



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF CAPIZ

**Office of the Schools Division
Superintendent**

DIVISION ADVISORY NO. 097, S. 2020
March 16, 2020

SUBMISSION OF ADOPT-A-SCHOOL PROGRAM (ASP) QUARTERLY REPORT

To: Public Schools District Supervisors/Officers In-Charge of the District
Public Elementary, Secondary and Integrated School Heads
District Adopt-a-School Program (ASP) Coordinators
School Adopt-a-School Program (ASP) Coordinators
All Others Concerned

The Schools Division of Capiz through the Social Mobilization and Networking Section of School Governance and Operations Division (SGOD) is updating the Division DepEd Partnership Database System (DPDS).

In line with this, we are requesting the elementary, secondary and integrated schools to submit thru online the Adopt-a-School Program (ASP) Quarterly Reports of your school by accessing the DepEd Partnership Database System (DPDS) and hardcopies to SDO on or before the following scheduled dates:

QUARTER	ONLINE SUBMISSION THROUGH DPDS	SUBMISSION OF HARDCOPY TO SDO
<i>First Quarter</i>	Every 3 rd Friday of March (March 20, 2020)	Every 3 rd Friday of April (April 17, 2020)
<i>Second Quarter</i>	Every 3 rd Friday of June (June 19, 2020)	Every 1 st Friday of July (July 3, 2020)
<i>Third Quarter</i>	Every 3 rd Friday of September (September 18, 2020)	Every 1 st Friday of October (October 2, 2020)
<i>Fourth Quarter</i>	Every 3 rd Friday of December (December 18, 2020)	Every 2 nd Friday of January (January 8, 2021)

The submission of ASP Quarterly Report in the elementary level will be endorsed by the Public Schools District Supervisor (PSDS), whereas, the submission of ASP Quarterly Report in secondary and integrated levels will be directly endorsed by the School Head (SH) to the SDO.

For your information and guidance.

SALVADOR O. OCHAVO JR., EdD, CESO V
Schools Division Superintendent



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