

Republic of the Philippines
DEPARTMENT OF EDUCATION
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


MA. SHARON S. BARRIENTOS
 HRMO

Date: **May 31, 2021**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER- I	OSEC-DECSB-TCH1-467395-1998	11	23877	BEED or Bachelor's Degree plus 18 professional units in Education	None Required	None Required	(RA 1080) Teacher	NA	DISTRICT OF PONTEVEDRA
2	TEACHER- I	OSEC-DECSB-TCH1-463645-1998	11	23877	BEED or Bachelor's Degree plus 18 professional units in Education	None Required	None Required	(RA 1080) Teacher	NA	DISTRICT OF MAMBUSAO WEST
3	TEACHER- I	OSEC-DECSB-TCH1-466293-1998	11	23877	BEED or Bachelor's Degree plus 18 professional units in Education	None Required	None Required	(RA 1080) Teacher	NA	DISTRICT OF DAO
	XxxxxxxX									

INSTRUCTION/ REMARKS:

- Interested applicants , regardless of age, gender, civil status, disability, religion, ethnicity and political affiliation must submit their application along with other requirements enumerated below to the Division Office or email to capiz@deped.gov.ph
- All documents must be sent not later than June 15, 2021.

Documents:

- Letter of intent specifying the position applied.
- Fully accomplished Personal Data Sheet w/ recent pass-port sized picture (CS Form 2012, Revised 2017)
which can be downloaded at www.csc.gov.ph
- Performance Rating for the last 3 rating periods (if applicable)
- Service Record, Certificate of Employment if employed by a private company , duties and functions certified
by the HR Officer/ or Head of Agency
- Outstanding Accomplishments
 - Outstanding Employee Award
 - Innovation(s) duly approved by the Head of Office
 - Research and Development Projects conducted

- d. Certificate as Resource Speaker/Trainer in Seminar/Trainings/Symposia , etc.
- e. Articles published in news paper/ magazine of wide circulation
- 6. Photocopy of Transcript of Records and/or Highest Educational Attainment
- 7. Certificate of Trainings/Participation (relevant to the position applied for)
- 8. Omnibus Sworn Certification of the applicant stating that all documents submitted are authentic copy of the original, complete and all statements therein are true and correct
- 9. Photocopy of certificate of eligibility/license/board of rating
- 10. Copy of Publication which can be viewed in the DepEd Capiz Division Website & csc.gov.ph

MA. SHARON S. BARRIENTOS

Administrative Officer IV/HRMO-II

Department of Education, Schools Division of Capiz

capiz@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.