



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ

DIVISION ADVISORY No. 334, s. 2021
September 9, 2021

Dryrun of Program Flow and Preparation of Technical Materials of Technical and Training Team in Preparation for the Conduct of **DIVISION VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES ON STUDENT GOVERNMENT ELECTIONS FOR SY: 2021-2022 UNDER THE NEW NORMAL**

To : SGOD Chief
SGOD EPS
Youth Formation Division Office
School Head of Sapián NHS
School Head of Jagnaya NHS
School Head of Ivisan NHS
School Head of Estefania Montemayor NHS
School Head of Dao NHS

1. Relative to **School Division Memorandum No. 161, s. 2021 Re: DIVISION VIRTUAL ORIENTATION ON THE INTERIM GUIDELINES ON STUDENT GOVERNMENT ELECTIONS FOR SY: 2021-2022 UNDER THE NEW NORMAL**, this office through the **School Governance and Operations Division (SGOD)-Youth Formation Division (YFD) Section** will conduct the a Dryrun of Program Flow in preparation for the coming activity on **September 17, 2021, 8:30 AM-5:00PM** via Google Meet.
2. In connection to the abovementioned activity, the following School Heads/Personnel/Teachers, who are members of the Technical Working Group are advised to report to the Division Office on **September 14-15, 2021 (Tuesday & Wednesday)** for technical Preparations and dry run of the program and on **September 17, 2021 (Friday)** for the actual program:

Schedule	Persons Involved	School
	Ann Marie D. Villamor -TIII/YF-Designate	Sapián National High School
	Denmarie O. Lebantino -SSG Adviser	Sapián National High School



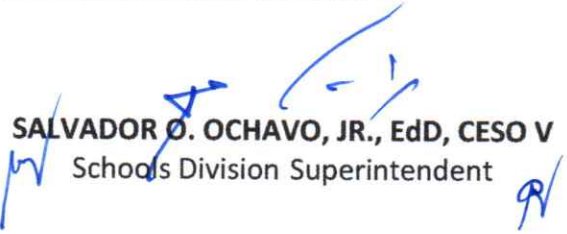
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September 14,15 and 17, 2021	Gericel Lozada - ICT Coordinator	Sapian National High School
	Linuel B. Guillermo – SSG Adviser	Ivisan National High School
	Are S. Silva – SSG Adviser	Estefania Montemayor National High School
	Aldren B. Fuentes –SPG Adviser	Dayhagan Integrated School
	Bon-Jovi V. Duarte – ICT Coordinator	Badiangon Elementary School
	Ivan Fritz A. Olandesca- SSG Adviser V	Ishmael B. Orillos Farm School

3. Food, videography services and other incidental expenses relative to the conduct of the said activity are chargeable against HRTD Funds, whereas committee members and participants' transportation expenses are chargeable against school MOOE/Local Fund and other sources. All are subject to the usual auditing and accounting rules and regulations.
4. Immediate and wide dissemination of this **Memorandum** is desired.


SALVADOR O. OCHAVO, JR., EdD, CESO V
Schools Division Superintendent



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