is voluntary and must adhere with DepEd Order No. 9, s. 2005 titled *“Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith”* and DepEd Order No. 66, s. 2017 titled *“Implementing Guidelines on the Conduct of Off-Campus Activities”*.

For more information, please contact:

**BORRES YOUTH LEADERSHIP INSTITUTE, INC.**

Unit 1, 2<sup>nd</sup> Floor, EAS Building II  
Magallanes Street, Roxas City  
Mobile No: 09164805399/09491948284  
Email: [byli.tosoc@gmail.com](mailto:byli.tosoc@gmail.com)



**Address:** Banica, Roxas City  
**Contact Number:** (036) 6518 456 / 0968 869 5867  
**Email Address:** [capiz@deped.gov.ph](mailto:capiz@deped.gov.ph)



## **BORRES YOUTH LEADERSHIP INSTITUTE, Inc.**

*A decade of forming and empowering young leaders para sa Kabataan, Diyos at Bayan.*

02 March 2023

### **BOARD OF TRUSTEES AND OFFICERS (2023-2024)**

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Capability

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Marketing

**ANTHONY H. COLMO**  
Director for Partnership & Linkages

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#### **AWARDS AND RECOGNITIONS**

**NATIONAL AWARDEE, 4<sup>th</sup> Villar SIPAG YOUTH  
POVERTY REDUCTION CHALLENGE**  
(July 2021)

**2017 OUTSTANDING VOLUNTEER AWARD  
WESTERN VISAYAS (Organization Category)**  
(NEDA Region VI and Philippine National Volunteer  
Service Coordinating Agency, September 8, 2017,  
Kalibo, Aklan)

**FINALIST, SAN MIGUEL CORPORATION GRANT  
COMPETITION**  
(Angat Buhay Youth Summit,  
August 14, 2017, Quezon City)

**JCI PRESIDENTIAL AWARD**  
(JCI Roxas – Makawili, February 24, 2017,  
Roxas City)

**MARAMING SALAMAT PO AWARD**  
(DSWD Regional Office VI, April 26, 2010, Bago City,  
Negros Occidental)

**MIGUEL MAC D. APOSIN, Ed.D., CESO V**

Schools Division Superintendent

Division of Capiz  
Banica, Roxas City

**ATTN:** Youth Division Program

**SUBJECT: REQUEST FOR NEW ADVISORY OF TOSOC 2023 PROGRAM**

**Dear Schools Division Superintendent Aposin:**

The Borres Youth Leadership Institute (BYLI), Inc., a non-stock, non-profit organization of dynamic and passionate volunteer professionals and students is pleased to request for an advisory for its upcoming project – the **11<sup>th</sup> Batang Capiznon Awards – Search for the Ten Outstanding Students of Capiz (TOSOC) 2023.**

Attached are the Memorandum of Agreement and TOSOC 2023 Invitation Kit for proper dissemination to the different High Schools, public and private, in the Province of Capiz.

Should there be questions kindly contact 0916-480-5399/0949-1948-284 or email at [byli.philippines@gmail.com](mailto:byli.philippines@gmail.com) or [byli.tosoc@gmail.com](mailto:byli.tosoc@gmail.com).

Thank you.


Very truly yours,

  
**DR. ANNA MAY E. CANDELARIO**  
President and CEO, BYLI


*"Commit your activities to the Lord, and your plans will be achieved." (Proverbs 16:3)*


**Iloilo City Office:** B3, L42, Centennial Homes, Jaro, Iloilo City, Philippines 5000

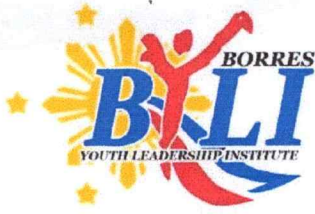
**Roxas City Office:** Unit 1, 2<sup>nd</sup> Floor, EAS Building II, Magallanes Street  
Roxas City, Capiz, Philippines 5800

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Motto: Para sa Kabataan, Diyos at Bayan

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# **11<sup>th</sup> Batang Capiznon Awards**

**Search for the Ten Outstanding Students of Capiz  
(TOSOC) 2023**

*"Commit your activities to the Lord, and your plans will be achieved." (Proverbs 16:3)*

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### ABOUT TOSOC

The Batang Capiznon Award is a search for the Ten Outstanding Students of Capiz (TOSOC) launched in 2013. It is an initiative of the Borres Youth Leadership Institute, Inc. whose primary goal is to create a community of outstanding volunteer students and later as professionals in Capiz who will take an active role in nation-building by recognizing their exemplary academic performance, contribution to student leadership and deep sense of social responsibility.



### OBJECTIVES

The award aims to:

1. **recognize** the exemplary performance of the students in their studies, contribution to student leadership and deep sense of social responsibility;
2. **equip** students with necessary skills, attitudes, values and national identity through holistic leadership formation;
3. **provide** a venue to empower and prepare the students to take active leadership roles in nation-building through community advocacy projects;
4. **create** a community of outstanding volunteer students through the organization of TOSOC Circle;

### RULES AND MECHANICS

#### I. Who may apply?

- a. The award is open to all graduating students in the senior high school (Grade 12) and college students (4<sup>th</sup> year or 5<sup>th</sup> year) both from public and private schools, colleges and universities situated in the Province of Capiz and recognized by the Department of Education – Capiz and Roxas City Division and the Commission on Higher Education.
- b. There shall be two (2) categories: SECONDARY AND TERTIARY CATEGORIES.
- c. Each school, college or university in the **tertiary category** may send NOT MORE THAN FIVE (5) nominees. For the **secondary category**, the number of nominees will be based on the number of enrolled high school students in **Grade 12** with following bracket:

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Total Number of <b>Grade 12 Enrollees</b> (A.Y. 2022-2023, 2 <sup>nd</sup> Semester)	No. of Nominees Allowed
Population below 250	1
250 but not more than 500	Not more than 2
501 but not more than 1,000	Not more than 3
More than 1,000	Not more than 4

## II. Qualification and Documentary Requirements

NO.	QUALIFICATION	DOCUMENTARY REQUIREMENTS
1	A Filipino citizen;	<i>(must be stated in the <b>Application Form</b> - 1 original &amp; 2 photocopies)</i>
2	A <i>bona fide</i> graduating senior high school (Grade 12) or college student for academic year 2022-2023	<i>(must be stated in the <b>Letter of Nomination</b> - 1 original copy)</i>
3	Nominated by the school, college or university;	<ul style="list-style-type: none"> <li>• <b>Letter of Nomination</b> from the School Head/ Principal/ Dean/Director of Student Affairs (1 original copy)</li> </ul>
4	Resident of the Province of Capiz;	<ul style="list-style-type: none"> <li>• <b>Certificate of Residency</b> from the Punong Barangay (1 original copy)</li> </ul>
5	Has not been subjected to any disciplinary action or obtained derogatory record.	<ul style="list-style-type: none"> <li>• <b>Good moral character</b> issued by the school guidance counselor/principal/dean/school head (1 original copy)</li> </ul>
6	Must be available and willing to participate in all TOSOC activities; and commit to the post-TOSOC implementation of advocacy plan.	<ul style="list-style-type: none"> <li>• <i>(must be stated/declared in the <b>Application Form</b>)</i></li> </ul>
7	Must be willing to be a BYLI volunteer/member and comply with post-TOSOC programs/activities.	<ul style="list-style-type: none"> <li>• <i>(must be stated/declared in the <b>Application Form</b>)</i></li> </ul>
8	Has an outstanding academic record and must not have obtained any DROPPED or FAILING GRADE. Any INC must have a completion grade; and	<ul style="list-style-type: none"> <li>• Certified True Copies of Scholastic Records/Transcript of Records/ Copy of Grades/Form 137/SF 10 (1 original copy)</li> <li>• Certificate indicating the GWA/GPA (1 original copy)</li> <li>• <b>Certificate stating the highest honor received in a given quarter/semester/school year (1 original copy)</b></li> </ul> <p><b>See details in the next page.</b></p>
9	An outstanding student in co-curricular and extra-curricular activities (non-academic awards, attendance in seminars/trainings & positions held in organizations);	<ul style="list-style-type: none"> <li>• LIST OF CO- AND EXTRA-CURRICULAR ACTIVITIES               <ol style="list-style-type: none"> <li>a. Non-academic recognition and awards</li> <li>b. Seminars and Trainings</li> <li>c. Leadership Positions</li> </ol> </li> </ul>
10	Involved in community service activities;	<ul style="list-style-type: none"> <li>• LIST OF COMMUNITY OUTREACH PROGRAMS, PROJECTS AND ACTIVITIES</li> </ul> <p><i>(All must be stated in the <b>APPLICATION FORM</b> with supporting documents)</i></p>

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<b>OTHER DETAILS OF DOCUMENTARY REQUIREMENTS</b>															
1	Submit 1 original accomplished Application Form and 2 photocopies.														
2	<p>The Principal/School Head/Student Affairs Director <b>AND</b> the adviser or coach shall execute a JOIN SWORN AFFIDAVIT duly notarized stating that:</p> <ul style="list-style-type: none"> <li>• Each of the documents, certificates and other relevant supporting documents submitted is in satisfaction and compliance with the requirements set by the Borres Youth Leadership Institute, Inc. for the 11<sup>th</sup> Batang Capiznon Awards – Search for the Ten Outstanding Students of Capiz (TOSOC) 2023;</li> <li>• Each document is an authentic copy of the original, complete and all data/information therein are true and correct to the best of their knowledge and belief;</li> <li>• They assume responsibility and accountability on the validity and authenticity of the documents submitted;</li> </ul> <p><b>NOTE: See Joint Sworn Statement Form for your easy reference.</b></p>														
3	<ul style="list-style-type: none"> <li>• <b>As to the Scholastic Records/ Transcript of Records/ Copy of Grades/Form 137/SF 10:</b> <ol style="list-style-type: none"> <li>i. Secondary Category: from Grades 7 to 11 ONLY</li> <li>ii. Tertiary Category: 1<sup>st</sup> Semester of 1<sup>st</sup> year up to 1<sup>st</sup> Semester of 4<sup>th</sup> year (or 1<sup>st</sup> Semester of 5<sup>th</sup> year)</li> </ol> </li> <li>• <b>Certificate indicating GWA/GPA (in percentage or point grade) signed by school authorities</b> <ol style="list-style-type: none"> <li>i. Secondary Category: TOTAL GWA/GPA from Grades 7 to 11 only</li> <li>ii. Tertiary Category: TOTAL GWA/GPA from 1<sup>st</sup> Semester of 1<sup>st</sup> year up to 1<sup>st</sup> Semester of 4<sup>th</sup> year (or 1<sup>st</sup> Semester of 5<sup>th</sup> year)</li> </ol> </li> </ul> <p><b>NOTE:</b> GWA/GPA should not include NSTP/CWTS/P.E. and THEOLOGY/ RELIGIOUS STUDIES/CHRISTIAN LIVING in the computation of the average for <b>TERTIARY CATEGORY ONLY</b>.</p>														
4	<p>Bid/scrap book must contain all the application requirements and must be arranged with page number in the following order:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>CONTENT</u></th> <th style="text-align: right;"><u>PAGE NO.</u></th> </tr> </thead> <tbody> <tr> <td>• Letter of Nomination</td> <td style="text-align: right;">1</td> </tr> <tr> <td>• Certificate of Residency</td> <td style="text-align: right;">2</td> </tr> <tr> <td>• Certificate of Good Moral Character</td> <td style="text-align: right;">3</td> </tr> <tr> <td>• Certified True Copies of Scholastic Records/ Transcript of Records/Copy of Grades/Form 137/SF 10</td> <td style="text-align: right;">4</td> </tr> <tr> <td>• Certificate indicating the GWA/GPA</td> <td style="text-align: right;">5</td> </tr> <tr> <td>• Application Form</td> <td style="text-align: right;">6</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>○ Academic Honors, e.g. First Honors, Second Honors, Third Honors, with highest honors, with high honors, with honors (<i>for secondary category only</i>)</li> <li>○ Non-Academic Recognitions and Awards</li> <li>○ Trainings and Seminars Attended</li> <li>○ Leadership Positions</li> <li>○ Involvement in Community Outreach Programs, Projects and Activities</li> </ul> <p style="text-align: center;"><b>(SUPPORTING DOCUMENTS/EVIDENCE MUST BE SUBMITTED IN CERTIFIED TRUE COPY AND MUST BE ATTACHED EVERY AFTER CERTIFICATE)</b></p> <p><b>NOTE: It is highly encouraged that bid/scrap book size must not exceed to a ¼ sized illustration board.</b></p>	<u>CONTENT</u>	<u>PAGE NO.</u>	• Letter of Nomination	1	• Certificate of Residency	2	• Certificate of Good Moral Character	3	• Certified True Copies of Scholastic Records/ Transcript of Records/Copy of Grades/Form 137/SF 10	4	• Certificate indicating the GWA/GPA	5	• Application Form	6
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5	<p>Supporting documents/evidence as to submission of bid/scrapbook MUST include <b>CERTIFIED TRUE COPIES OF CERTIFICATES AND ANY</b> of the following:</p> <p><b><u>NON-ACADEMIC RECOGNITIONS AND AWARDS</u></b></p> <ul style="list-style-type: none"> <li>• Medals and Trophies (<i>provide a clear close-up photo of the medal/trophy with caption and a photograph of the awarding ceremony</i>);</li> <li>• Photos (<i>properly labeled and with caption describing the activity and the participation of the nominee</i>);</li> <li>• Program of the awarding ceremony stating the name of the applicant.</li> </ul> <p><b><u>TRAININGS AND SEMINARS</u></b></p> <ul style="list-style-type: none"> <li>• Memorandum from the organizing body;</li> <li>• Letter of invitation from the organizing body;</li> <li>• Photos (<i>properly labeled and with caption describing the activity and the participation of the nominee, in case of group shot the nominee must be highlighted and identified</i>);</li> <li>• Program of the organizing body;</li> <li>• Certificate of Appearance;</li> <li>• Travel Order/Waiver;</li> <li>• Newspaper clippings (<i>properly labeled/identified AND certified by proper school authorities</i>);</li> <li>• Screenshots of the participant (<i>with the nominee highlighted and identified</i>)</li> </ul> <p><b><u>LEADERSHIP POSITIONS</u></b></p> <ul style="list-style-type: none"> <li>• Oath of Office;</li> <li>• List of Officers signed by the Adviser and Principal (for school level);</li> <li>• News articles/newspaper clippings (<i>properly labeled/identified AND certified by proper school authorities</i>);</li> <li>• Photo of oath taking ceremony;</li> <li>• Accomplishment report;</li> </ul> <p><b>NOTE:</b>  <b>Academic and non-academic honors, recognitions and awards, trainings and seminars attended, leadership positions and community involvement activities listed in the application form WITHOUT any CERTIFIED TRUE COPIES of supporting documents/evidence shall NOT BE GIVEN ANY CREDIT.</b></p>
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**NOTE:**

1. ONLY the required documents must be submitted.
2. Supporting documents **must be certified as true copies** by the school/college/university officials (*Principal, Assistant Principal, Dean, Office of the Student Affairs or any person authorized by the school to certify*) and must be properly labeled with corresponding page number based on the order in the application form.
3. ALL submitted documents except one original copy of the application form shall be returned by the Screening Committee only after the Awarding Ceremony.

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4. Due to numerous nominees, **ONLY** the top twenty (20) finalists, both in the secondary and tertiary categories, shall be notified to participate in the panel interview and other TOSOC activities.
5. Those who have been awarded as finalists and awardees of the previous TOSOC Awards of any category shall not be eligible to apply for future TOSOC Awards. *(Amended by the TOSOC Project Team and Approved by the BYLI Board of Trustees per BOT Resolution No. 22-025 s. 2022 dated March 31, 2022)*
6. As a form of a privilege, those who qualified in the top twenty (20), both in the secondary and tertiary categories, shall **automatically become a member** of the TOSOC Circle and of the Borres Youth Leadership Institute (BYLI) for one (1) year where payment of membership fee of P500.00 shall be **WAIVED**. Membership in BYLI the following year may be renewed subject to payment of the annual membership fee.

### III. Criteria

#### a. For screening the nominees and selecting the top twenty (20) FINALISTS in both categories:

##### i. **ACADEMIC PERFORMANCE (30 POINTS)**

###### 1. Secondary Category

###### a. GPA/GWA

b. Academic Honors/Awards (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> Honors, etc. or with highest honors, with high honors and with honors)

###### 2. Tertiary Category

###### a. GPA/GWA ONLY

##### ii. **CO- AND EXTRA-CURRICULAR ACTIVITIES (30 POINTS)**

1. Curricular/Non-Academic Recognition/Awards

2. Seminars and Trainings Attended

3. Leadership Positions in Organizations

##### iii. **COMMUNITY OUTREACH PROGRAMS, PROJECTS & ACTIVITIES (40 POINTS)**

1. Involvement in Community Outreach PPAs

**TOTAL - 100 POINTS**

#### a. For selecting the top ten (10) AWARDEES (SECONDARY CATEGORY and TERTIARY CATEGORY)

i. ACCUMULATED POINTS AS FINALISTS - 20 POINTS

ii. EXTERNAL PANEL INTERVIEW - 30 POINTS

iii. PAG-ULOPDANAY (A Leadership and Team Building Formation) - 50 POINTS

**TOTAL 100 POINTS**

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## IV. Prizes

### a. TOP 20 FINALISTS

- i. Certificate of Recognition to the Finalists
- ii. Certificate of Recognition to the Official Adviser/Coach
- iii. Certificate of Recognition to the Participating Schools

### b. AWARDEES

- i. TOSOC Trophy
- ii. TOSOC Medal
- iii. Certificate of Recognition to the Awardees

### c. SPECIAL AWARDS (MEDALS AND CERTIFICATES)

- i. TOSOC Writer Award (On-the-Spot Essay Writing)
- ii. TOSOC Artist Award (Best in Scrapbook/Bid Book)
- iii. TOSOC Speaker Award (Best in External Panel Interview)

## V. Schedule of Activities

DATE	ACTIVITY
April 14, 2023, 5:00 P.M.	Deadline of submission of all nominations at BYLI Roxas Office at Unit 1, 2 <sup>nd</sup> Floor, EAS Building II, Magallanes Street, Roxas City. <b>NOTE: 1 point shall be deducted from the total score for every 15 minutes late.</b>
April 15 – 26, 2023	Screening and Notification of Nominees
May 7, 2023	Radio Interview, Photo and Video Shoot of TOSOC 2023 Finalists (Secondary Category)
May 14, 2023	Radio Interview, Photo and Video Shoot of TOSOC 2023 Finalists (Tertiary Category)
May 27, 2023	Advocacy Session
June 1 - 5, 2023	<b>Pag-ulopdanay</b> (a stay-in leadership & teambuilding formation for the finalists). Venue: TBA
June 2, 2023   1:30 PM	External Panel Interview
June 3, 2023   7:00 AM	TOSOC Outreach Activity
June 3, 2023   3:00 PM	TOSOC Alumni Interaction
June 4, 2023   1:00 PM	Awarding Ceremony Venue: TBA

*"The mark of an outstanding leader is not based on the number of the awards, medals and certificates but by his attitude and character as a person and by what other people in the community have become because of his achievements."*

**– Atty. Mark D. Borres, Founder, BYLI**

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# 11<sup>th</sup> Batang Capiznon Awards

## Search for the Ten Outstanding Students of Capiz (TOSOC) 2023



### APPLICATION FORM – SECONDARY CATEGORY

PLEASE FILL OUT THE FORM LEGIBLY.

(Revised Form February 24, 2023)

NOT FOR SALE – MAY BE REPRODUCED

1. Surname: _____		2. Gender: [ M ] [ F ]		Passport-sized photo          Date taken: _____	
First Name: _____		3. Height: _____			
Middle Name: _____		4. Weight: _____			
Nickname: _____		5. Birthdate: _____			
6. Birthplace: _____		7. T- Shirt Size: _____			
8. Residence/Mailing Address: _____					
9. Email Address: _____					
10. Mobile No.: _____		11. Religion: _____			
12. School : _____		13. Address: _____			
11. Health/Food Restrictions:					
14. Emergency Contact		Name:		Relationship:	
		Address:		Contact No.:	
15. Father's Name				Occupation:	
16. Mother's Name				Occupation:	
17. Educational Background		Name of School/University		Highest Academic Honors Received	
Elementary					
18. ACADEMIC PERFORMANCE					
A. GWA/GPA (Grade 7 to Grace 11)					
B. ACADEMIC HONORS (1 <sup>st</sup> Honors, 2 <sup>nd</sup> Honors, etc. or with highest honors, with high honors, with honors)					
Grade	Honors (1 <sup>st</sup> Honors, 2 <sup>nd</sup> Honors, etc. or with highest honors, with high honors, with honors)	Supporting Document Attached	Page Number of the Supporting Document		
7					
8					
9					
10					
11					
19. CO- AND EXTRA-CURRICULAR ACTIVITIES					
A. Leadership Positions (use extra sheets (8.5"x13") if necessary, using the same format)					
Position	Name of Organization/Office	Level <i>(International, national, regional, division/provincial, district/city/municipal and school)</i>	Supporting Document Attached <i>(certificates/photos/newspaper clippings, etc.)</i>	Page Number of the Supporting Document	
1.					
2.					
3.					
B. Seminars/Trainings (use extra sheets (8.5"x13") if necessary, using the same format)					
Title of the Seminar/Trainings	Date & Venue	Conducted by:	Level	Supporting Document Attached	Page Number of the Supporting Document
1.					
2.					
3.					
C. Non-Academic Awards & Recognitions Received (use extra sheets (8.5"x13") if necessary, using the same format)					
Name/Title of the Award	Date Given	Award Giving Body	Level	Supporting Document Attached	Page Number of the Supporting Document
1.					
2.					
3.					
20. COMMUNITY INVOLVEMENT (use extra sheets (8.5"x13") if necessary, using the same format)					
Title of the Activity	Venue	Date	Level	Supporting Document Attached	Page Number of the Supporting Document
1.					
2.					
3.					
21. Special Skills or Talent					
22. Character References (not related within the third degree of consanguinity or affinity)					
Name	Occupation/Designation	Name of Office and Address			Tel./Mobile No.
1.					
2.					
3.					
23. How did you know about the program? Newspaper: _____ Radio: _____ Magazine: _____ Internet: _____ Others [pls. Indicate]: _____					
24. Have you ever been convicted of any crime involving moral turpitude? [ ] No [ ] Yes If yes, please indicate the nature and status. _____					
25. Do you have any pending case? [ ] No [ ] Yes If yes, please indicate the nature and status. _____					

All facts and data given in this application form will be treated with utmost confidentiality.

<b>SWORN STATEMENT</b>		
NO.	QUALIFICATION	DOCUMENTARY REQUIREMENTS
1	A Filipino citizen;	<ul style="list-style-type: none"> <li>(must be stated in the Application Form)</li> </ul>
2	A bona fide graduating senior high school (Grade 12) or college student for the school year 2022-2023. Resident of the Province of Capiz.	<ul style="list-style-type: none"> <li>(must be stated in the Letter of Nomination - 1 original copy)</li> </ul>
3	Not rated by the school as a poor or very poor student.	<ul style="list-style-type: none"> <li>(must be stated in the Letter of Nomination - 1 original copy)</li> </ul>
4	Not involved in any disciplinary action or obtained derogatory record.	<ul style="list-style-type: none"> <li>Good moral character issued by the school guidance counselor/principal/dean/school head (1 original copy)</li> </ul>
5	Not involved in any disciplinary action or obtained derogatory record.	<ul style="list-style-type: none"> <li>(must be stated/declared in the Application Form)</li> </ul>
6	Must be available and willing to participate in all TOSOC activities; and commit to the post-TOSOC implementation of advocacy plan.	<ul style="list-style-type: none"> <li>(must be stated/declared in the Application Form)</li> </ul>
7	Must be willing to be a BYLI volunteer/member and comply with post-TOSOC and BYLI programs/activities as part of the advocacy for nation-building.	<ul style="list-style-type: none"> <li>(must be stated/declared in the Application Form)</li> </ul>
8	Has an outstanding academic record and must not have obtained any DROPPED or FAILING GRADE. Any INC must have a completion grade; and	<ul style="list-style-type: none"> <li>Certified True Copies of Scholastic Records/Transcript of Records/ Copy of Grades/Form 137/SF 10 (1 original copy)</li> <li>Certificate indicating the GWA/GPA (1 original copy)</li> <li>Certificate of Residency from the Punong Barangay (1 original copy)</li> </ul>
9	An outstanding student in co-curricular and extra-curricular activities (non-academic awards, attendance in seminars/trainings & positions held in organizations);	<ul style="list-style-type: none"> <li>LIST OF CO- AND EXTRA-CURRICULAR ACTIVITIES, Name &amp; Signature of Applicant/Nominee                             <ol style="list-style-type: none"> <li>Non-academic recognition and awards</li> <li>Seminars and Trainings</li> <li>Leadership Positions</li> </ol> </li> <li>LIST OF COMMUNITY OUTREACH PROGRAMS, PROJECTS, AND ACTIVITIES</li> </ul>
10	Involved in community service activities.	<ul style="list-style-type: none"> <li>(All must be stated in the APPLICATION FORM with supporting documents)</li> </ul>

**IN WITNESS** hereof, I am executing and signing this statement voluntarily without compulsion.

Doc. No.: \_\_\_\_\_;  
 Page No.: \_\_\_\_\_;  
 Book No.: \_\_\_\_\_;  
 Series of 2023.

**NOTARY PUBLIC**

**NOTE: PLEASE GET A COPY OF THE INVITATION KIT FOR THE COMPLETE DETAILS OF DOCUMENTARY REQUIREMENTS AND LIST OF SUPPORTING DOCUMENTS.**

**SCHEDULE OF ACTIVITIES**

DATE	ACTIVITY
April 14, 2023, 5:00 P.M.	Deadline of submission of all nominations at BYLI Roxas Office at Unit 1, 2 <sup>nd</sup> Floor, EAS Building II Magallanes Street, Roxas City. <b>NOTE: 1 point shall be deducted from the total score for every 15 minutes late.</b>
April 15 – 26, 2023	Screening and Notification of Nominees
May 7, 2023	Radio Interview, Photo and Video Shoot of TOSOC 2023 Finalists (Secondary Category)
May 14, 2023	Radio Interview, Photo and Video Shoot of TOSOC 2023 Finalists (Tertiary Category)
May 27, 2023	Advocacy Session
June 1-5, 2023	<b>Pag-ulopdanay</b> (a stay-in leadership & team building formation for the finalists). Venue: TBA
June 2, 2023	External Panel Interview
June 3, 2023	TOSOC Outreach Activity
June 3, 2023	TOSOC Alumni Interaction
June 4, 2023	Awarding Ceremony Venue: TBA

**MEMORANDUM OF AGREEMENT**

Now all men by these presents:

This Agreement is made and entered into by and between:

**BORRES YOUTH LEADERSHIP INSTITUTE, INC**, a non-stock, non-profit youth development organization duly organized and existing under the laws of the Republic of the Philippines with office address at Fortune Street, Banica, Roxas City, Philippines, represented in this act by its Founding Chair and Chief Executive Officer, **ATTY. MARK D. BORRES**, hereinafter referred to as "**BYLI**",

- and -

**DEPARTMENT OF EDUCATION - DIVISION OF CAPIZ**, a government agency duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at Banica, Roxas City, Philippines, represented in this act by the Schools Division Superintendent, **MIGUEL MAC D. APOSIN, Ed.D., CESO V**, hereinafter referred to as "**DIVISION OF CAPIZ**",

**WITNESSETH:**

**WHEREAS**, BYLI is a non-stock, non-profit organization of youth and young professionals that envisions to form and empower young leaders who will serve as catalysts for a stronger community and toward a great nation;

**WHEREAS**, BYLI's mission is to inspire and develop Filipino community of youths and volunteers to leadership and action through holistic leadership development opportunities, community service and active citizenship;

**WHEREAS**, BYLI aims to provide leadership avenues for young leaders to develop their leadership competence and prowess through leadership development opportunities such as leadership trainings and team building seminars and workshops that focuses on their psychological, physical, mental, social, cultural, and religious growth, equip young leaders with the necessary skills, attitudes and values through experiential learning activities that will enhance their capabilities as leaders, encourage involvement among the youth in community outreach programs and inculcate values, national identity, nationalism and patriotism among Filipino youths;

**WHEREAS**, one of BYLI's initiatives to achieve its vision, mission and goals is the annual search and award program, the Batang Capiznon Award - A Search for the Ten Outstanding Students of Capiz (TOSOC);

**WHEREAS**, the Batang Capiznon Award aims to recognize students in the Province of Capiz who have made exemplary performance in their studies, significant contribution to the advancement of student leadership and with deep sense of community involvement;

**WHEREAS**, one of the categories of the Batang Capiznon Award is the Secondary Category that requires the participation of secondary



students, both from public and private secondary schools in the Department of Education - Division of Capiz;

**WHEREAS**, to effectively encourage the participation of secondary schools, public and private in the entire Division of Capiz, the endorsement of the Department of Education - Division of Capiz is necessary;

**WHEREAS**, Department of Education - Division of Capiz is committed to full assistance and cooperation for the attainment of the aims, goals and objectives of the Batang Capiznon Award;

**WHEREAS**, the Department of Education - Division of Capiz believes that the Batang Capiznon Award is one way to encourage and develop the potentials of the secondary students by recognizing their achievements and exemplary performance which will also inspire other secondary students to become outstanding in their own right;

**WHEREAS**, for several years, Department of Education - Division of Capiz has been supportive of the Batang Capiz Award through the issuance of DepEd Advisory and wide dissemination of invitation to all secondary schools, public and private in the Division of Capiz.

**NOW THEREFORE**, the parties hereto agree as follows:

A. **BYLI** shall:

1. Organize annually the Batang Capiznon Award - A Search for the Ten Outstanding Students of Capiz (TOSOC);
2. Create a project team to serve as the administrative body and steering committee of the search and award program. The number and composition of which shall be at its own discretion;
3. Create sub-committees and/or ad hoc committees for the effective and efficient conduct of the search and award program;
4. Invite panel of interviewers who shall seat during the panel interview;
5. Conduct monitoring and evaluation to ascertain the progress/accomplishment of the project and proper utilization of funds;

B. The **DIVISION OF CAPIZ** shall :

1. Provide technical assistance to BYLI which shall include but not limited to:
  - a) Advise as to the schedule of activities relative to the conduct of Batang Capiznon Award;
  - b) Advise the project team as to the formulation of the rules and mechanics, criteria and point system;
  - c) Advise the project team in the screening of nominees; and
  - d) Such other technical advises helpful to the conduct of the Batang Capiznon Award.
2. Endorse and disseminate and encourage wide participation of the program to all secondary schools, public and private, in the Division of Capiz;
3. Include the search and award program in the calendar of activities of the Division of Capiz;

4. Send one duly authorized representative to seat during the panel interview;
5. Send representatives in the during the awarding ceremony;
6. Other assistance that may help and assist the project team in the successful conduct of the program.

This Agreement shall become effective upon signing of the parties concerned.

IN WITNESS WHEREOF, the parties hereto have set their hands on this \_\_\_\_\_ day of JUL 12 2017.

BYLI  
By:



**ATTY. MARK D. BORRES**  
Founding Chair and CEO

DepEd - Division of Capiz  
By:



**MIGUEL MAC D. APOSIN, Ed.D.**  
Schools Division Superintendent

Signed in the presence of:

1. MARY WILHESSA S. ENCINA  
Name & Signature of Witness

2. Christopher Ian Magboo  
Name & Signature of Witness

**ACKNOWLEDGMENT**

Republic of the Philippines)  
Roxas City )s.s.

**BEFORE ME**, a Notary Public for and in the above jurisdiction, personally appeared the following:

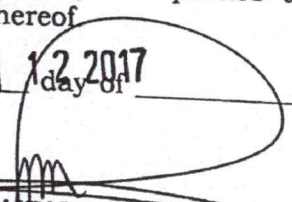
Name	ID. No.	Date/Place Issued
ATTY. MARK D. BORRES	IBP I.D. 57406	Iloilo City
MIGUEL MAC D. APOSIN	<u>4531225</u>	<u>Roxas City</u>

known to me to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof

**WITNESS MY HAND AND SEAL**, this 12 day of JUL 2017  
at Roxas City, Capiz, Philippines.

Doc. No. 238 :  
Page No. 47 :  
Book No. XVIII :  
Series of 2017

  
**MA. KRISTINA R. GIGAWIN**  
Notary Public  
Notarial Case No. 13-15  
San Juan Village, Iza, Roxas City, Capiz  
IBP No. 1013811, Roxas City, 12/9/16  
PTR No. 7311410, Roxas City, 12/8/16  
Attorney's Roll No. 57760, April 23, 2010  
MCLE Compliance No. V-0000536, September 5, 2015