



Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Brgy. Banica ,Roxas City
(036)6210974 / (036)6202373 loc 108



DIVISION ADVISORY No. 253, s. 2020
November 9, 2020

TO : **Public Schools District Supervisor of :**
Cuartero District
Dumarao District
Mambusao East District
Mambusao West District
Panay District
Sigma District

Secondary School Principal of : Jose Diva Avelino Jr NHS (Hipona NHS)

In connection with urgent and emergency tasks to augment the existing workforce in the clearing and maintenance of SDO Warehouses , modules preparation storage and hauling please advise your Administrative Aides I to report to the SDO Capiz Division effective November 11-13, 2020.

Kindly coordinate with the Supply and Property Unit / General Services for the delineation of your duties and functions on the task at hand.


SALVADOR O. OCHAVO Ed.D.,CESO V
Schools Division Superintendent

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