



Department of Education
Region VI – Western Visayas
SCHOOLS DIVISION OF CAPIZ
Banica, Roxas City

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Division Memorandum
No. 108, S. 2019

2019 CONTINGENCY PLANNING WORKSHOP

TO: Acting Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Public Schools District Supervisors
Concerned Elementary, Secondary and Integrated School Heads
DRRM District Coordinators
Secondary & Integrated School Focal Persons

1. To address the resilience needs of our schools, **2019 Contingency Planning Workshop** will be conducted on **November 12 to 13, 2019**.
2. Participants to the aforementioned workshop will be 50 selected School DRRM Coordinators. A Division Advisory announcing the venue thereof with the attached List of Participants and Facilitators will be posted later subject to the usual bids and awards rules and procedure.
3. Expenses relative to the conduct of this activity such as but not limited to board and lodging are chargeable against DRRMS downloaded funds while the travel expenses relative thereof will be chargeable against School MOOE subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum is desired.


SALVADOR O. OCHAVO, EdD, CESO V
Schools Division Superintendent

