



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION ADVISORY No. 483, s. 2021
December 10, 2021

To: OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Officers-In-charge of the Districts
District MEA Coordinators
All Others Concerned

1. Relative to the conduct of the **4th Quarter School Monitoring, Evaluation and Adjustment (SMEA) Conference** for Calendar Year 2021, the School Management, Monitoring and Evaluation (SMME) Section of School Governance and Operations Division (SGOD) will hold a **Virtual Orientation for Education Program Supervisors, Public Schools District Supervisors, District MEA Coordinators and Members of the District MEA Teams** on December 14, 2021 at 9:00 o'clock in the morning via Microsoft Teams. Link will be sent later.
2. Expenses relative to the conduct of this activity shall be charged against InSeT Funds (Additional Program Support Funds for Non-Teaching Personnel) subject to the usual accounting and auditing rules and regulations.
3. It is understood that in the conduct of this activity there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, and personal circumstances that run counter to the principles of equal opportunity.
4. Immediate and wide dissemination of this ADVISORY is desired.

SALVADOR O. OCHAVO JR. EdD, CESO V
Schools Division Superintendent

DEC 10 2021

SGOD-SMME



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