



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION ADVISORY No. **117**, s. 2022
MAR 17 2022

**BYLI: 10TH BATANG CAPIZNON AWARDS – SEARCH FOR THE TEN
OUTSTANDING STUDENTS OF CAPIZ (TOSOC) 2022**

To: Heads, Private and Public Secondary Schools
Supreme Student Government Officers and Teacher-Advisers
Secondary Schools Academic-Related
and Co-Curricular Clubs and Organization Officers
All others Concerned

Attached is the official communication from Borres Youth Leadership Institute, Inc. dated March 15, 2022 re: **10th Batang Capiznon Awards – Search for the Ten Outstanding Students of Capiz (TOSOC) 2022**. In this regard, all **interested learners and teacher-advisers** are encouraged to participate the said activity. Please see attached for the guidelines and application form.

Immediate dissemination of this advisory is desired.

For your information and guidance.


SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

MAR 17 2022

SGOD-YF



Address: Banica, Roxas City
Contact Number: (036) 620 2371
Email Address: capiz@deped.gov.ph



BORRES YOUTH LEADERSHIP INSTITUTE (BYLI), Inc.
Para sa Kabataan, Diyos at Bayan

SEC Registration No. CN201027515, January 7, 2010, Iloilo City
Registered under the Youth Organization Registration Program (YORP) of the National Youth Commission (NYC)
Registered as Auxiliary Social Welfare & Development Agency (Community-Based Services for Youth) under the DSWD
Accredited by the Professional Regulation Commission (PRC) as Continuing Professional Development (CPD) Provider
for Professional Teachers under PRC Accreditation No.: 2018-202
Member, Sustainable Development Solutions Network (SDSN) – Youth Initiative

15 March 2022

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Director for Partnership & Linkages

AWARDS AND RECOGNITIONS

MARAMING SALAMAT PD AWARD
(DSWD Regional Office VI, April 26, 2010, Bago City,
Negros Occidental)

JCI PRESIDENTIAL AWARD
(JCI Roxas – Makawwili, February 24, 2017,
Roxas City)

**FINALIST, SAN MIGUEL CORPORATION GRANT
COMPETITION**
JAnat Youth Summit

DR. SALVADOR O. OCHAVO, JR. CESO V
Schools Division Superintendent
Division of Capiz

ATTN: Youth Division Program
Coordinators/ Secondary School
Principals/ SSG Advisers/ TOSOC
Faculty Representatives

**SUBJECT: REQUEST FOR NEW ADVISORY OF TOSOC 2022
PROGRAM**

Dear Dr. Ochavo:

The Borres Youth Leadership Institute (BYLI), Inc., a non-stock, non-profit organization of dynamic and passionate volunteer professionals and students is pleased to request for a new advisory for its upcoming project – the **10th Batang Capiznon Awards – Search for the Ten Outstanding Students of Capiz (TOSOC) 2022.**

Attached are the Memorandum of Agreement and revised invitation kit for proper dissemination to the different High Schools, public and private, in the Province of Capiz.

Should there be questions kindly contact 0916-480-5399/0949-1948-284 or email at byli.philippines@gmail.com. You may visit our Facebook page at www.facebook.com/byliofficial or our website at www.byli.com.ph for updates.

Thank you.

Very truly yours,


ENGR. MARLON SCOTT NERY M. CAMPOS
Project Director, TOSOC 2022


MR. JOHN B. ITURALDE JR.
Asst. Project Director, TOSOC 2022

Noted:


DR. ANNA MAY E. CANDELARIO
President and CEO, BYLI

"Commit your activities to the Lord, and your plans will be achieved." (Proverbs 16:3)

MEMORANDUM OF AGREEMENT

Now all men by these presents:

This Agreement is made and entered into by and between:

BORRES YOUTH LEADERSHIP INSTITUTE, INC., a non-stock, non-profit youth development organization duly organized and existing under the laws of the Republic of the Philippines with office address at Fortune Street, Banica, Roxas City, Philippines, represented in this act by its Founding Chair and Chief Executive Officer, **ATTY. MARK D. BORRES**, hereinafter referred to as "**BYLI**",

- and -

DEPARTMENT OF EDUCATION - DIVISION OF CAPIZ, a government agency duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at Banica, Roxas City, Philippines, represented in this act by the Schools Division Superintendent, **MIGUEL MAC D. APOSIN, Ed.D., CESO V**, hereinafter referred to as "**DIVISION OF CAPIZ**",

WITNESSETH:

WHEREAS, BYLI is a non-stock, non-profit organization of youth and young professionals that envisions to form and empower young leaders who will serve as catalysts for a stronger community and toward a great nation;

WHEREAS, BYLI's mission is to inspire and develop Filipino community of youths and volunteers to leadership and action through holistic leadership development opportunities, community service and active citizenship;

WHEREAS, BYLI aims to provide leadership avenues for young leaders to develop their leadership competence and prowess through leadership development opportunities such as leadership trainings and team building seminars and workshops that focuses on their psychological, physical, mental, social, cultural, and religious growth, equip young leaders with the necessary skills, attitudes and values through experiential learning activities that will enhance their capabilities as leaders, encourage involvement among the youth in community outreach programs and inculcate values, national identity, nationalism and patriotism among Filipino youths;

WHEREAS, one of BYLI's initiatives to achieve its vision, mission and goals is the annual search and award program, the Batang Capiznon Award - A Search for the Ten Outstanding Students of Capiz (TOSOC);

WHEREAS, the Batang Capiznon Award aims to recognize students in the Province of Capiz who have made exemplary performance in their studies, significant contribution to the advancement of student leadership and with deep sense of community involvement;

WHEREAS, one of the categories of the Batang Capiznon Award is the Secondary Category that requires the participation of secondary



students, both from public and private secondary schools in the Department of Education - Division of Capiz;

WHEREAS, to effectively encourage the participation of secondary schools, public and private in the entire Division of Capiz, the endorsement of the Department of Education - Division of Capiz is necessary;

WHEREAS, Department of Education - Division of Capiz is committed to full assistance and cooperation for the attainment of the aims, goals and objectives of the Batang Capiznon Award;

WHEREAS, the Department of Education - Division of Capiz believes that the Batang Capiznon Award is one way to encourage and develop the potentials of the secondary students by recognizing their achievements and exemplary performance which will also inspire other secondary students to become outstanding in their own right;

WHEREAS, for several years, Department of Education - Division of Capiz has been supportive of the Batang Capiz Award through the issuance of DepEd Advisory and wide dissemination of invitation to all secondary schools, public and private in the Division of Capiz.

NOW THEREFORE, the parties hereto agree as follows:

A. **BYLI** shall:

1. Organize annually the Batang Capiznon Award - A Search for the Ten Outstanding Students of Capiz (TOSOC);
2. Create a project team to serve as the administrative body and steering committee of the search and award program. The number and composition of which shall be at its own discretion;
3. Create sub-committees and/or ad hoc committees for the effective and efficient conduct of the search and award program;
4. Invite panel of interviewers who shall seat during the panel interview;
5. Conduct monitoring and evaluation to ascertain the progress/accomplishment of the project and proper utilization of funds;

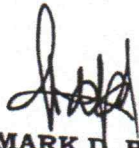
B. The **DIVISION OF CAPIZ** shall :


1. Provide technical assistance to BYLI which shall include but not limited to:
 - a) Advise as to the schedule of activities relative to the conduct of Batang Capiznon Award;
 - b) Advise the project team as to the formulation of the rules and mechanics, criteria and point system;
 - c) Advise the project team in the screening of nominees; and
 - d) Such other technical advises helpful to the conduct of the Batang Capiznon Award.
2. Endorse and disseminate and encourage wide participation of the program to all secondary schools, public and private, in the Division of Capiz;
3. Include the search and award program in the calendar of activities of the Division of Capiz;


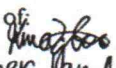
4. Send one duly authorized representative to seat during the panel interview;
5. Send representatives in the during the awarding ceremony;
6. Other assistance that may help and assist the project team in the successful conduct of the program.

This Agreement shall become effective upon signing of the parties concerned.

IN WITNESS WHEREOF, the parties hereto have set their hands on this 12 day of JUL 2017.

BYLI
By: 
ATTY. MARK D. BORRES
Founding Chair and CEO

DepEd - Division of Capiz
By: 
MIGUEL MAC D. APOSIN, Ed.D.
Schools Division Superintendent

Signed in the presence of:
1. 
Name & Signature of Witness
2. 
Name & Signature of Witness

ACKNOWLEDGMENT

Republic of the Philippines)
Roxas City)s.s.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally appeared the following:

Name	ID. No.	Date/Place Issued
ATTY. MARK D. BORRES	IBP I.D. 57406	Iloilo City
MIGUEL MAC D. APOSIN	<u>4531225</u>	<u>Roxas City</u>

known to me to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free and voluntary act and deed.

This instrument consists of three (3) pages including this page wherein this acknowledgement is written, and is signed by the parties and their instrumental witnesses on each and every page hereof

WITNESS MY HAND AND SEAL, this 12 day of JUL 2017 at Roxas City, Capiz, Philippines.

Doc. No. 238 :
Page No. 47 :
Book No. XVIII :
Series of 2017


MA. KRISTINA R. GIGAWIN
Notary Public
Notarial Case No. 03-16
San Jose Village, Iza, Roxas City, Capiz
IBP No. 1013811, Roxas City, 12/9/16
PTR No. 7311410, Roxas City, 12/8/16
Attorney's Roll No. 57760, April 23, 2010
MCLE Compliance No. V-0000536, September 3, 2013



Borres Youth Leadership Institute, Inc.

Para sa Kabataan, Diyos at Bayan

Registered under the Youth Organization's Registration Program (YORP) of the National Youth Commission (NYC)
Registered as Auxiliary Social Welfare & Development Agency (Community-Based Services for Youth) under the DSWD
ILOILO OFFICE:
B3, L42, Centennial Townhomes
Jaro, Iloilo City, Philippines
ROXAS OFFICE:
Fortune Street, Banica, Roxas City, Philippines



10th Batang Capiznon Awards Search for the Ten Outstanding Students of Capiz (TOSOC) 2022

ABOUT TOSOC

The Batang Capiznon Award is a search for the Ten Outstanding Students of Capiz (TOSOC). It is the initiative of the Borres Youth Leadership Institute (BYLI), Inc. which aims to recognize the exemplary performance of the students in their studies, contribution to student leadership and deep sense of social responsibility.

OBJECTIVES

The award aims to:

1. recognize the exemplary performance of the students in their studies, contribution to student leadership and deep sense of social responsibility;
2. inspire other students to be dedicated in their studies, exemplify sense of leadership and encourage their involvement in community service;
3. empower young people to create positive change for a better Philippines; and
4. create a community of outstanding young Capiznons who can make a difference through the organization of TOSOC Circle;

RULES AND MECHANICS

I. Who may apply?

- a. The award is open to all graduating students in the senior high school (Grade 12) and college students (4th year or 5th year) both from public and private schools, colleges and universities situated in the Province of Capiz and recognized by the Department of Education – Capiz and Roxas City Division and the Commission on Higher Education.
- b. There shall be two (2) categories: SECONDARY AND TERTIARY CATEGORIES.
- c. Each school, college or university in the **tertiary category** may send NOT MORE THAN FIVE (5) nominees. For the **secondary category**, the number of nominees will be based on the number of enrolled high school students in **Grade 12** with following bracket:

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Email: info@byli.com.ph or byli.philippines@gmail.com

Facebook: <http://www.facebook.com/byliofficial>

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Total Number of Grade 12 Enrollees (A.Y. 2021-2022, 2 nd Semester)	No. of Nominees Allowed
Population below 250	1
250 but not more than 500	Not more than 2
501 but not more than 1,000	Not more than 3
More than 1,000	Not more than 4

II. Qualification and Documentary Requirements

NO.	QUALIFICATION	DOCUMENTARY REQUIREMENTS
1	A Filipino citizen;	(<i>must be stated in the application form – 1 original & 2 photocopies</i>)
2	A <i>bona fide</i> graduating senior high school (Grade 12) or college student for academic year 2021-2022	(<i>must be stated in the Letter of Nomination</i>)
3	Nominated by the school, college or university;	<ul style="list-style-type: none"> Letter of Nomination from the School Head/ Principal/ Dean/Director of Student Affairs (1 original copy)
4	Resident of the Province of Capiz;	<ul style="list-style-type: none"> Certificate of Residency from the Punong Barangay (1 original copy)
5	Has not been subjected to any disciplinary action or obtained derogatory record.	<ul style="list-style-type: none"> Good moral character issued by the school guidance counselor/principal/dean/school head (1 original copy)
6	Has an outstanding academic record and must not have obtained any DROPPED or FAILING GRADE. Any INC must have a completion grade; and	<ul style="list-style-type: none"> Certified True Copies of Scholastic Records/Transcript of Records/ Copy of Grades/Form 137 (1 original copy) Certificate indicating the GWA/GPA (1 original copy) <p>See details below.</p>
7	An outstanding student in co-curricular and extra-curricular activities (non-academic awards, attendance in seminars/trainings & positions held in organizations);	<ul style="list-style-type: none"> LIST OF CO- AND EXTRA-CURRICULAR ACTIVITIES <ol style="list-style-type: none"> Non-academic recognition and awards Seminars and Trainings Leadership Positions
8	Involved in community service activities;	<ul style="list-style-type: none"> LIST OF COMMUNITY INVOLVEMENT ACTIVITIES <p>(<i>All must be stated in the APPLICATION FORM with supporting documents</i>)</p>

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OTHER DETAILS OF DOCUMENTARY REQUIREMENTS															
1	Submit 1 original accomplished Application Form and 2 photocopies.														
2	<ul style="list-style-type: none"> • As to the Scholastic Records/ Transcript of Records/ Copy of Grades/Form 137: <ol style="list-style-type: none"> i. Secondary Category: from Grades 7 to 11 ONLY ii. Tertiary Category: 1st Semester of 1st year up to 1st Semester of 4th year (or 1st Semester of 5th year) • Certificate indicating GWA/GPA (in percentage or point grade) signed by school authorities <ol style="list-style-type: none"> i. Secondary Category: TOTAL GWA/GPA from Grades 7 to 11 only iii. Tertiary Category: TOTAL GWA/GPA from 1st Semester of 1st year up to 1st Semester of 4th year (or 1st Semester of 5th year) <p>NOTE: GWA/GPA should not include NSTP/CWTS/P.E. and THEOLOGY/RELIGIOUS STUDIES/CHRISTIAN LIVING in the computation of the average for TERTIARY CATEGORY ONLY.</p>														
3	<p>Bid/scrap book must contain all the application requirements and must be arranged with page number in the following order:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>CONTENT</u></th> <th style="text-align: right;"><u>PAGE NO.</u></th> </tr> </thead> <tbody> <tr> <td>• Letter of Nomination</td> <td style="text-align: right;">1</td> </tr> <tr> <td>• Certificate of Residency</td> <td style="text-align: right;">2</td> </tr> <tr> <td>• Certificate of Good Moral Character</td> <td style="text-align: right;">3</td> </tr> <tr> <td>• Certified True Copies of Scholastic Records/ Transcript of Records/Copy of Grades/Form 137</td> <td style="text-align: right;">4</td> </tr> <tr> <td>• Certificate indicating the GWA/GPA</td> <td style="text-align: right;">5</td> </tr> <tr> <td>• Application Form</td> <td style="text-align: right;">6</td> </tr> </tbody> </table> <ul style="list-style-type: none"> ○ Academic Honors, e.g. First Honors, Second Honors, Third Honors, with highest honors, with high honors, with honors (<i>for secondary category only</i>) ○ Non-Academic Recognitions and Awards ○ Trainings and Seminars Attended ○ Leadership Positions ○ Community Involvement Activities <p>(SUPPORTING DOCUMENTS/EVIDENCE MUST BE ATTACHED WITH THE CORRESPONDING PAGE NUMBER)</p>	<u>CONTENT</u>	<u>PAGE NO.</u>	• Letter of Nomination	1	• Certificate of Residency	2	• Certificate of Good Moral Character	3	• Certified True Copies of Scholastic Records/ Transcript of Records/Copy of Grades/Form 137	4	• Certificate indicating the GWA/GPA	5	• Application Form	6
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• Certified True Copies of Scholastic Records/ Transcript of Records/Copy of Grades/Form 137	4														
• Certificate indicating the GWA/GPA	5														
• Application Form	6														
4	<p>Supporting documents/evidence may include ORIGINAL OR CERTIFIED TRUE COPIES of ANY of the following:</p> <ol style="list-style-type: none"> i. Certificates (<i>must have the nominees' name</i>) ii. Newspaper clippings (<i>properly labeled/identified AND certified by proper school authorities</i>) iii. Photos/medals (<i>properly labeled/identified AND certified by proper school authorities</i>) <p>NOTE: Academic and non-academic honors, recognitions and awards, trainings and seminars attended, leadership positions and community involvement activities listed in the application form WITHOUT any CERTIFIED TRUE COPIES OF supporting documents/evidence shall NOT BE GIVEN ANY CREDIT.</p>														

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NOTE:

1. ONLY the required documents must be submitted.
2. Original supporting documents may be submitted. If not original, **it must be certified as true copies** by the school/college/university officials (*Principal, Assistant Principal, Dean, Office of the Student Affairs or any person authorized by the school to certify*) and must be properly labeled with corresponding page number based on the order in the application form.
3. ALL submitted documents except the application form shall be returned by the screening committee only after the Awarding Ceremony.
4. Due to numerous nominees, ONLY the top twenty (20) finalists, both in the secondary and tertiary categories, shall be notified to participate in the panel interview and other TOSOC activities.
5. Those who applied and qualified in the top twenty (20) of the previous TOSOC awards shall not be eligible to apply for the same category.
6. As a form of a privilege, those who qualified in the top twenty (20), both in the secondary and tertiary categories, shall **automatically become a member** of the TOSOC Circle and of the Borres Youth Leadership Institute (BYLI) for one (1) year where payment of membership fee of P500.00 shall be **WAIVED**. Membership in BYLI the following year may be renewed subject to payment of the annual membership fee.

III. Criteria

a. For screening the nominees and selecting the top twenty (20) FINALISTS in both categories:

i. **ACADEMIC PERFORMANCE (30 POINTS)**

1. Secondary Category
 - a. GPA/GWA
 - b. Academic Honors/Awards (1st, 2nd, 3rd Honors, etc. or with highest honors, with high honors and with honors – highest academic honor/award **for every year level only**)
2. Tertiary Category
 - a. GPA/GWA ONLY

ii. **CO- AND EXTRA-CURRICULAR ACTIVITIES (30 POINTS)**

1. Curricular/Non-Academic Recognition/Awards
2. Seminars and Trainings Attended
3. Leadership Positions in Organizations

iii. **COMMUNITY SERVICE ACTIVITIES (40 POINTS)**

1. Involvement in Community Outreach Activities

TOTAL - 100 POINTS

b. For selecting the top ten (10) AWARDEES (SECONDARY CATEGORY)

i. **ACADEMIC PERFORMANCE, CO- AND EXTRA-CURRICULAR ACTIVITIES AND COMMUNITY SERVICE ACTIVITIES**

- 30 POINTS

ii. **PANEL INTERVIEW** - 30 POINTS

iii. **PAG-ULOPDANAY** - 35 POINTS

(Leadership & Team Building Formation)

iv. **BID/SCRAP BOOK** - 5 POINTS

(Judged according to: originality & creativity, over-all impact & materials used (60% indigenous/recycled))

TOTAL

100 POINTS

c. For selecting the AWARDEES (TERTIARY CATEGORY)

i. **ACADEMIC PERFORMANCE, CO- AND EXTRA-CURRICULAR ACTIVITIES AND COMMUNITY SERVICE ACTIVITIES**

- 30 POINTS

ii. **PANEL INTERVIEW** - 30 POINTS

iii. **PAG-ULOPDANAY** - 35 POINTS

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- (Leadership & Team Building Formation)
- iv. BID/SCRAP BOOK - 5 POINTS
(Judged according to: originality & creativity, over-all impact & materials used (60% indigenous/recycled))
- TOTAL 100 POINTS**

IV. Prizes

a. TOP 20 FINALISTS

- i. Certificate of Recognition to the Finalists
- ii. Certificate of Recognition to the Official Adviser/Coach
- iii. Certificate of Recognition to the Participating Schools

b. AWARDEES

- i. TOSOC Trophy
- ii. TOSOC Medal
- iii. Certificate of Recognition to the Awardees

c. SPECIAL AWARDS (MEDALS AND CERTIFICATES)

- i. TOSOC Writer Award (On-the-Spot Essay Writing)
- ii. TOSOC Best in Scrapbook/Bid Book
- iii. TOSOC Speaker Award (Interview)

V. Schedule of Activities

DATE	ACTIVITY
April 22, 2022 6:00 P.M. (BYLI Office time)	Deadline of submission of all nominations at BYLI Roxas Office at Fortune Street, Banica, Roxas City. NOTE: 1 point shall be deducted from the total score for every 15 minutes late.
April 23 -30, 2022	Screening and Notification of Nominees
May 8, 2022	Radio Interview of Finalists (secondary category)
May 15, 2022	Radio Interview of Finalists (tertiary category)
June 2-5, 2022	Pag-ulopdanay (a stay-in leadership & team building formation for the finalists). Venue: TBA
June 3, 2019	1:00 P.M. - Panel Interview Venue: TBA
June 4, 2022	7:00 P.M. - Virtual TOSOC Alumni Interaction
June 5, 2022	7:00 A.M. - TOSOC Outreach Activity
June 5, 2022	1:30 P.M. - Awarding Ceremony Venue: TBA

"The mark of an outstanding leader is not the number of his awards, medals and certificates but by his attitude and character as a person and by what other people in the community have become because of his achievements."

**- Atty. Mark D. Borres
Founder, BYLI**

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10th Batang Capiznon Awards
Search for the Ten Outstanding Students of Capiz (TOSOC) 2022
APPLICATION FORM – SECONDARY CATEGORY



PLEASE FILL OUT THE FORM LEGIBLY.

(Revised Form March 12, 2022)

NOT FOR SALE – MAY BE REPRODUCED

<p>1. Surname: _____ 2. Gender: [M] [F]</p> <p>First Name: _____ 3. Height: _____</p> <p>Middle Name: _____ 4. Weight: _____</p> <p>Nickname: _____ 5. Birthdate: _____</p> <p>6. Birthplace: _____ 7. T- Shirt Size: _____</p> <p>8. Residence/Mailing Address: _____</p> <p>9. Email Address: _____</p> <p>10. Mobile No.: _____ 11. Religion: _____</p> <p>12. School : _____ 13. Address: _____</p>	<p>Passport-sized photo</p> <p>Date taken: _____</p>																																																																				
<p>11. Health/Food Restrictions: _____</p>																																																																					
<p>14. Emergency Contact</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Name: _____</td> <td style="width:50%;">Relationship: _____</td> </tr> <tr> <td>Address: _____</td> <td>Contact No.: _____</td> </tr> </table>		Name: _____	Relationship: _____	Address: _____	Contact No.: _____																																																																
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24. Have you ever been convicted of any crime involving moral turpitude? [] No [] Yes

If yes, please indicate the nature and status.

25. Do you have any pending case? [] No [] Yes

If yes, please indicate the nature and status.

All facts and data given in this application form will be treated with utmost confidentiality.

SWORN STATEMENT

We/I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of our/my knowledge. We/I further declare that any false information given or stated may constitute a ground for disqualification for the **Batang Capiznon Award – a search for the Ten Outstanding Students of Capiz.**

Further, we/I subscribe and agree that the **Borres Youth Leadership Institute (BYLI), Inc.** has the sole prerogative to select the finalists and awardees for the **Batang Capiznon Award – a Search for the Ten Outstanding Students of Capiz** and its decision is final and executory.

IN WITNESS hereof, we/I are/am executing and signing this statement voluntarily without compulsion.

Name & Signature of Applicant/Nominee

Name and Signature of Parent/Guardian

NO.	QUALIFICATION	DOCUMENTARY REQUIREMENTS
1	A Filipino citizen;	(must be stated in the Application Form – 1 original and 2 photocopies)
2	A bona fide graduating senior high school (Grade 12) student during the academic year 2021-2022.	(must be stated in the Letter of Nomination)
3	Nominated by the school, college or university;	<ul style="list-style-type: none"> Letter of Nomination from the School Head/ Principal/ Dean/Director of Student Affairs (1 original copy)
4	Resident of the Province of Capiz;	<ul style="list-style-type: none"> Certificate of residency from the Punong Barangay (1 original copy)
5	Has not been subjected to any disciplinary action or obtained derogatory record.	<ul style="list-style-type: none"> Good moral character issued by the school guidance counselor/principal/dean/school head (1 original copy)
6	Has an outstanding academic record and must not have obtained any DROPPED or FAILING GRADE. Any INC must have a completion grade; and	<ul style="list-style-type: none"> Certified True Copies of Scholastic Records/ Copy of Grades/Form 137 (1 original copy) Certificate indicating the GWA/GPA (1 original copy) <p>See details below.</p>
7	An outstanding student in co-curricular and extra-curricular activities (non-academic awards, attendance in seminars/trainings & positions held in organizations);	<ul style="list-style-type: none"> LIST OF CO- AND EXTRA- CURRICULAR ACTIVITIES <ol style="list-style-type: none"> Non-academic recognition and awards Seminars and Trainings Leadership Positions LIST OF COMMUNITY INVOLVEMENT ACTIVITIES <p>(All must be stated in the APPLICATION FORM with supporting documents)</p>
8	Involved in community service activities;	
9	Must be willing to join the search and awards program despite some adjustments in the schedule of activities for TOSOC this year.	<ul style="list-style-type: none"> Parent's consent and waiver

SCHEDULE OF ACTIVITIES

DATE	ACTIVITY
April 22, 2022 6:00 P.M. (BYLI Office time)	Deadline of submission of all nominations at BYLI Roxas Office at Fortune Street, Banica, Roxas City. NOTE: 1 point shall be deducted from the total score for every 15 minutes late.
April 23-30, 2022	Screening and Notification of Nominees
May 8, 2022	Radio Interview of Finalists (secondary category)
May 15, 2022	Radio Interview of Finalists (tertiary category)
June 2-5, 2022	Pag-ulopdanan (a stay-in leadership & team building formation for the finalists). Venue: TBA
June 3, 2022	1:00 P.M. - Panel Interview Venue: TBA
June 4, 2022	7:00 P.M. - Virtual TOSOC Alumni Interaction
June 5, 2022	7:00 A.M. - TOSOC Outreach Activity
June 5, 2022	1:30 P.M. - Awarding Ceremony Venue: TBA

NOTE:

- ONLY the required documents must be submitted.
- Original supporting documents may be submitted. If not original, it must be certified as true copies by the school/college/university officials (Principal, Assistant Principal, Dean, Office of the Student Affairs or any person authorized by the school to certify) and must be properly labeled with corresponding page number based on the order in the application form.
- ALL submitted documents except the application form shall be returned by the screening committee only after the Awarding Ceremony.
- For this year only the top thirty (30) finalists in the secondary category shall be notified to participate in the panel interview and other TOSOC activities.**
- Those who applied and qualified in the top twenty (20) finalists of the previous TOSOC awards shall not be eligible to apply for the same category.
- As a form of a privilege, those who qualified in the top thirty (30) this year in the secondary category, shall automatically become a member of the TOSOC Circle and of the Borres Youth Leadership Institute (BYLI) for one (1) year where payment of membership fee of P500.00 shall be **WAIVED**. Membership in BYLI for the following year may be renewed subject to payment of the annual membership fee and the membership guidelines.
- The Borres Youth Leadership Institute (BYLI), Inc. reserves the right and prerogative to exclude applicants who will not meet the minimum requirements of the program. Lack or non-compliance of any of the above stated requirements will mean automatic disqualification without notice.
- Deadline of submission of requirements is on April 22, 2022, 6:00 P.M.
NOTE: 1 point shall be deducted from the total score for every 15 minutes late.
- Hand carry your application to the Borres Youth Leadership Institute (BYLI) Office, Fortune St., Banica, Roxas City
Mobile No.: +63921-6420-381 or +63916-5389-382
Telephone No.: (036) 620-50-10/ 666-9028
Email Address: byli.philippines@gmail.com

OTHER DETAILS OF DOCUMENTARY REQUIREMENTS

1	Submit 1 original accomplished Application Form and 2 photocopies.														
2	<ul style="list-style-type: none"> As to the Scholastic Records / Copy of Grades/Form 137: Secondary Category: from Grades 7 to 11 ONLY Certificate indicating GWA/GPA (in percentage or point grade) signed by school authorities Secondary Category: TOTAL GWA/GPA from Grades 7 to 11 only 														
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4	<p>Supporting documents/evidence may include ORIGINAL OR CERTIFIED TRUE COPIES of ANY of the following:</p> <ol style="list-style-type: none"> Certificates (must have the nominees' name) Newspaper clippings (properly labeled/identified AND certified by proper school authorities) Photos/medals (properly labeled/identified AND certified by proper school authorities) <p>NOTE: Academic and non-academic honors, recognitions and awards, trainings and seminars attended, leadership positions and community involvement activities listed in the application form WITHOUT any CERTIFIED TRUE COPY of supporting documents/evidence shall NOT BE GIVEN ANY CREDIT.</p>														