



Republic of the Philippines
Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, RoxasCity

Telefax No. (036) 6210-974 / Tel. No. (036) 620-2373



DIVISION ADVISORY NO. 216, s. 2020
September 30, 2020

To: Public Elementary and Secondary (Non-IUs) School Heads

Please be informed that the scheduled MOOE day for the 3rd quarter liquidation shall be on October 5-9, 2020. This shall be done in the district level. The assigned Administrative Assistant III (ADAS III) shall conduct the checking of liquidation reports and its supporting documents in the district as per attached schedule with the exception of the schools under the Districts of Panay, Panitan and Ivisan, Integrated Schools and Non-implementing Units (both Junior and Senior High Schools) who shall submit their liquidation at the Accounting Section, School Division Office.

All the usual documentary requirements are required to be submitted for liquidation. The rule that "NO LIQUIDATION, NO RELEASE" will still be observed.

Health and safety protocols prescribed by health authorities must be observed with due diligence at all times.

Please be guided accordingly.


SALVADOR O. OCHAVO JR., EdD., CESO V
Schools Division Superintendent
OCT 01 2020



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