



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
Schools Division of Capiz

March 22, 2022

**Division Advisory**

No. 124 s. 2022

**Virtual Conference-Workshop for School & District  
NEAP SIM Card & PDIS Coordinators and School Heads Concerned**

To : Asst. Schools Division Superintendent  
Chief Education Supervisors – CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors/ Officers-In-charge of the Districts  
Public Elementary, Secondary and Integrated School Heads Concerned  
SDO Information Technology Officer  
Human Resource Development (HRD) Specialists  
Division/District/School NEAP SIM Card & PDIS Focal Persons

1. To help prepare in the **Submission of Reports on the NEAP SIM Card Registration & Updating of PDIS Account** of recipient teachers (Division Memorandum No. 078, s. 2022, dated March 21, 2022), school and district NEAP Sim Card & PDIS Coordinators are advised to attend a **Virtual Conference-Workshop on Thursday, March 24, 2022** at 9:00-12:00 A.M.
2. This conference-workshop aims to discuss Procedures/Steps on Registering NEAP Sim cards and on Updating Professional Development Information System (PDIS) accounts of recipient teachers.
3. Expected to attend are **Division NEAP Sim card & PDIS Coordinator, Division Information Technology Officer (ITO), School NEAP Sim Card Coordinators** (Preferably, NEAP Sim card recipients), **Heads of Schools concerned, District NEAP Sim Card & PDIS Coordinators.**
4. Participants are advised to connect using Microsoft Teams via:  
<https://bit.ly/SDOCAPIZNEAPSRU>
5. For dissemination and appropriate action.

  
SALVADOR O. OCHAVO, JR., EdD., CESO V  
Schools Division Superintendent

MAR 22 2022

