



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas

**SCHOOLS DIVISION OF CAPIZ**

Banica ,Roxas City  
Telefax No.(036) 6210-974 / Tel. No. (036) 6216-118

Division Advisory No. 003 s. 2020  
January 2, 2020

To: School Heads of Public Elementary, Secondary, Integrated Schools  
All Others Concerned

**TEXT**

1. In line with DepEd Order No 27. s. 20019 entitled "Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes" and in preparation for the End School Year Report please submit the following documents to the District where the district will submit the consolidated report of the schools to the Division Planning Office .
  - End of School Year Enrolment
    - Elementary (grade 1 to 6)
    - Junior High School (grade 1 to 10)
    - Senior High School (grade 11 to 12) by tracks
  - Number of Promotees and Graduates (probable)
  - Number of Drop-outs
  - Number of Classes
  - Number of Classrooms
  - Number of Teachers by position
2. Use the attached template.
3. Deadline for the submission will be on or before January 10, 2020.

  
SALVADOR O. OCHAVO JR., EdD, CESO V  
Schools Division Superintendent



NUMBER OF TEACHING AND NON TEACHING POSITIONS ASSIGNED  
 IN THE DIVISION OF CAPIZ  
 S.Y. 2019-2020

Region: VI  
 Division: Capiz  
 District:

School	TEACHING POSITIONS													NON TEACHING POSITIONS					Total (A+B)		
	PRINCIPAL						TEACHING						ADM. POSITIONS			Total (C)					
	IV	III	II	I	Total	IV	III	II	I	Total	III	II	I	Total							



DEPARTMENT OF EDUCATION  
 REGION VI - WESTERN VISAYAS  
 DIVISION OF CAPIZ

SECONDARY ENROLMENT  
 SY 2019-2020

Division: Capiz  
 District: \_\_\_\_\_

ID	School Name	Grade 7		Total	Grade 8		Total	Grade 9		Total	Grade 10		Total	Grade 11		Total	Grade 12		Total	Total (7-10)		Total (11-12)		Total (7-12)			
		Male	Female		Male	Female		Male	Female		Male	Female		Male	Female		Male	Female		Male	Female	Male	Female	Male	Female	Male	Female



DEPARTMENT OF EDUCATION  
REGION VI - WESTERN VISAYAS  
DIVISION OF CAPIZ

ELEMENTARY ENROLLMENT  
SY 2019-2020

Division: Capiz  
District: \_\_\_\_\_

School	Kindergarten		Total	Grade 1		Total	Grade 2		Total	Grade 3		Total	Grade 4		Total	Grade 5		Total	Grade 6		Total	Total			
	Male	Female		Male	Female		Male	Female		Male	Female		Male	Female		Male	Female		Male	Female		Male	Female	Male	Female

