



Republic of the Philippines  
**Department of Education**  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF CAPIZ**

**DIVISION ADVISORY NO. 018 S. 2023**  
January 27, 2023

**TO: PUBLIC SCHOOLS DISTRICT SUPERVISORS  
PUBLIC SECONDARY/ELEMENTARY AND INTEGRATED SCHOOL HEADS**

1. In line with the Pasidungog 2022 Awarding Ceremonies on February 10, 2023 at (the venue to be announced later), the following Information and Communication Technology (ICT) teachers (names listed below) are requested to report based on the following schedule, activities and venues to handle presentations and others multi-media related tasks.

Date/Time	Venue	Name-School/District	Activity Function
February 6-8, 2023 8:00 AM-5:00 PM	RBI Room, SDO Capiz, Banica-Roxas City	Erden Gentolea-Pontevedra NHS Geneboy Amador-Dulangan NHS Larry Mar Farinas-Ivisan NHS Vincent Lausa-Basiao NHS	Prepare Power point Presentation and other graphic materials
February 9, 2023 8:00 AM-5:00 PM	To be announced later	Erden Gentolea-Pontevedra NHS Geneboy Amador-Dulangan NHS Larry Mar Farinas-Ivisan NHS Vincent Lausa-Basiao NHS	Setting up equipment and dry-run
February 9, 2023 8:00 AM-5:00 PM		Lory Jun De Juan-Mianay NHS Rio Ureta-Basiao NHS	Pasidungog 2022 Awarding Ceremonies

2. The activity will be conducted on face to face and in compliance with the Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Diseases rules and DepEd Issuance in conducting activities due to COVID-19.
3. Travel expenses of the participants relative to the conduct of this activity are chargeable against school MOOE funds subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this advisory is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**MA. LUNIE B. SAMPANI**

OIC-Assistant Schools Division Superintendent