



Republic of the Philippines  
 Department of Education  
 Region VI – Western Visayas

**SCHOOLS DIVISION OF CAPIZ**

Banica ,Roxas City  
 Telefax No.(036) 6210-974 / Tel. No. (036) 6216-118

Division Advisory No. *OA*s. 2020  
 January 31, 2020

To: All Public Elementary, Secondary and Integrated School Heads  
 All Others Concerned

**TEXT**

1. All schools in the Division of Capiz (Elementary, Secondary and Secondary Schools) shall conduct an Information Dissemination and Advocacy Campaign to raise public awareness of "Early Registration."
2. Schools are encourage to involve parents, local barangay, civic organizations, people's organizations, and other stakeholders and shall undertake the following activities:
  - a. Conduct a house-to-house campaigns
  - b. Post materials such as tarpaulins, banners, and brochures
  - c. Post on social media (Facebook, Instagram, etc)
  - d. Designate Early Registration Desks or Registration Centers in the school premises and individuals who will handle registration.
3. Early Registration will start on February 1 to March 6, 2020.
4. Submit the result of the Early Registration on March 1, 2022 to the planning section particularly the incoming Kindergarten, Grades 1, 7 and 11.

*[Signature]*  
**SALVADOR O. OCHAVO JR., EDD, CESO V**  
 Schools Division Superintendent

