Department of Education

Region VI – Western Visayas

**SCHOOLS DIVISION OF CAPIZ**

Banica, Roxas City

Telefax No.(036) 6210-974 / Tel. No. (036) 6216-118

**MONITORING TOOL OF SCHOOL READINESS FOR THE OPENING OF CLASSES**

**SY 2019-2020**

**SCHOOL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DISTRICT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Instructions:***

Listed below are indicators in the conduct of **Oplan Balik Eskwela** (OBE) for School Year (SY) 2019-2020. Please indicate compliance by putting a check mark (**/**) on the box that corresponds to your findings and specify MOVs and remarks if necessary.

**Part I – Compliance to Policies**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Indicators** | **Complied** | **Partially Complied** | **Not Complied** | **Remarks/ MOVs** |
| 1. **SCHOOL GROUNDS** 2. Grasses were trimmed. 3. Ornamental plants inside the school premises were trimmed and cultivated. 4. Danger zones, e.g. construction/repair sites are sealed off to pupils/students and are properly marked. |  |  |  |  |
| 1. **INFORMATION DISSEMINATION** 2. A streamer is hang in front of the school announcing the opening of classes and/or welcoming the pupils/students back to school. 3. The Class Schedule (may be tentative) is posted on a conspicuous place. 4. OBE Information Desk/ Board is established. |  |  |  |  |
| 1. **BUILDINGS/CLASSROOMS** 2. Classrooms are clean (free of dust, walls are painted). 3. Windows are repaired. 4. Bulletin boards depict the theme for the month of June. 5. Chairs in the classrooms are arranged. 6. A contingency plan for classroom use is available in case the school will undergo repair of classrooms. 7. The school ID printed on the roof of the main building. |  |  |  |  |
| 1. **PUPILS/STUDENTS** 2. Sectioning of pupils/students has been posted. 3. School supplies (from UNICEF and other donors, if any) have been distributed to pupils/students. |  |  |  |  |
| 1. **LEARNING RESOURCES/ IMs** 2. Books, activity sheets and other learning resources were distributed to the pupils/ students. 3. Mathematics, Science and TLE equipment and were inplaced and are ready for utilization. 4. Computer units for instruction are functional. 5. Instructional materials and supplies such as cartolina, Manila paper, pentel pen,etc. were provided to teachers |  |  |  |  |
| 1. **TEACHERS** 2. An orientation of teachers and parents has been conducted or is scheduled to be conducted not later than June 1, 2019. 3. Basic supplies (Lesson Plan Notebook, Class Record, etc.) were provided to teachers. |  |  |  |  |
| 1. **UTILITIES** 2. Lights and electric fans (if any) in classrooms are functional. 3. Water supply is available in well-kept comfort rooms and wash areas. |  |  |  |  |
| 1. **TRASH/GARBAGE DISPOSAL/FACILITIES** 2. Availability of clearly labeled trash bins (biodegradable/non-biodegradable) 3. Collection services of garbage is available, if not, garbage disposal area in school is available. 4. Garbage cans have cover. |  |  |  |  |
| **Indicators** | **Complied** | **Partially Complied** | **Not Complied** | **Remarks/ MOVs** |
| 1. **SCHOOL CANTEEN** 2. Secured the necessary permits including annual health and sanitation permits and have them posted. 3. Availability of potable drinking water and hand washing facilities. |  |  |  |  |
| 1. Other merchandise which are not for the use of the school canteen are not kept or stocked in the school canteen. 2. Food and beverage (softdrinks, junk foods, etc.) expressly prohibited in DepEd guidelines are not sold. 3. School canteen is well-maintained, clean, well-ventilated and pest-free environment; 4. Food safety standards and hygienic practices are strictly observed and implemented. 5. Adherence to standards on quality, handling, and serving of food, and canteen equipment/facilities in the school canteen are ensured. |  |  |  |  |
| 1. **SANITATION AND HYGIENE PRACTICES** 2. All children wash their hands with soap at least once a day in school as a group activity. 3. The teacher assign and train students to help their classmates conduct the hand washing activity in an organized manner. 4. All children brush their teeth at least once a day in school as a group activity. 5. The teacher assign and train student leaders to help their classmates conduct the tooth brushing activity in an organized manner. 6. **A functional, well-maintained and clean toilet is available (should not be pad locked).** 7. Water, toothbrush, sanitary napkins, soap, and other supplies for WaSH in School Program are available. |  |  |  |  |
| 1. **FEEDING PROGRAM** 2. Data on the nutritional assessment of pupils/students are available 3. Orientation on SBFP was conducted 4. Cycle menu is in conformity with what have been prescribed in the manual. 5. Partners for SBFP have been identified |  |  |  |  |
| 1. **SCHOOL SAFETY AND ENVIRONMENT** 2. School playground safety signage are visible. 3. Herbal and vegetable gardens are available. 4. Medical/Emergency Kit is available. 5. Health and Personality Corner are provided inside the classroom. |  |  |  |  |

**Part II - ENROLMENT as of \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(Date of Monitoring)***\_\_\_\_AM\_\_\_\_PM**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **GRADE LEVEL** | **MALE** | **FEMALE** | **TOTAL** | **REMARKS** |
| Kindergarten |  |  |  |  |
| GRADE 1 / Grade 7 |  |  |  |  |
| Grade 2 /Grade 8 |  |  |  |  |
| Grade 3 / Grade 9 |  |  |  |  |
| Grade 4 / Grade 10 |  |  |  |  |
| Grade 5 / |  |  |  |  |
| Grade 6 / |  |  |  |  |
| **TOTAL** |  |  |  |  |

**Part III-(Other findings)**

|  |  |  |
| --- | --- | --- |
| **Issues/Concerns** | **Technical Assistance provided** | **Remarks** |
|  |  |  |
|  |  |  |
| **Best Practices:** | | |

Monitored by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature over Printed Name Designation

Conforme:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Head Date/ Time

Part IV - **SHS Program Implementing Schools**

|  |  |  |  |
| --- | --- | --- | --- |
| **INDICATORS** |  | X | **REMARKS** |
| **1. Presence of SHS Help Desk** |  |  | ( Crucial concerns referred to the SHS Help Desk |
| **2. Class Program / Scheduling** |  |  |  |
| **3. Teachers Loading** |  |  |  |
| **4. Enrolment per track and Strand** |  |  | |  |  |  |  | | --- | --- | --- | --- | | **TRACK** | **MALE** | **FEMALE** | **TOTAL** | | **Academic** |  |  |  | | **TVL (Please Specify)** Combination 1 : Combination 2 : |  |  |  | |
| 5. Teachers Profile / Directory |  |  | Number of Newly Hired (with appointment as SHS teacher) \_\_\_\_\_\_\_\_\_\_  Number JHS Teachers (utilize as SHS teachers)\_\_\_\_\_  Number of Part Time SHS Teachers\_\_\_\_\_\_\_\_\_  Number of Teachers from HEIs hired (without LET) \_\_\_\_\_ |
| 6. Progress Report on Classroom Construction |  |  | **A. Number of Classrooms**   |  |  |  |  | | --- | --- | --- | --- | | Allocated | Completed on or before June 3 | Completed beyond June 3 | Date of Completion | |  |  |  |  |   B. No. of Unfinished School Building with classrooms partially used for the SHS \_\_\_\_\_ |
| 7. Training of Teachers |  |  | **A. Number of Teachers Trained for the following :**   |  |  |  |  | | --- | --- | --- | --- | | Track / Strand | Male | Female | Total | | Arts and Design |  |  |  | | Sports |  |  |  | | Personal Dev’t. and P.E. and Health |  |  |  | | Common Topics |  |  |  | | TVL |  |  |  | | Academic |  |  |  | |
| 8. Teachers have copies of the First Three (3) Weeks Class Activities |  |  |  |
| 9. Furniture ( Chairs and Tables) |  |  | A. Number of Allocation   |  |  |  |  | | --- | --- | --- | --- | | **Chairs Allocated** | **Chairs Delivered** | **Table Allocated** | **Table Delivered** | |  |  |  |  | |
| 10. Science and Mathematics Equipment |  |  | |  |  | | --- | --- | | Allocated | Delivered | |  |  | |
| 11. TVL Tools and Equipment |  |  | |  |  |  |  | | --- | --- | --- | --- | | **Specialization** | **DepED Allocated** | **DepED Delivered** | **LGU / Stakeholders Donated** | | AFA |  |  |  | | HE |  |  |  | | IA |  |  |  | | ICT |  |  |  | |
| 12. ICT Equipment |  |  | A. Number of Computer Units   |  |  |  | | --- | --- | --- | | **Delivered** | **Functional** | **Non- Functional** | |  |  |  | |
| 13. List of Learning Resources |  |  | |  |  |  |  | | --- | --- | --- | --- | | **Subjects** | **No. of IMs per subject** | | | | **Core** | Curriculum Guides(CG) | Teachers Guide (TG) | Learning Materials(LMs) | | 1. Oral Communication |  |  |  | | 2. Komunikasyon at pananaliksik sa Wika at Kulturang Filipino |  |  |  | | 3. 21st Century Literature from the Philippines and the World |  |  |  | | 4. General Mathematics |  |  |  | | 5. Understanding Culture, Society, and Politics |  |  |  | | 6. Introduction to Philosophy of the Human Person |  |  |  | | 7. Pambungad sa Pilosopiyang Tao |  |  |  | | 8. Personal Development |  |  |  | | **Applied** |  |  |  | | 1. English for Academic and Professional Purposes |  |  |  | | 2. Filipino sa Piling Larang |  |  |  | | 1. Organization and Management |  |  |  | | 2. Introduction to World Religion and Belief Systems (HUMSS) |  |  |  | | 3. Pre- Calculus (STEM) |  |  |  | | 4. General Biology 1 (STEM) |  |  |  | | **Subjects** | **No. of IMs per subject** | | | | **TVL Specializations** | Curriculum Guides(CG) | Teachers Guide (TG) | Learning Materials(LMs) | | 1. Bread and Pastry Production |  |  |  | | 2. Cookery |  |  |  | | 3. Food and Beverages Services |  |  |  | |
| 14. Partnership Established |  |  | |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Target Partners** | **Name of Partners** | **Nature of Partnership** | **MOA/ MOU** | | | **YES** | **NO** | | 1. LGUs |  |  |  |  | | 2. National Gov’t. Agencies |  |  |  |  | | 3. Companies/ Business Establishments |  |  |  |  | | 4. Industry Associations |  |  |  |  | | 5. NGOs / Faith-Based Organizations |  |  |  |  | | 6. Cooperatives/ Microfinance Institutions |  |  |  |  | | 7. Others Schools/Training Institutions |  |  |  |  | | ***Legend on Nature of Partnership****: 1 Inputs to the Curriculum; 2. Facilities for Work Immersion of Students; 3. Facilities for exposure and training of Teachers; 4. Facilities for exposure and training students; 5. Trainers and Coaches* | | | | | |
| 15. Tarpaulin / Signage / Maps directing Client to SHS facilities / Information |  |  |  |